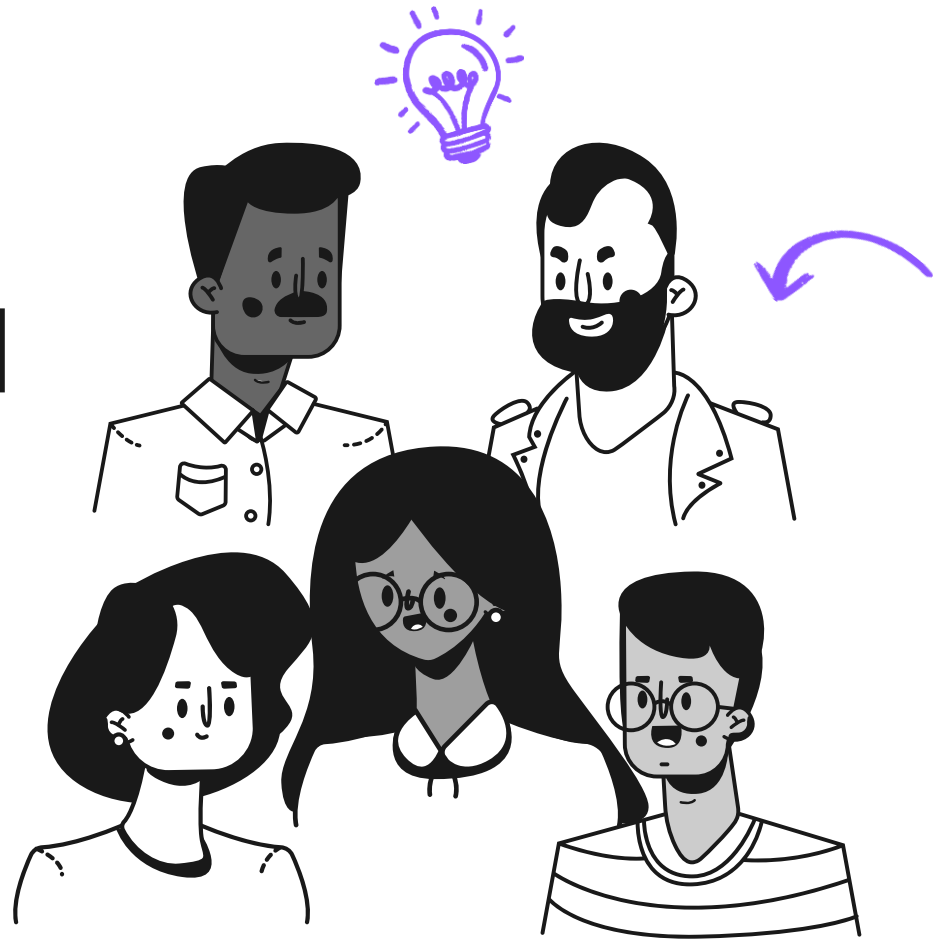


Academic and Digital Skills

Referencing Fundamentals





Why do we reference?



**Acknowledge authors
work, standardise
references to make it
easier to find resources**



**Correctly incorporate
someone else's work into
your own to improve
understanding**

**Avoid accidental
plagiarism**





When should you reference?

Every time the ideas, theories or research of some-one else directly influences your work.
There are no exceptions.

Cite

- Only works you have read and ideas which you have incorporated into your writing.
- Primary sources when possible.
- Documentation for facts and figures (which are not common knowledge).
- Quotations, summaries and paraphrases.





APA Referencing: Two parts

1. (in-text) Citation – brief details of a resource used in your work.

- Designed to refer to the full reference at the end of the work.
- Located within the text of an assignment.

APA = surname, date referencing style

2. Reference (in a reference list) – full details of an in-text citation.

- Designed to enable readers to locate the resource.
- All references are compiled as an alphabetical list (by author).
- Located the end of the work, in **References**, which should be double spaced, with hanging indent of half an inch.





1. in-text citation



Used to let you reader know when you have used the ideas or words of another.

Allows you to acknowledge and discuss their work in your text, by quoting, paraphrasing, or summarising.



Forms part of your word count and is therefore brief.

It contains the following information:

Author / editor's surname.

Year of publication.

Page numbers (required if quoting; can choose to provide if paraphrasing).



Parenthetical citation.

Bonding with primary caregivers in the formative years is essential for a child's emotional and psychological well-being (**Myers, 2019**).

- Author and title enclosed in brackets (parentheses).
- The focus is on the idea, rather than who wrote it.
- Easy to integrate into your writing.

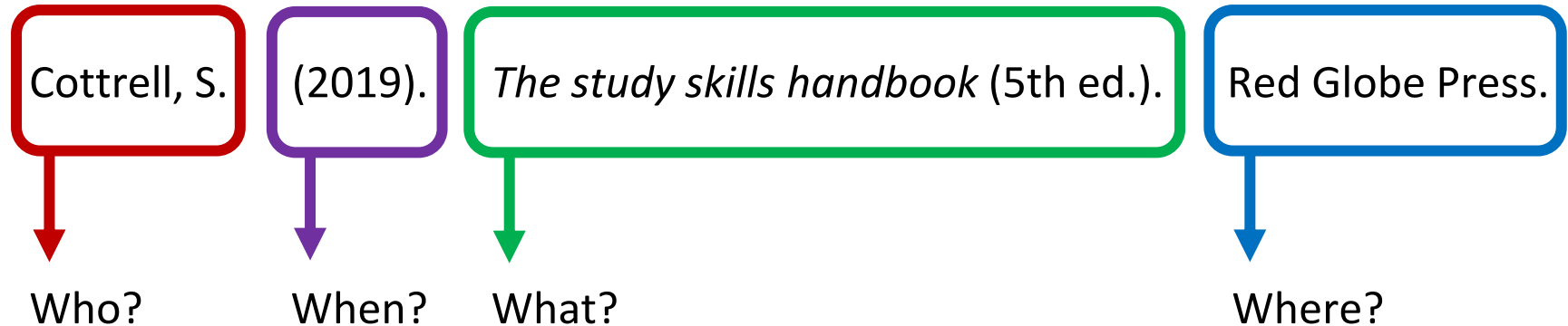
Narrative citation.

Roberts (2019) argued that there is a danger when news coverage is falsely unbalanced.

- Author becomes part of your narrative or text, year enclosed in brackets.
- The focus is on the author's view or opinion.
- Overuse can disrupt the flow of your writing.

2. Reference.

Format according to the type of source cited – **for example, a book.**



The reference **always** contains the above 4 elements in the same order.

Online references.

As most scholarship is now online, many references will end with either a DOI or a URL.

- **A Digital Object Identifier (DOI).** Unique, direct link to individual digital sources, eg. ebooks, journal articles. Usually found on the detailed record or first page of a resource. Include the DOI for all works that have one. It is permanent and will not change.
*McCauley, S. M., & Christianson, M. H. (2019). Language learning as language use: A cross-linguistic model of child language development. *Psychological Review*, 126(1), 1-51. <https://doi.org/10.1037/rev0000126>*
- **A Uniform Resource Locator (URL).** Specifies the location of information on the internet. Often known as the “web address”, found in the address bar of your browser. Where possible, it should link directly to content.
*Ahmann, E., Tuttle, L. J., Saviet, M., & Wright, S. D. (2018). A descriptive review of ADHD coaching research: Implications for college students. *Journal of Postsecondary Education and Disability*, 31(1), 17-39.*

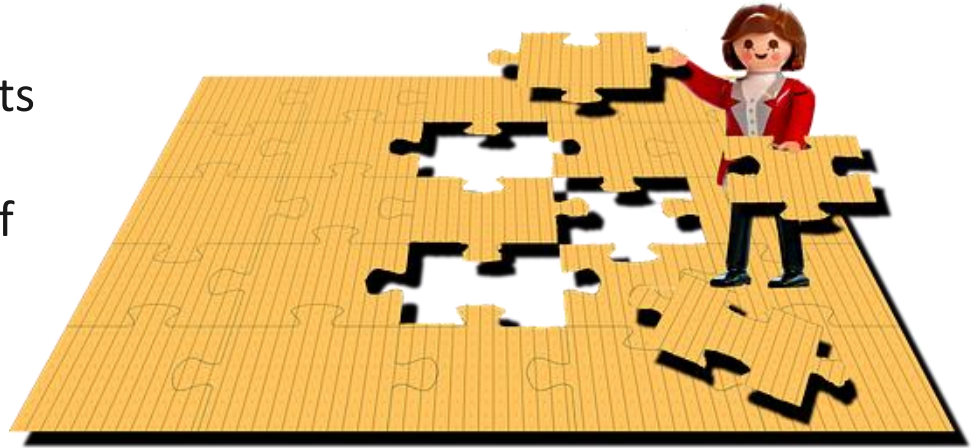
<https://www.ahead.org/professionalresources/publications/jped/archived-jped/jped-volume-31>

When creating a reference ...

Find an example which matches your source. If you cannot find an exact match, choose the example most like it and follow the format.

By putting together the different parts an elements, you can construct a citation and reference for any type of work.

- Be consistent.
- Watch the detail - Capitalisation, “punctuation” and *typeface* are important.



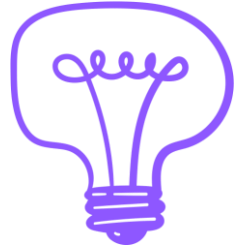
Where to find the information you need.

Print books.

- Title page.
- Back of title page (verso).

Printed journal articles.

- Beginning of the article.
- Table of contents.



Electronic journal articles.

- Top of first page
(before or after article title).

Web pages.

- Top / bottom of first page.
- Logos.
- URL = address bar at top of screen.

Book

Cite Them Right The Essential Referencing Guide 12th edition

Richard Pears & Graham Shields

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Ann Donohoe 

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