

Saving Tips

You can set Autodesk® Revit® to remind you to save your project. From the file pull-down menu select [SETTINGS](#) – from there go to [OPTIONS](#) – on the general tab in the Reminder Interval section choose an interval value.

Autodesk Revit displays a reminder dialog box at the set interval. You can also set no reminders to appear.

File Save Options

Click Options in the Save As dialog box to set the following options:

- You can set a preview image to display when you save the project. Choose a project view from the Preview using: drop-down menu, and Autodesk Revit creates a thumbnail image of that view. The default value for this option is Active view/sheet. This means Autodesk Revit creates a preview image from the active view. Autodesk Revit can create a preview image only from open views, or if you select the check box option below the drop-down menu. If this option is selected, Autodesk Revit continually updates the preview image. Be aware that creation of a thumbnail can consume considerable resources on a complex model. Leave this option selected only as long as you want the preview image to update.
- Set the number of backup copies of the project to retain. Workset enabled projects by default have up to 20 backups.