

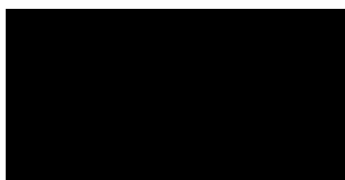
Preparing the students for their results

Students' knowledge of regulations

Students **CERTAINLY** receive the following information:

- What you told them at induction
- The marks on Moodle
- The marks on MyTSD
- A letter on MyTSD after the Exam Board identifying the modules and assessments for resits

The Registry letter looks like this:



Cyf/Ref: [REDACTED]
Rhif Myfyriwr/Student Code: [REDACTED]

Dyddiad/Date: 24/06/2024
Blwyddyn Academaidd/Academic Year: 23/24

Annwyl/Dear [REDACTED],

Ystyriwyd eich canlyniadau mewn Bwrdd Arholi a gyfarfu'n ddiweddar. Penderfyniad y Bwrdd oedd bod rhaid i chi:

Ail-eistedd cydran 1 o ACHA5009 yn ystod y cyfnod arholiadau sydd yn dechrau ar 22/07/2024 (Dim Cosb)

Ail-weithio cydran 2 o ACHA5009 (Ymgais Olaf) erbyn 21/07/2024

Ail-weithio cydran 2 o ACHA5011 erbyn 21/07/2024

Ail-eistedd cydran 2 o ACHA5010 yn ystod y cyfnod arholiadau sydd yn dechrau ar 22/07/2024

I'ch helpu i reoli eich llwyth gwaith, caiff penderfyniadau ailasesu ar gyfer unrhyw fodylau eraill a fethwyd nad ydynt wedi'u nodi uchod, eu hystyried mewn cyfarfod o'r Bwrdd Arholi yn y dyfodol.

Your results were considered at a recent meeting of the Examining Board. The decision of the Board was that you must:

Resit component 1 of ACHA5009 during the exam period commencing 22/07/2024 (No Penalty)

Rework component 2 of ACHA5009 (Final Attempt) by 21/07/2024

Rework component 2 of ACHA5011 by 21/07/2024

Resit component 2 of ACHA5010 during the exam period commencing 22/07/2024

To help you manage your workload, re-assessment decisions for any other failed modules that have not been identified above will be considered at a future Examining Board meeting.

Students also have access to:

- Academic Quality Handbook
- [HWB Guide to Regulations](#)
- [SU Info on Grades and Appeals](#)
- Information provided by other students

What students do not know (even if they can access the information)

- What the Exam Board does
- Who makes decisions
- How the regulations relate to their particular case
- How resits work, and how decisions are made about them
- How their degree is calculated
- Deadlines that are not for assessments!

What should students know?

Exam Board

- What is it?
- How does it make decisions?
- Externality

Basics of Regulations

- Pass marks (assessments vs. modules)
- Credits and progression
- Condonement and how it works
- Rework vs. Resit
- How many resits and when?
- Attempts
- Extenuating Circumstances and resits
- Degree results

Failure and Retrieval

- What information they will get
- When they will get it
- What info will be on Moodle and where
- Where the resit links will be
- What repeating means

Remember they also need to know that the APPEALS process exists and the ACCEPTABLE REASONS for Appeals

How to tell students?

- Discipline/Programme/Level Session
- Recorded Info Session accessible on Moodle
- Tutorial meetings (group)

It is not a good idea to simply copy/paste from the AQH when presenting information to students. Put it in simpler terms, but always provide a reference to the AQH!

Sending students a resit letter (ALWAYS after results have been released officially by Registry) is good practice.

There is an example letter in the PM Handbook.