

BMSW4001

Academic And Employability Skills

Task 1- Presentation

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Overview

- My intended career plan
- The relevant skills required for pursuing this career have been discussed
- My SWOT analysis has been conducted
- The analysis of several required skills has been done
- A personal development plan
- Conclusion
- References



(Bintani, 2020)

Intended career plan and skills required for pursuing the career

Intended career plan

- My intended career is that of a senior support worker
- I have to ensure that highest standards of care are delivered to the residents
- I will have to work flexibly with the care and nursing staff (Bintani, 2020).
- I will have to work effectively and support the new inductees
- I will also be responsible to monitor the care certificate and care competency with utmost efficiency
- I will have to participate actively in partnership with the various multidisciplinary care teams

Skills required

- My intended career is that of a senior support worker
- I will have to possess leadership skills
- I must be very responsible (Cotronei-Baird, 2020).
- I must possess relevant communication skills and interpersonal abilities
- I must also possess good listening skills
- I must possess the skills of problem solving

SWOT Analysis

Strength	Weakness
• Customer service skills. • Good at observing minute details. • Interpersonal skills. • Communication skills • Digital skills • Time management skills	• Nervous during stressful situations. • I become too emotional. • Insufficient experience for teamwork (Husam and Abraham, 2019)
Opportunities	Threats
• I can use my effective communication skills in order to interact with my patients. • I can improve my decision-making skills further as a result of which, I will be able to take good decisions (Herman, 2017). • Opportunities for personal training and development	• Hight level of stress • Very emotional

Analysing several skills

- When several patients may have to be handled together time management comes into play.
- Interpersonal skills come into play to connect with the patient and to analyze their problems (Ng, et al., 2021).
- To communicate with the patients and the other team members, communication skills are required.
- For a senior support worker, coordination skills are required to coordinate with the other team members, trainees and colleagues (Mikhaylova, et al., 2020).



(Cotronei-Baird, 2020)

Analysing several skills (Cntd)

- There is a need to collaborate with the disciplinary team members, participating in case reviews, etc., which requires collaboration skills (Oborn, et al., 2019)
- There is a need to motivate and provide mentorship to the allocated group of teams and thus, supervisory skills are required (Pouratashi and Zamani, 2019).



(Ginsburg, et al., 2018)

Analysing several skills (Cntd)

- To deal with patients of different mindset and categories, sensitivity and understanding skills are required.
- Patience and customer service skills are required to handle the situations with utmost efficiency (Wolff and Booth, 2017).



(Griffiths, et al., 2018)

A PDP for improving the weaknesses

Objectives	Skills I have	Skills to be developed	Time needed for improvement.	Needed action to achieve the objectives
Sometimes, I become very nervous during stressful situations	Critical analysis	Patience, Confidence	2 months	I will have to read several books on developing the skills of being patient and confident. Also, I will have to train myself in order to handle all types of situations without being nervous.
Sometimes, I become too emotional	Flexibility	Strong nature	3 months	I will have to train myself to become a strong individual. Moreover, I will have to conduct several workshops and read books that will help me to become a strong individual.
Insufficient experience for teamwork	Motivational skills	Leadership, mentorship	4 months	I will have to develop the skills of leadership by reading several books, going through workshops and training myself to become an effective leader.

Conclusion

Thus, my intended career plan is of becoming a senior support worker. Also, there are several skills required for pursuing this career. I have conducted my personal SWOT analysis to analyze whether I can pursue this career or not. Also, the analysis of the several skills that need to be possessed for becoming an effective senior support worker has been discussed. Moreover, a personal development plan has been prepared for the purpose of improving the weaknesses that I possess.

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THANK YOU!!!!!!