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Module Code:LCHS4001

Module:academic and employability skills

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Submitted on:28/11/2025

Complete the template below (use the prompts in the Task 2 information document to help)

- Take your time, there is no limit – you have until Friday of Week 8 to submit
- Use any notes you have already made to help
- The boxes will expand when you type

Section

Your response (Use your own words!)

1. Research

During this task, I explored a range of academic and online sources to deepen my understanding of the topic. I focused on gathering reliable information, comparing different viewpoints, and identifying the key concepts that were most relevant to the assignment.

2. Presenting

I tried to structure the information in a clear, logical way so it would be easy for the reader to follow. I aimed to communicate the main points concisely while still giving enough detail to show my understanding. I also made sure my explanations were in my

own words to demonstrate genuine engagement

3. Challenges you faced

One of the biggest challenges was narrowing down the large amount of information available. At times, it was difficult to judge which sources were the most relevant or trustworthy. I also struggled a little with organising my ideas in a way that flowed smoothly

4. Actions to improve

To improve, I plan to refine my research strategy by using more targeted search terms and focusing on peer-reviewed materials first. I also want to spend more time planning my structure before writing, which should help me create a more coherent final piece. Finally, I will continue practising paraphrasing so that my work consistently reflects my own understanding.

5. Further steps needed to Prepare for Task 3

For the next task, I need to build on what I have learned by reviewing the assessment criteria in detail and identifying any areas where my skills need strengthening. I will gather any additional research that fills gaps in my knowledge and create a clear outline before starting. Preparing early will help me manage my time more effectively and produce a stronger final submission.