

DISSERTATION SUPERVISION

Roles and responsibilities for students and staff to get the most out of supervision sessions

OVERVIEW

Dissertation supervision is a key element of your dissertation journey and its aim is to enable you to produce a dissertation to the best of your ability. It is a partnership, within which you and your supervisor have specific roles and responsibilities to meet that aim. It is therefore important that you understand what is required of you and how your supervisor can support you.



YOUR RESPONSIBILITIES



- Be familiar with UWTSD dissertation guidelines
- Agree a suitable dissertation topic with your supervisor including a timetable of activities
- Attend all supervision sessions
- Participate in all sessions and come prepared-ask questions, give views, take the lead
- Submit draft work regularly and against set targets for review
- Contact your supervisor if you are struggling
- Treat your supervisor with respect
- Submit final dissertation on time!

SUPERVISOR RESPONSIBILITIES

- Offer advice on proposed research topic, specific research objectives and timetable of activities
- Give guidance on expected standard of work
- Meet with you regularly to discuss work progress and provide constructive criticism
- Respond timely to any queries you may have
- Step in when your work is not meeting expected standards
- Offer advice when you are struggling and signpost to support services if necessary
- Treat you fairly and with respect



DISSERTATION SUPERVISION – GROUP & ONE TO ONE SUPPORT SESSIONS

During your dissertation module you will be allocated the following dissertation supervision

- **4 hours one to one support**
- **6 hours group support**

To make the most of these sessions :

- *come prepared with questions you wish to ask*
- *send work to your supervisor in advance of meeting*
- *if you can't make it - let your supervisor know - they may be able to change dates*
- *engage in the process - you will only get out of it what you put into it!*