

curriculum vitae

/kʌˈrɪkjʊləm ˈviːtʌɪ/

noun

1. a brief account of a person's education, qualifications, and previous occupations, typically sent with a job application.

"send a curriculum vitae and the names of two referees"

What do you think
makes a GREAT CV?

The bones of your CV should fit on no more than one sheet, x2 sides, of A4 paper and often will include:

Name

A photo? Let's discuss...

Contact details

Website

Social(s)

About/ Profile/ Intro

Experience

Awards

Education

BA (Hons) Surface Pattern & Textiles, University of Wales Trinity Saint David
MDes (Hons) Surface Pattern & Textiles

Skills

References x2

Name

Job Title/ Capacity known

Contact address

Contact email

Contact phone number

Thinking about our last session – Brand Values, Vision and Manifesto and the competitor analysis that you undertook – how have your initial ideas and research encouraged you to think about how you want to present yourself professionally to the world?

Who might you want to share your CV with? Why?

How do you want to share your CV? Digital or physical?

How does it feel? What kind of paper stocks have you chosen and why? What's the envelope like? What do these thoughtful touches suggest about you?

Lets talk fonts...

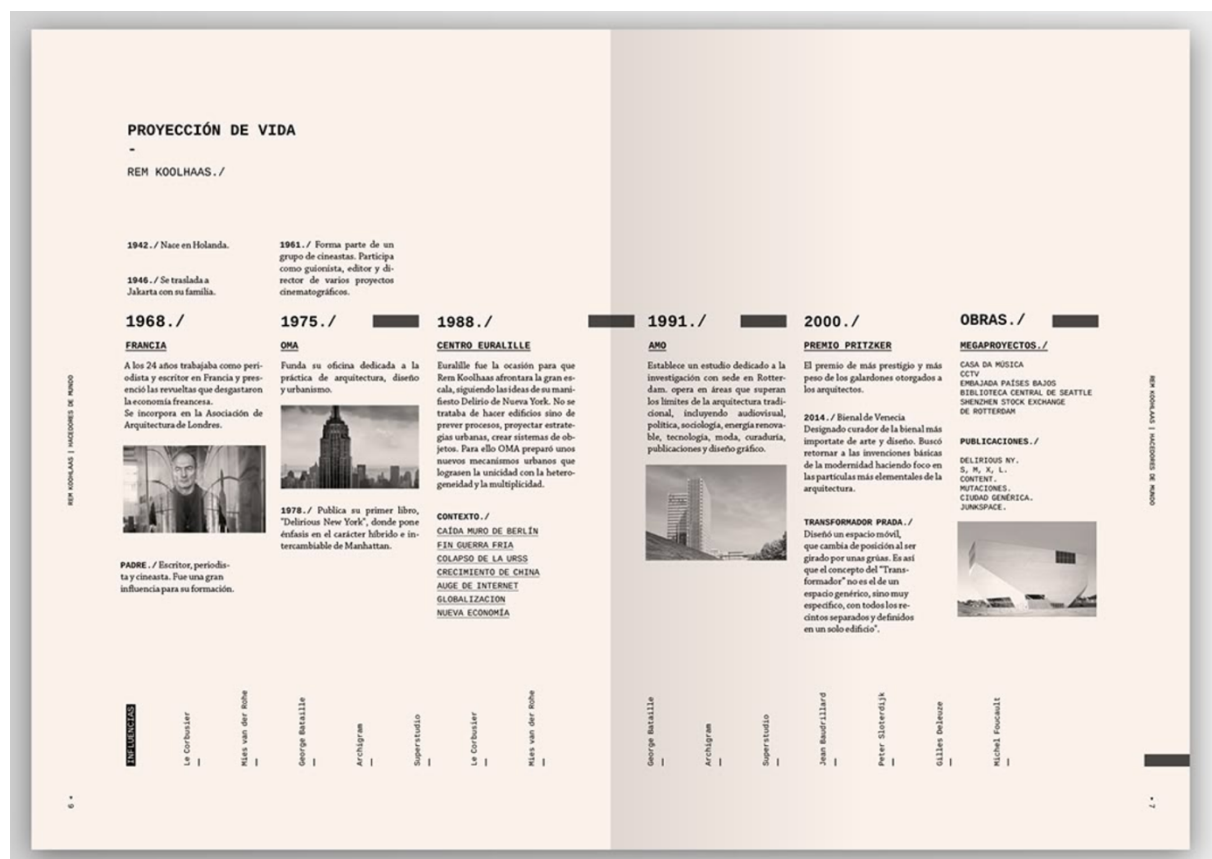
GREAT layout alludes to your personal aesthetic and compositional skills – the power of breathing space and fabulous layout as first impressions...

Colour – it has so many cultural and socio-political connotations, how will you tailor this to suit your audience?



Initial ideas on
how I want my
CV to look and
feel

Ideas and inspiration – what do you think? What do these styles suggest? Let's discuss...



RI
ED
E

HELLO

I would like to introduce myself to you. I am graduating Parsons the New School for Design and am excited to transition into the workplace. So please take a look at my résumé and portfolio and let me know if there is anything I can do to help you and your buisness.

Sincerely,

Scott Kelum

Scott Kelum
Graphic Design
(703) 725-5457
scott@scottkelum.NET
www.scottkelum.NET

scott kelum
portfolio



OLIVIA WILSON

ARCHITECT

+123-456-7890
hello@reallygreatsite.com
www.reallygreatsite.com

As a creative and detail-oriented architect with 10 years of experience, I have a passion for designing spaces that combine functionality, sustainability and aesthetics. I excel in collaborating with clients, engineers and contractors to deliver projects that meet the vision and exceed expectations. With a strong background in sustainability, I am dedicated to finding innovative solutions that optimize space, passive energy and resources while enhancing the living experience.

SKILLS

- Design and conceptualization
- Knowledge of construction codes, regulations and standards
- Proficiency in computer-aided design (CAD) software
- Project management and coordination
- Budget and time management
- Leadership and team management
- Sustainability and environmental design knowledge

EDUCATION

MASTERS OF ARCHITECTURE
Really Great University | 2008-2010

BACHELOR OF ARCHITECTURE
Really Great University | 2004-2007

WORK

LEAD ARCHITECT
Really Great Company | 2020-2023

- Manage a team of architects, designers and consultants
- Oversee project budgets and timelines, ensuring on-time and within-budget delivery of all project milestones
- Collaborate with clients, contractors and project teams to identify needs and requirements to ensure alignment with project goals

ARCHITECTURAL DESIGNER
Really Great Company | 2015-2023

- Collaborate with project teams to develop conceptual designs and construction drawings for commercial and residential projects
- Conduct site visits with contractors to ensure compliance with construction plans, building codes and regulations
- Participate in client meetings and presentations

REFERENCES

AVERY DAVIS | 123-456-7890
Principal Architect, Really Great Company

LORNA ALVARADO | 123-456-7890
Lead Engineer, Really Great Company

Alison Soye

ARTIST // ILLUSTRATOR

01-04-1993

Contact

49 MILL HILL,
WARINGSTOWN, N. IRELAND
BT46 7AP
07844268344
alisonsoye@hotmail.co.uk
www.alisonsoye.com

Education

2003 - ST. ANDREWS INTL
HIGH SCHOOL, MALAWI

2007 - BANBRIDGE ACADEMY,
N. IRELAND

2011 - UNIVERSITY OF DUNDEE,
SCOTLAND
BDES (HONS) ILLUSTRATION

experience

2010 CHILD MINDING

2011-2012 WAITRESSING, EDENMORE
GOLF & COUNTRY CLUB

2012-2013 WAITRESSING, RANCHO PACHO RESTAURANT,
SCOTLAND

2013 COMMISSIONED ARTWORK AT RANCHO
PACHO RESTAURANT, SCOTLAND

2013-2015 ACTIVITY LEADER,
CERAN LINGUA INTL BELGIUM

2014-2015 ILLUSTRATOR AT A LITTLE OPULENT,
UK BASED ONLINE LIFESTYLE MAGAZINE

2015 CHRISTMAS CARDS STOCKED AT
DUNDEE CONTEMPORARY ARTS,
SCOTLAND

Skills

PAINTING
ILLUSTRATION
ADOBE PHOTOSHOP
MAP MAKING
CERAMIC MAKING
PHOTOGRAPHY
BLOGGING
BOOK II POSTER II
CARD II LOGO
DESIGN

About me

I JUST LOVE: FOOD, NATURE,
KNOWLEDGE, DANCING, MUSIC &
TIME WITH FAMILY & FRIENDS.
They all inspire my work!