

Formal agenda and reference list

Meeting Members and Agenda

Nursery Setting

Members in attendance:

Chloe Duffy – Baby Room Leader and Nursery Manager

Claudia Bucur – Preschool Room Leader and Health and Safety Officer (HSO)

Tirion Brackenbury – Toddler Room Leader and ALN Co-ordinator

Olivier Jones – Assistant Manager and Designated Safeguarding Officer (DSO)

Sarah Johnson – Preschool Room Assistant

Matthew Davies – Toddler Room Assistant and Foundation Phase Co-ordinator (FPC)

Agenda for Team Meeting 18/05/2023

1. The New Curriculum – Coping with Change – Chloe Duffy
2. Wellbeing and Healthy Eating - Claudia Bucur (HSO)
3. Speech Delay – Improving Communication – Tirion Brackenbury (ALN Co)
4. Attachment/Parental Separation - Chloe Duffy
5. Family Involvement Strategy – A Day in the Woods – Olivier Jones (DSO)

Additional Meeting Points

Meeting Chair will be Chloe Duffy, with minutes taken by Tirion Brackenbury.

Due to the recent absence of Olivier Jones, Tirion Brackenbury will be covering agenda topic 6: Family Involvement Strategy.

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