

BMSW4001

Academic and Employability Skills

Restaurant Management Skills

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List of topics discussed in this presentation



Managing in organisation



Decision making



Planning



Motivation



Communication

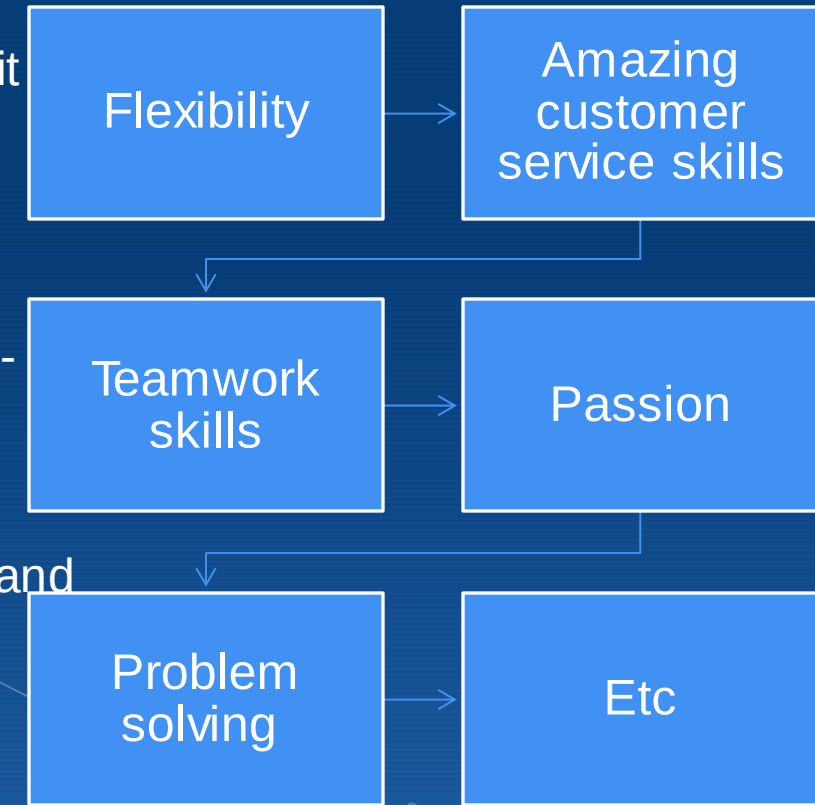


Team working skills



Managing in Organisations

- Correct managing will prove to be the key in any organisation, and it will be reflected further down the line in the results of both financial and client side of things.
- The success in an organisation has always proven to be behind a strong team that has excellent communication skills with a problem-solving attitude.
- Managing and Organisation is the face of a Restaurant , all the responsibility for kitchen ,bar ,food, employee's, customers, health and safety will be the restaurant manager's responsibility.



Decision Making

- Decision making will always be classed as the core of planning overall and will affect further activities that are planned in the near or far future.
- Executive decisions will always be made during a meeting by all members of the board that will agree on a specific decision that might influence the whole business further down the line.
- I would always class a decision as a choice and right choices at the right moments will be classed as a right decision.
- Several options would be made available prior to a decision being made .



Planning

- Planning will always prove to be the key in a successful business.
- Rota for a minimum of two weeks in advance ;
- Who is working front of house and who is doing back of house ;
- Planning team meetings on a regular interval , i.e. Weekly .



Motivation

- Motivation will dictate an employee's initiative and certain actions during his time at a place of work ;
- It will also influence the quality of the work that is being invested to a work place ;
- It can be defined by many factors such as :
 - Working environment ;
 - Travel to work distance ;
 - Salary ;
 - Supervision and management structure ;
 - Etc .



Communication

The main process that staff/colleagues use to liaise and interact.

One of the keys in a successful team will also be a well maintained communication channel.

In different places of work the communication could be either via :

- Signs ; (i.e. kitchen , bars , etc)
- Telephone ;
- Directly ; etc



(Barbara Scammell, Macmillan 1992)



Team Working Skills

- Collaboration in a group will define the wellbeing of the team's working skill.
- The exchange of ideas in a team will improve the overall team's success.
- One item to focus on when working in a team will be the aim for the same goal as a whole , with the whole team heading in the same direction and not disproportionate
- Commitment & common approach will improve a team's skills as the goal can be achieved with ease.



Analysis



What I well like to achieve in my future?

Opportunity

- Four years working in Michelin Guide Restaurant
- How to learn to speak and write in English

Strengths

- Sale Skills
- Focus Skills
- Communication Skills

WEAKNESSES

- Doing more activities in same time
- Lack of communication Skills

THREATS

- Language Speaking
- Health problems

- Academic and Employability Skills
- Management Skills
- Confidence Skills
- To become a better leader
- Invest in my career
- Open a Restaurant and Cocktail Bar

References and quotation sources list.

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