

Date : 22/02/2023

Dear Mr. Zander,

I am proud! I am happy and excited to graduate with first class in BA in Leadership and Management.

My determination, hard work and the inspiration of my honourable teacher Melaine Squire were the most important factors in my journey. I started this academic journey for good results in module assessment and better career, also my high ambition and my strong spirit encouraged me which taught me interpersonal skills (Burgoon and Dunbar, 2000).

It has been seen that some time it become difficult to set a goal and target a specific career which was significant and appropriate for better future and opportunity. Some challenges were being faced by me in overcoming my self-limiting beliefs. During the module learning I was faced various difficulties. Overcoming from those difficulties taught me several lessons and all it was possible from own encouragement and own faith in me (Goins, 2022). These unique strengths taught me the skill of self-motivation. The major difficulty that I was faced was regarding the time management as I spent my most of the time of a day in working and after it was difficult to manage the academic life and personal life. To overcome from this difficulty of managing time I learnt time management skills and managed my time accordingly to the available time to me.

Therefore, I realize that I spent my time more on unnecessary things that distract me from my end goal of the year. To manage my time properly I made a time table and prioritized the most important tasks first and the less important ones last. Self-discipline skills helped me in pushing myself forward; motivated me and prepared me physically and mentally to take decisions according to the situation. This step was helped me a lot in managing my time and I was make myself more productive (Mack and et. al., 2019).

Moreover, in my first year everyone was new to university; my introverted nature acted as a limitation for me to connect with people. Because of this I became bored and dropped out of my university. Sometimes it was lead to loss of my studies as well as personal loss for myself. In order to overcome from this I initiated from my side and started talking to people in the university. This step helped in making the new friends. With my new friends I started talking, we shared gossips etc. This motivated me to go to university regularly through which I did group studies, research and library work which helped me to develop my research skills. Besides, analytical skills helped me to think critically and find the best possible solutions of my problem. I have also attended extraordinary classes like athletics, meditation, student club, volunteer work etc. to learn extra curricular activities apart from study skills or academic skills (Poulton, 2020).

In addition, I created a personal development plan for my desired results; Where I had a number of objectives and action plans to achieve them, resources and deadlines were set. Moreover, my family helped me in many ways to achieve this, like taking extra care of me, helping me in my personal work, giving me encouragement and motivation for good results etc.

Along with all these above issues, the enthusiasm of my teachers, their advanced teaching methods, notes etc collectively helped me a lot in getting first class. Further, it has been seen that I having a challenge related with ineffective leadership and management skills which limit my career development and growth. Leadership is vital to enhance the ability of an individual to influence, motivate, and enable others to contribute to the organization's success (Buhagiar and Anand, 2023). Further, management is also vital to ensure higher responsible for controlling an organization, a group, or a set of entities to achieve a particular objective (Poulton, 2020).

Sincerely,

Shikder Sujan

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