

Academic and Employability Skills

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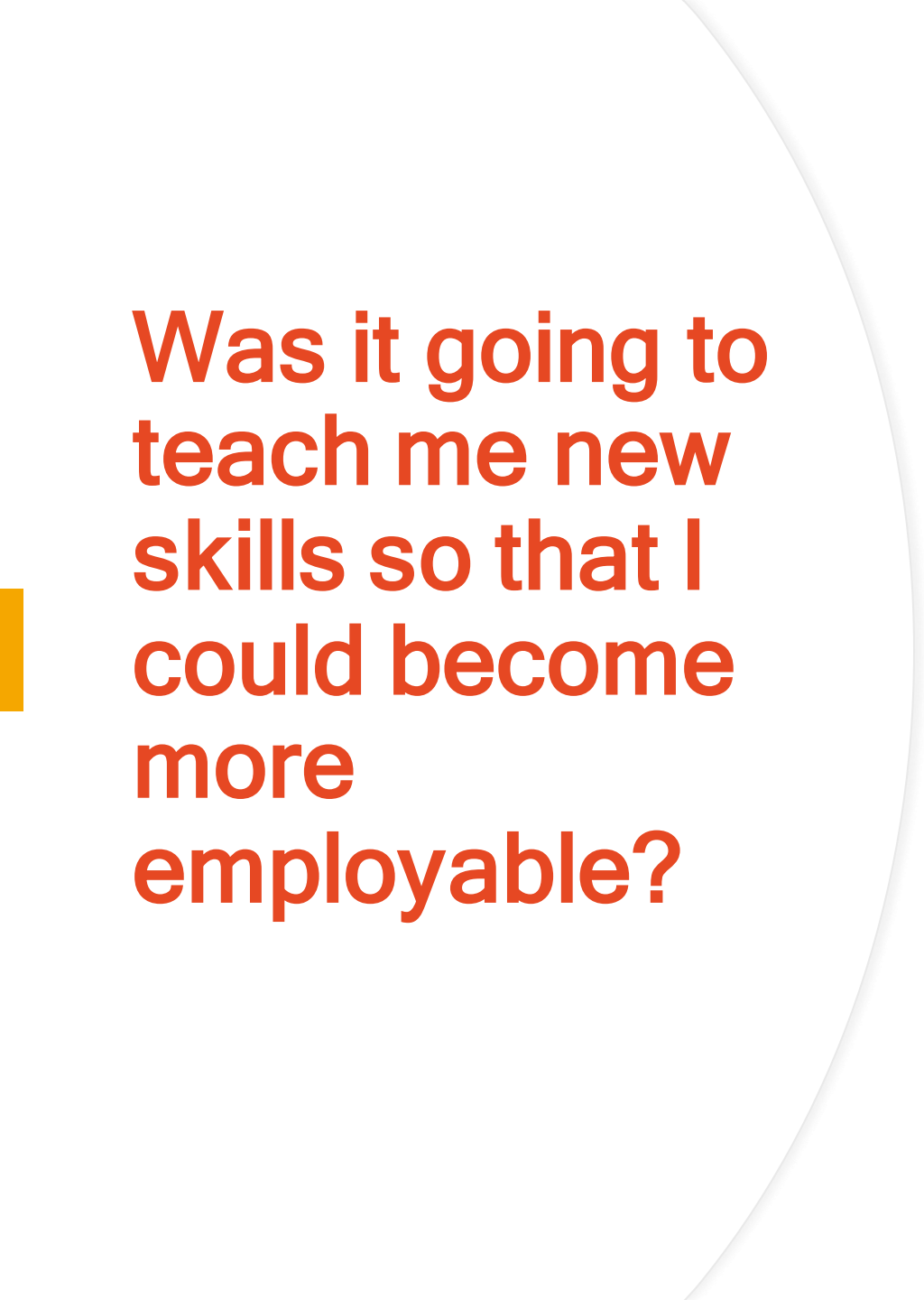
Why did I decide to do this course?

- Coronavirus event
- Solution
- To improve my job prospects



How did I
think it was
going to
help?

The present pandemic shows that health centres need people with knowledge of the new technologies and dynamic thinking.

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**Was it going to
teach me new
skills so that I
could become
more
employable?**

This course is teaching me how to accumulate important new information that will help me to be more professional and competent in the future.

Skills



Hard Skills

Academic writing
Critical thinking
and Referencing
Time management



Soft Skills

Communication
Team working

(Doyle,2020)

SWOT Analysis

Strengths

- Polite person
- Positive outlook
- I find solutions quickly

Weaknesses

- Procrastination
- Not a good listener

Opportunities

- Improve time-management
- Develop patience by practice
- Develop empathy when listening

Threats

- Anxiety
- Stress

PDP- Nurse

Skills:	How:	How long:	Obstacle:
Hard skills	Nurse school	1/2 years	Unemployment
Time- Management		Continuous	Lack of discipline

Reference list

- Doyle, A;
(2020), <https://www.thebalancecareers.com/types-of-job-and-employment-related-interview20161343> , Accessed 09/04/2021
- Maund, A., Shriek, M. and Tinkler, P. Certificate in Higher Education: Skills for the Workplace. London. Sage
- Morgan, P (2017). The Business Student's Guide to Employability. London. Sage
- Power point University, 2021, '*SWOT Analysis Template in Power Point*', Available at: <https://www.youtube.com/watch?v=KdMMvh6OiiQ&t=94s>