

Assignment 2

Project Management

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INTRODUCTION

Project management refers to the activity of leading all the operations in team so that they can collectively achieve the project goals before the prescribed guideline. Before starting and developing the project managers usually maintained the project documentation which involves time, scope and budget. Project management involves various essential activities are like developing a team so that they commence operation and focus on the project outcomes which are expected by the organisation (Hair and Sarstedt, 2021) . This report is based on virtual delivery system which help students in learning new things about their course work during pandemic situation. It involves various platforms and methods like instructional videos, books, writing, podcast, webinars, distance learning and professional certification courses. This report will include critical evaluation of project along with identification of failure factors and critical success factors. It also involves which lesson is learnt through this project along with recommendations considering the career path in project management. This report will also include the skill which is required to become a successful project manager.

MAIN BODY

Critical evaluation of the project chosen

The project which was implemented is virtual delivery system which is related to the university of Wales Trinity Saint David, London. It helps University in providing lectures through online medium so that a students can easily learn courses during the time of covid-19 (Picciotto, 2020). Due to lock down, universities are unable to commence classes for students which results in execution of this project. With the help of this project University can effectively communicate with the students and provide learning through virtual delivery which was best suitable according to the situation. To provide virtual services University use advanced technology which results in effective performance by providing face to face sessions and lectures.

Success and failure factors of this project

Flexibility and accessibility: During covid-19 pandemic it is a successful opportunity for universities as well as the students to learn courses through online platform. Students can easily schedule their classes according to their time table and teachers also commence their lecture according to their schedule which provides a sense of flexibility to both the users. Due to closure of physical classes, it is helpful for students to continue their learning and session which is essential for the growth according to their requirements.

Cost effective: Virtual delivery system results in cost effective values because it reduces the cost of travel expenses for students. Universities can also enjoy this successful cost-effective factor because they do not have to invest huge amount in their infrastructures and other equipment (Wu and et.al., 2021). Due to cost effective factor, this project becomes more sustainable in context to all the living beings and respective environment of them which is one of the major successful factors. Online classes which involves face to face interaction of professors and students proves very beneficial in various factors like cost effective because it do not involve excessive cost which can hamper the learnings.

Relationship building: Through virtual delivery system students and teachers can interact on regular basis during the time of lock down due to covid 19 pandemic. With the type the help of technological advancements universities can effectively provide online services which maintains a better relationship and healthy environment of learning for students. This project assist in building the abilities of teamwork between students and teacher with the help of regular conversation through the online platform of virtual delivery system. It also helps in developing various skills like socialisation skills because it allows in sharing information and ideas which can help all the participants.

Failure factors of this project

Along with the successful factors, there are various failure factors are also involved in this project which is faced by the university are as follows:

Adoption difficulties: Since this project is new for all the students which is slightly difficult to adopt for them because it involves different features (Pan and Zhang, 2021). Students take time to inherit the knowledge of using the virtual delivery system programs so that they can learn without any difficulties. Colleges and teachers have to guide students how to use the system and operate various features which are differently new for some students.

Technological disturbance: During the execution of this virtual delivery system project, University have to face lot of challenges in the context of technological factors. There were various issues in this project in the initial stages which are security issues login issues and access issue which can affect the services on larger scale. To overcome these issues college a hired specialised information technology expert who can provide alternatives to overcome the problems.

Lack of personal touch: Due to online presence of classrooms there can be a experience of lack of personal or human context which is a negative factor of this project. Lack of personal touch may results in lack of social engagement which is essential to enhance the various skills in students. It can increase stress and burdens of both the parties involving teachers and students because they cannot properly communicate and share their feeling regarding the current environment which is affected by covid 19 pandemic.

Lesson learnt from this project

It is critically evaluated that this project helps in learning various new things during covid-19 pandemic which is essential for the commencement of the classes. It assist in learning how to update, plan and monitor various activities and how to manage team of large number of people so that they can collectively achieve the goals of the project (Chofreh and et.al., 2019). Successful execution of plan requires analyses of the internal and external environment of the organisation which can be evaluated with the help of various tools and techniques. It is important to evaluate the weaknesses and strengths of the projects and assessment of outcome after the evaluation of the project. There are various other learnings which help college and Universities which can be discussed as below:

Understanding the requirements and importance of stakeholders: This project help in learning the requirements of the student and teacher respectively so that they can offer the services which satisfy the needs of both the parties. It helps in building strong and healthy relationship between students and University which is essential for the growth of both of them in effective manner. It is essential to focus on all the factors which affect the needs of students during the implementation or execution of project which is a virtual delivery system. This project assist in learning the parameters which are truly affected by the execution of this project during the pandemic situation.

Communication is key: Virtual system delivery project help in learning the factor that it is not possible to execute any project without an effective communication among different members who are involved in project. Communication helps in sharing and transferring knowledge ideas and thoughts which are required for an appropriate execution of project (Filippetto, Lima and Barbosa, 2021). University arranges meeting and session so that they can discuss different parameters and factors of the project which help in execution of project prior to the deadline so that they can achieve their project goals. This project results in learning that without communication, members may face challenges and issues because of the lack of better coordination among members.

Prioritising activities: It can be easily learnt from this project that members have to prioritise their each and every activities according to their deadlines. Activities which are essential for the project have to be completed on prior basis with the help of each and every member so that they do not face any challenges and problems throughout the project. It helped in learning that every member should be responsible for their respective tasks so that they can manage their performance according to the needs of the project. Proper distribution of operations are necessary so that members do not feel burden and stress.

Change is constant: With the execution of virtual with a delivery system, it is evaluated that the environment do not remain constant and the only thing which remain constant is change. Plans, procedures and technologies should be adopted according to the relative environment of the

organisation so that they can effectively execute and implement their required and desired project (Kerzner, 2022). It helps in learning that members required different skills so that they can quickly overcome the issues and challenges which are affecting the project. Involvement of diversified members and necessary so that they can share their knowledge and contribute their efforts in the completion of project in desired manner

Recommendations for the successful execution of project

There are various recommendations which university can follow during the implementation and execution of the project which are mentioned below:

Maintaining effective team: University should hire a team member who are highly qualified and expertise in the field of the respective project which they are going to implement. Knowledgeable and specialised team plays important role in effective execution of the project which is positive factor (Obradović, Todorović and Bushuyev, 2018). University should distribute the authorities and responsibilities according to the skills which their team member possess so that they can reduce and eliminate mistakes and errors from the operations. It is necessary to set the goals, vision and mission of the project so that team can successfully deliver their activities and programs which helps in the project.

Monitor performance and progress on continuous basis: After the implementation of operations and activities it is duty of project managers to regularly evaluate the performance of their members. It helps them in finding any negative factors which can affect their project so that they can develop Strategies and policies to overcome them in best possible manner. Universities should keep on checking that members follow all the rules and regulation in their procedures so that they do not face any challenges on later stages.

Reflective report of the project and skills which are required in order to become successful project manager.

It is evaluated that the project was implemented and executed in successful manner which help both the student and teachers in effective way. It involves a various procedure because this project was based on technology and it requires expertise and specialised employees who can manage the activities related to the technological factors (Zoo and et.al., 2018). This project involves expert judgement and data gathering for evaluation of internal and external factors which help in successful project. I have analysed that effective decision making and strategic planning make this project highly successful for the universities because it can effectively deliver or services through online platform during pandemic situation. I have seen that teamwork assist in execution of project and various interpersonal skills also help members in coordinating with each other so that they can improve their productivity. Different skills which are required for effective project manager are as follows:

Effective communication: To become a successful project manager it is important to possess the effective communication skills so that they can share knowledge and information on correct time. I can communicate effectively with the members of team which helps in elimination of risk and errors which results in higher productivity and performance of the overall team. I can also a build a strong relationship with my team members with the help of communication in order to satisfy their needs so that they can contribute their positive effects and the execution of the desired project.

Intellectual and cognitive skills: These skills will help me in analyse the critical information and ideas so that I can solve the related issues which can affect the project. With the help of intellectual skills I can effectively analyse the situation and can logically resolve the related problems with the help of various strategies and approaches (Mani and Standing, 2018). Critical thinking helps a lot in application, comprehension, evaluation and synthesis which is essential for successful project manager.

Practical skills: This is skill helps in understanding the concept which is required majorly in the project. I can effectively teach and guide others so that they can perform in desired manner which help in collectively achievement of the goals of project. It helps in enhancement of the speed of operation and also assist in delegating authorities and responsibilities so that it can maintain proper

flow of operations. This skill help in prioritisation of task so that I can successfully manage the task which are essential in the initial stages and train employees so that they can inherit required skills.

Risk management: With the help of this is skill I can become a successful project manager because it help in identification of the potential risks which can affect the overall project. It is necessary to evaluate the risk and errors on the prior stages so that managers can formulate Strategies and plans to overcome those risks (Kim, Chang and Castro-Lacouture, 2020). I can effectively analyse the facts and cab create various alternative options so that overall team can minimise the risk which proves beneficial for the project.

Technical expertise: Along with the soft skills it is also essential to possess technical skills so that project manager can effectively evaluate the technical factors which can affect their respective project. It helps in using various tools and technologies which are advanced and health in enhancement of the productivity and performance of all the members of team. I possess this technical expertise skill which can help in using different software so that I can reduce the time and eliminate excessive cost which can affect the budget of project.

CONCLUSION

From the above report it can be concluded that project management involves various is Pacific skills and knowledge is techniques and tools so that manager can effectively manage their projects. From the above report it can be concluded that project management involves various is Pacific skills and knowledge is techniques and tools so that manager can effectively manage their projects. It is evaluated that with the help of different skills project managers can use various software which can improve the productivity and performance of all the employees working on that particular project. Project management focus on the distribution of activities among the members so that they can effectively perform the task according to their expertise field and knowledge. Effective goals, scope and budget should be creative in the initial stages of the project so that members can achieve their goals in desired manner. It is duty of project manager to communicate their respective roles, objectives and expectations to the members of team so that employees can plan their operations according to the requirements. This report includes critical evaluation of the project along with the failure and success full factors of the project. The lesson which was learnt from the project is included in this project along with the recommendation so that project manager and implement project in effective manner. Different skills which are required to become an effective project manager is mentioned in this report.

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