

ECPS3001: Academic and Digital Skills

Stacey Coleman



Session outline

01

Icebreaker

02

What do we mean by
Academic and Digital
Skills?

03

Introduction to
module and
assessment

04

Moodle and Teams

01

Icebreaker



The Student Behind the Screen!

1. What excites you about this course?
2. What is one thing you are nervous about?
3. What technology do you use every day?

Scan the QR code
to access the poll



Or click the link
here if on a laptop



LINK TO POLL



02

What do we mean by Academic and Digital Skills?



Academic and Digital Skills

Upon successful completion of this module, the student should be able to:

Understand elements
of academic skills



Understand elements
of digital skills

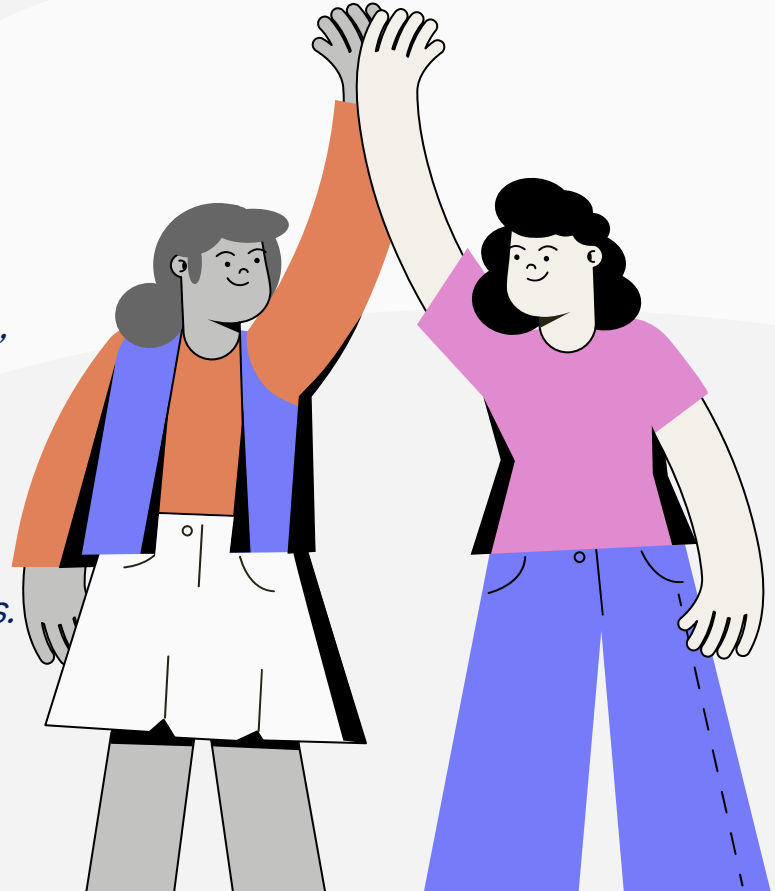
Academic Study Skills

Cottrell (2013) –

“Study Skills involve a number of skills and subskills that you will use and require to assist you to achieve your potential in higher education study.”

Gettinger and Seibert (2002, p 350)

“Academic competence is associated with the knowledge and application of effective study skills. Capable students at all grade levels may experience difficulty in school, not because they lack ability, but because they lack good study skills.”



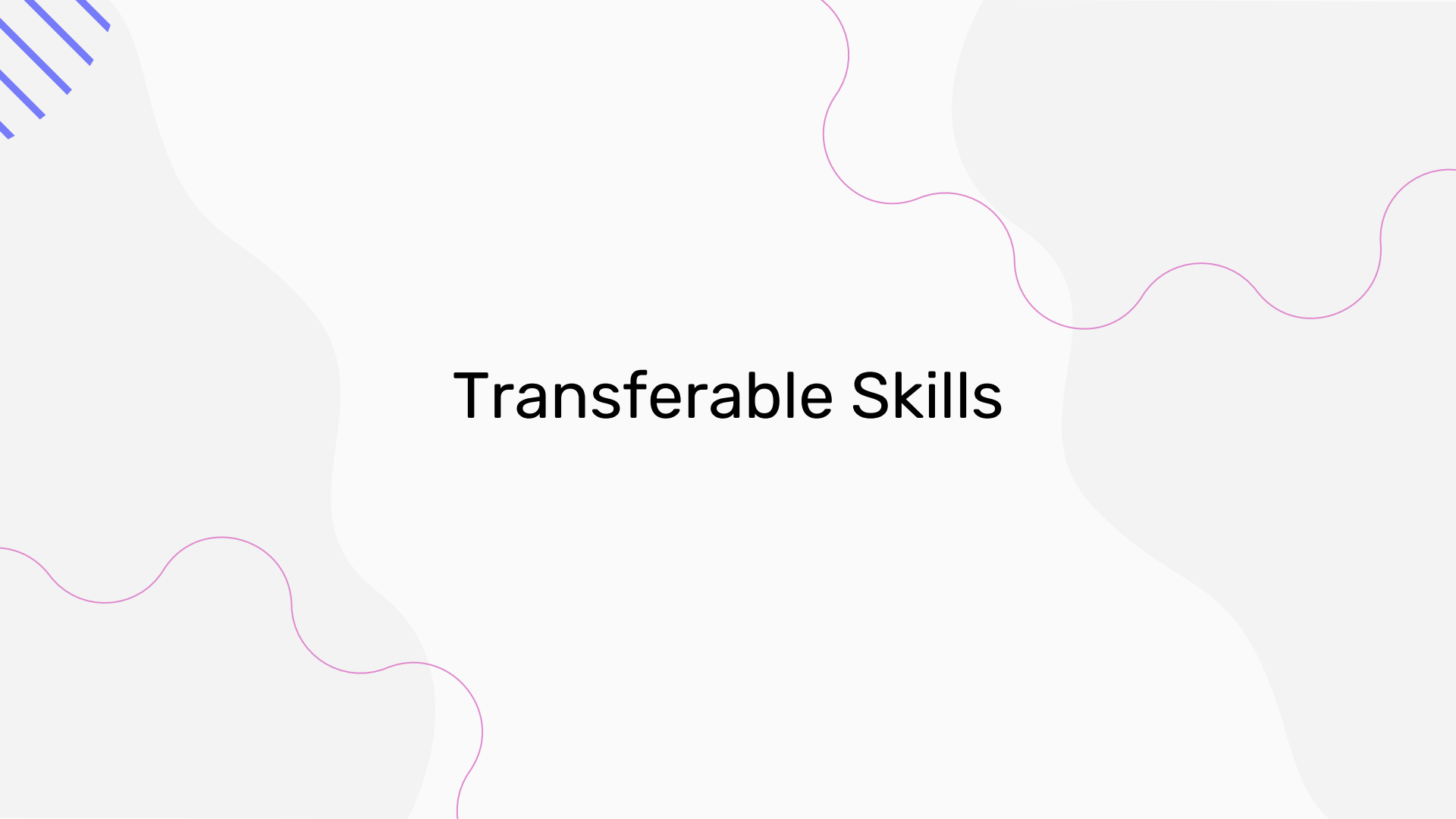
Academic Skills

- Writing skills
- Independent study
- Note taking
- Oral and written communication
- Time management
- Reflective skills
- Working with others
- Critical thinking

Digital Skills

- Information and digital literacy
- Digital identity
- Ethical academic behaviour
- Online communication
- Referencing technologies
- Understanding AI
- Data and research skills





Transferable Skills

Transferable Skills

Emotional
Intelligence

Communication

Adaptability

Teamwork

Problem-Solving

Time
management

Leadership

Psychologists and counsellors need these skills!

Communicate in reports,
presentations, client records

Evaluate research, analyse
evidence, make **informed**
decisions

Use technology for electronic
records, statistical software,
online interventions, digital
communication platforms

But why do these skills matter? How will they help me?



Clinical Psychology

Research and Analysis

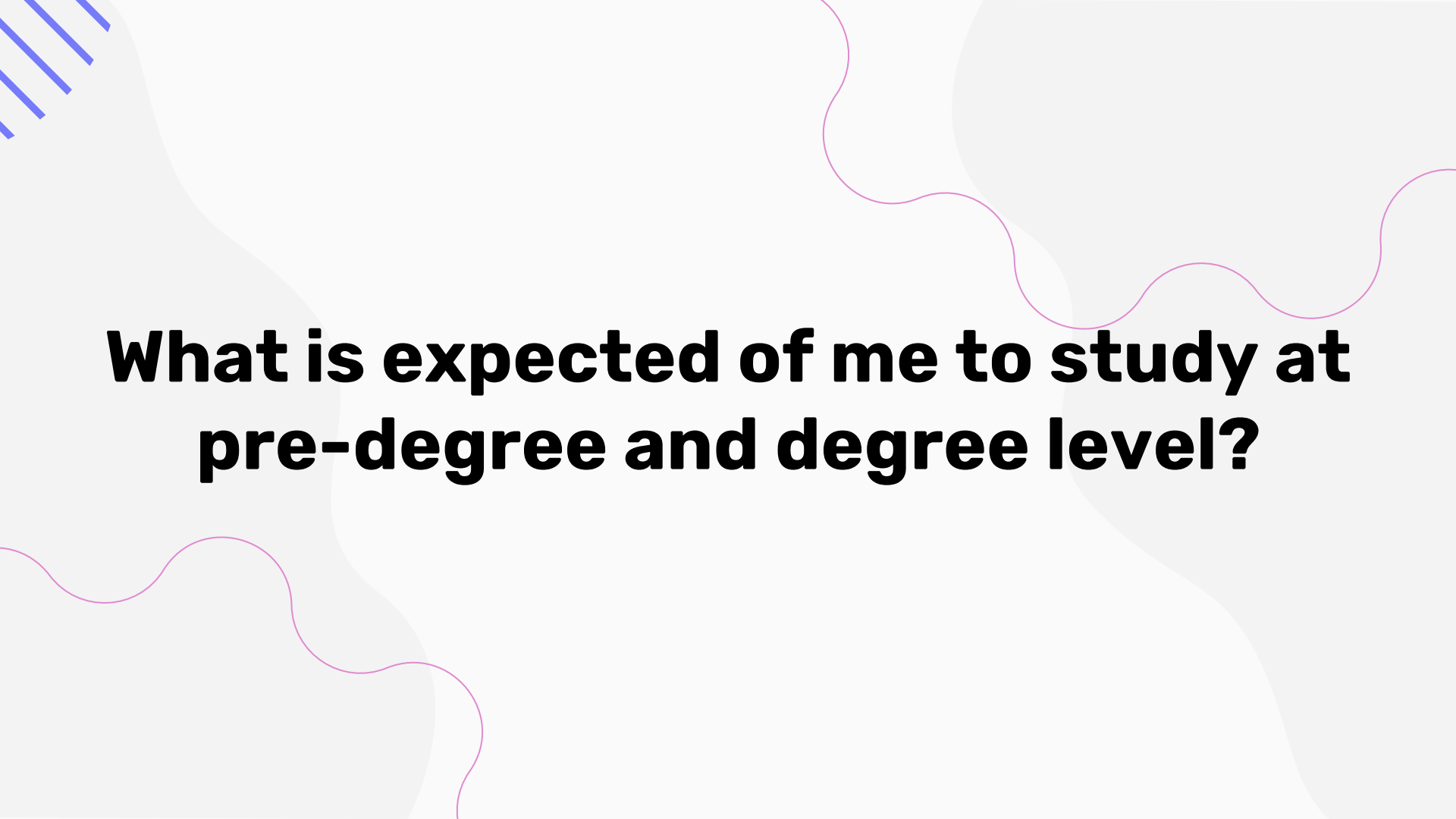
Mental Health Services

Counselling Psychology

Educational Psychology

Forensic Psychology

Occupational Psychology



**What is expected of me to study at
pre-degree and degree level?**

Foundation year –
Level 3

Degree first year –
Level 4

Degree second year –
Level 5

Degree final year –
Level 6



Beyond class time you are expected to spend a lot of time reading and engaging in independent study.



This is likely to take up a lot of your remaining time.

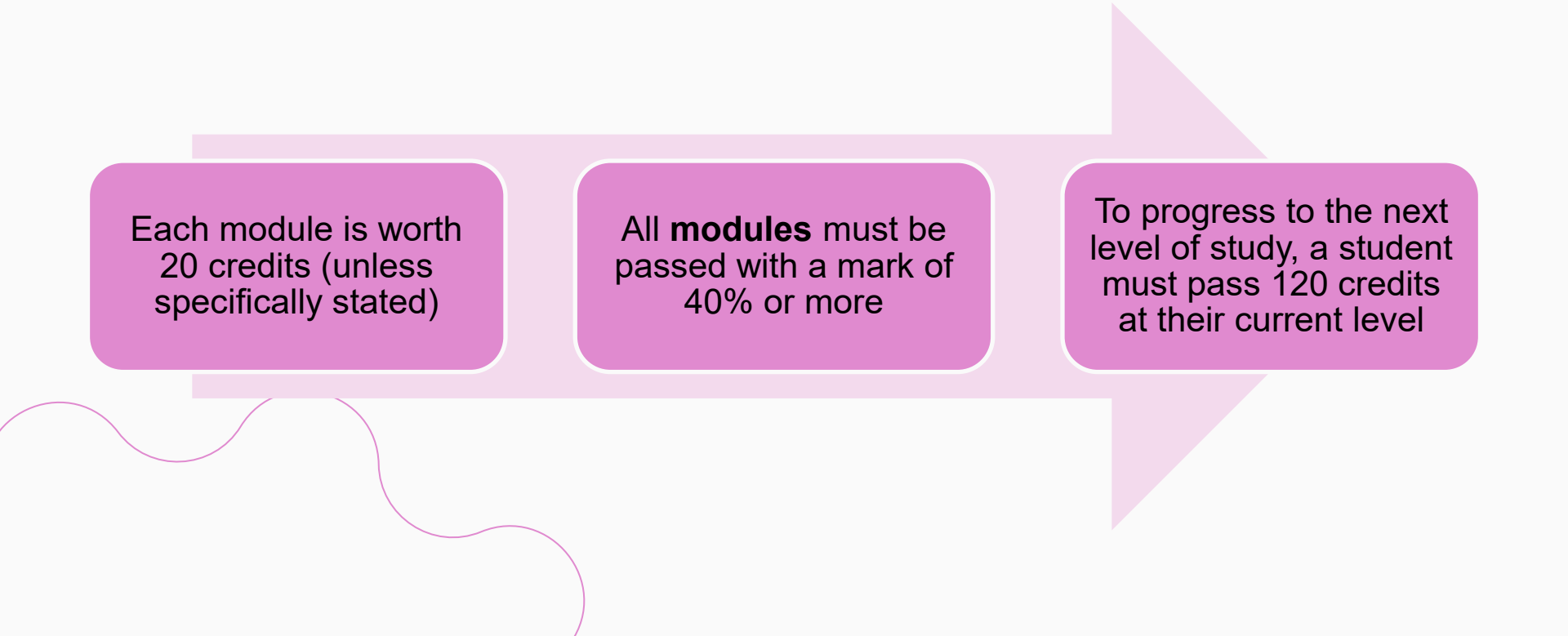


Most students recommend treating the course like a full-time job, even if you don't necessarily follow a 9–5 working pattern.



Therefore, whilst the contact time with lecturers might appear to be little there is an expectation that students will spend a lot of their remaining time in independent study.

University Regulations regarding progression from Foundation to Degree Level



Each module is worth
20 credits (unless
specifically stated)

All **modules** must be
passed with a mark of
40% or more

To progress to the next
level of study, a student
must pass 120 credits
at their current level

Types of Assessments

Portfolios of information / evidence

Essays

Standard essays
Case study essays

Poster / Presentations

Group presentations
Live presentations
Hosted posters

Skills assessments

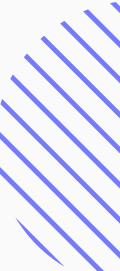
Exams

Open book exams
Multiple choice exams
Short and essay exams

Reports

Research reports
Briefing reports
Case formulations

Dissertation



03

Module and Assessment Information



Assessment 1: Portfolio



APPENDIX GA36

LEVEL 3 ASSESSMENT SPECIFICATION

Student name:	Anonymous submission	Student ID number:	
Programme:	BSc (Hons) Psychology including Foundation Year / BSc (Hons) Psychology with Counselling including Foundation Year		
Module:	Academic and Digital Skills		
Module code:	ECPS3001	Contribution to Overall Module Assessment (%):	100%



Weekly Topics:

- 
- A pink star graphic with eight points, located on the left side of the slide.
1. Introduction to the Module and to Moodle and Teams
 2. Searching for academic information
 3. Reading, summarising and evaluating information
 4. Referencing fundamentals
 5. Digital literacy and online information
 6. Presentations and digital communication
 7. Using AI responsibly
 8. Planning academic writing
 9. Academic writing and proofreading
 10. Critical thinking



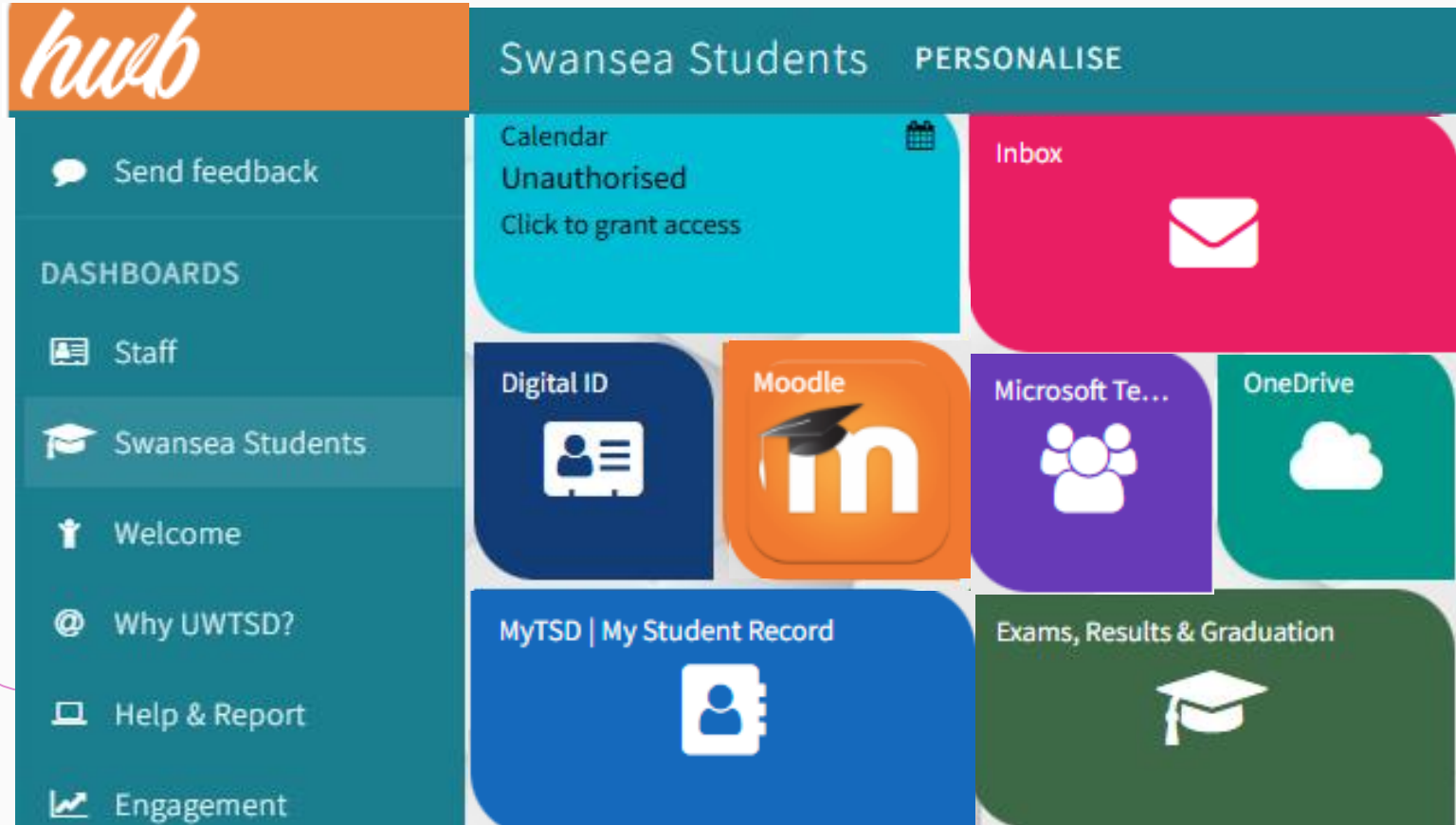


Weekly Topics:

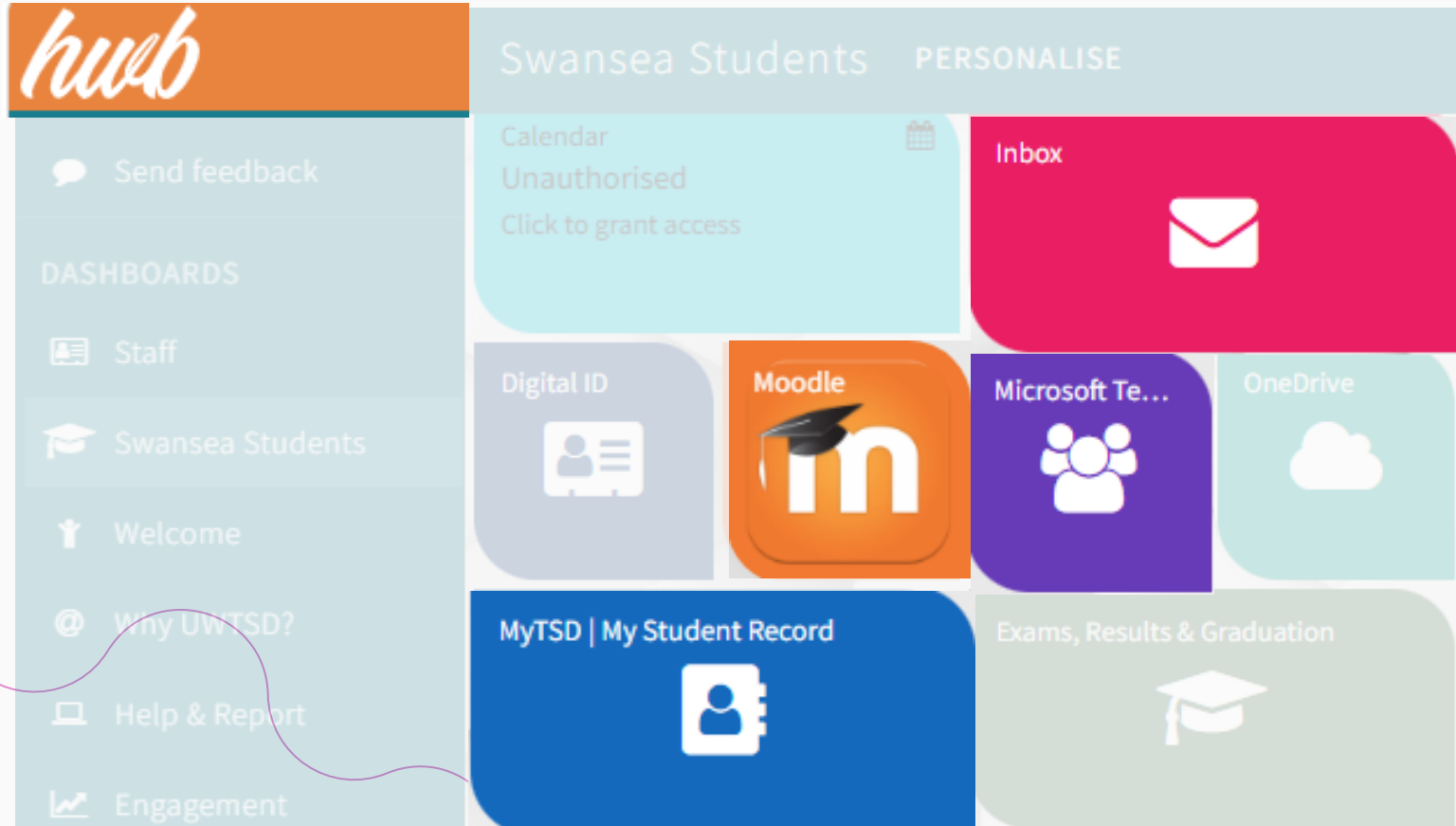
- 
- A pink star graphic with eight points, located on the left side of the slide.
1. Introduction to the Module and to Moodle and Teams
 2. Searching for academic information
 3. Reading, summarising and evaluating information
 4. Referencing fundamentals
 5. Digital literacy and online information
 6. Presentations and digital communication
 7. Using AI responsibly
 8. Planning academic writing
 9. Academic writing and proofreading
 10. Critical thinking



Important Tools:



Important Tools:





My modules

Course overview

All (including removed from view) v

Search

Sort by last accessed v

Card v



Bachelor of Science, Psychology and Criminology ...



Bachelor of Science, Psychology (BSCPSYSH)



Developmental Psychology and Individual Differences ...



Research Methods I (ECPS4011)



Task

In the Week 1 tile, find the link to the BPS Research Digest article

Read the article and make your own notes on what you think is important to take from the information provided

Create a 200-word summary on Microsoft Word

Save this document to your OneDrive account

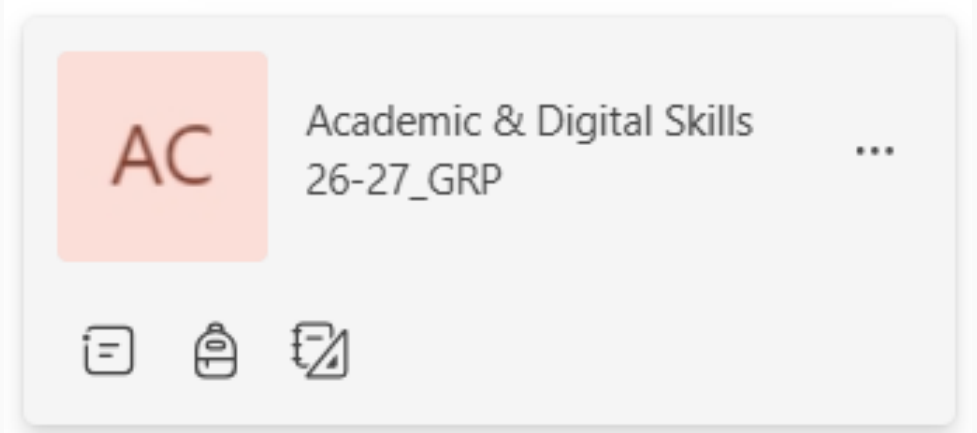
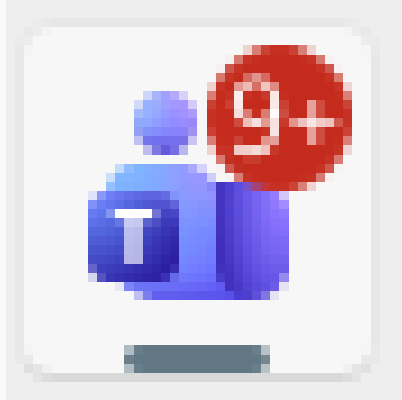
Upload your summary to the TEST TURNITIN (week 1)

Check your Similarity Index score and check through matched text

Feedback to the person next to you and discuss SI scores

Take a screenshot of your submitted work – this is an evidence piece for your portfolio!

Microsoft Teams



Task

**View the Teams page and
post an introductory
message**

*You will need to take a screenshot of your
introductory post – this is an evidence piece for
your portfolio!*

Digital Scavenger Hunt



Click to access document on
Moodle – this must be
completed for your
portfolio evidence



Portfolio Tasks for Week 1

Task 1: Digital learning environment: Moodle and Teams

Maximum of 300 words outlining:

- Three features within Moodle or Teams that you find useful
- One challenge encountered whilst navigating Moodle / Teams
- How you feel digital tools can support you at university
- One academic or digital skill you wish to improve on throughout this module

Evidence to be included:

1. Digital scavenger hunt document
 2. Screenshot of Teams introduction post
 3. Screenshot of Turnitin upload confirmation from test submission
- 



Portfolio Task Tips!

- Do each task weekly so that you do not fall behind
 - Ensure you follow the steps set out in the guidance document for each week
 - Where screenshots or evidence is needed, make sure you do it ASAP and save it to your OneDrive for ease of access when it comes to putting the portfolio together!
 - Reflect on your learning each week
- 



Induction week: Where do you go if....



You want generic
guidance on a specific
type of assessment

You're having technical
difficulties

You have financial worries

You need support for
referencing

You need academic
support



Some things to think about before next week:



01

What makes psychology writing different from anything you've written before?



02

What do we mean by APA referencing, and why is it important?



03

Why does Psychology value evidence-based reasoning?



Academic Success



Organisation



Skills



Motivation



Mindset

Any
Questions?

