

Effective Team Working and Communication

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Table of Contents

1. Introduction
2. Benefits of Team Working
3. Stages of Team Development
4. Team Roles
5. Managing and Conflicts
6. Successful Team Development
7. Conclusion
8. References
9. Q&A

Introduction

Thank you for being here today. We are here today to talk about effective team working and communication. In this presentation our aim is to explain the concept and importance of benefits to how we communicate and work as a team in order to achieve successful common goal.

Benefits of Team Working 4



Foster creative learning



Ideas generation



Share the workload



Gaining new perspective



Boost of productivity



Better services

Benefits of Team Working



Mutual support: When teams work well together, they are supportive of one another. Also encourage people to achieve same goals.

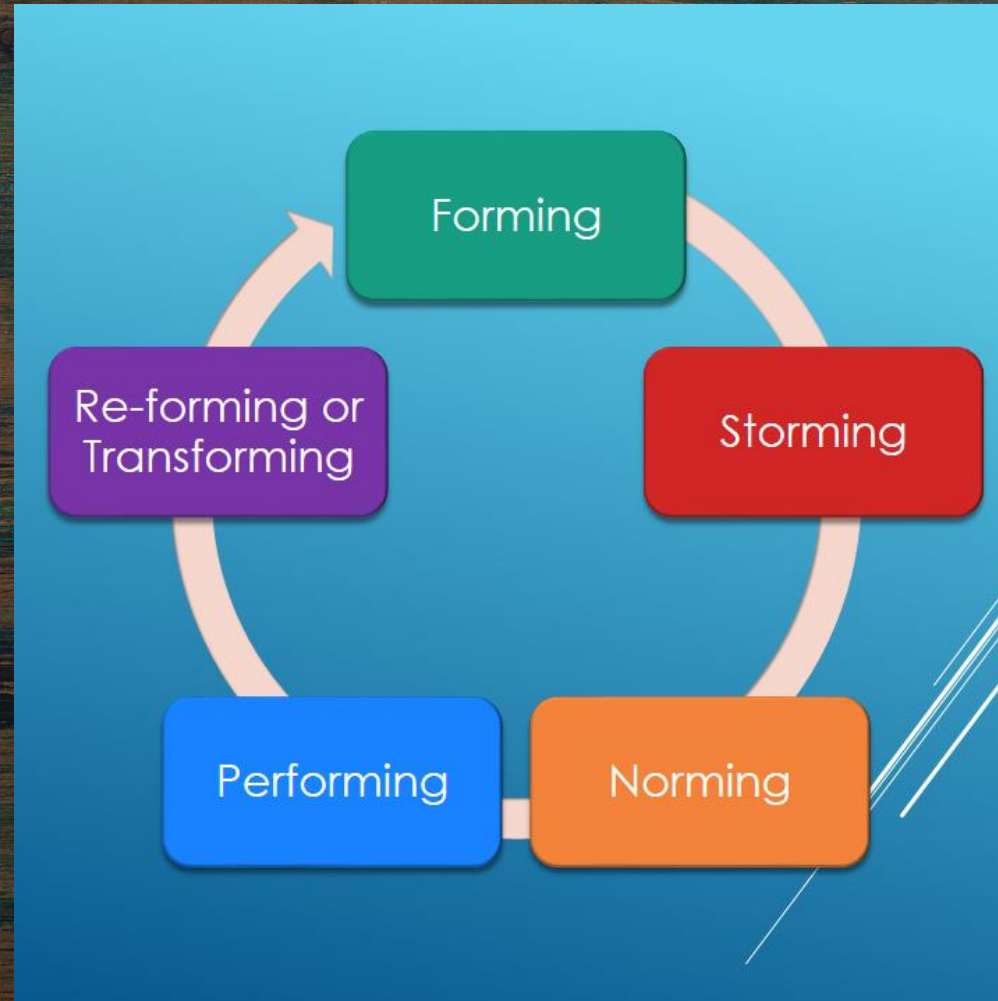


Sense of Accomplishment: When members of a team work to achieve specific goals, there is often a greater sense of accomplishment.



Better Outcomes: Teamwork can lead to better business outcomes because the team can bring more resources to bear against a challenges.

Stages of Development



Team Roles



Managing conflict

- Potential causes of conflict .
- Strategic team building development.

Conflict can occur from different reason and situation , for example :



Differences between the team members .



Lack of cooperation between team members .



Lack of management support .



Control over people .



Conflict can occur unexpected , and with action not taken on time , even a minor dispute can have devastator consequences .

Managing a conflict can be difficult sometimes and needs patience and calm

5 ways to minimize conflict in the work place

- Promoting cooperation between the departments and the team members
- Classify roles
- Better organizational design
- improving management control process
- Adding an incentive reward program

Successful of Team Development

- Develop Trust.
- Help Each Other From Lean Together .
- If They Have Same Goals, The Level of Trust Will Build Up.
- Socialise: Outside The Work You Can Know Better Your Team.

Conclusion

12

Teamwork is important at workplace, teamwork and communication is an effective approach for the completion of work in an effective manner and along with this it enhances the performance of all the members in team. A proper resolution of conflict and effective communication solve problems and result in the success of a group and at the end with this presentation we learnt how to get the support from all the team members to achieve a target successfully.

Questions and Answers

13

