

How to Create A Chart Using Excel

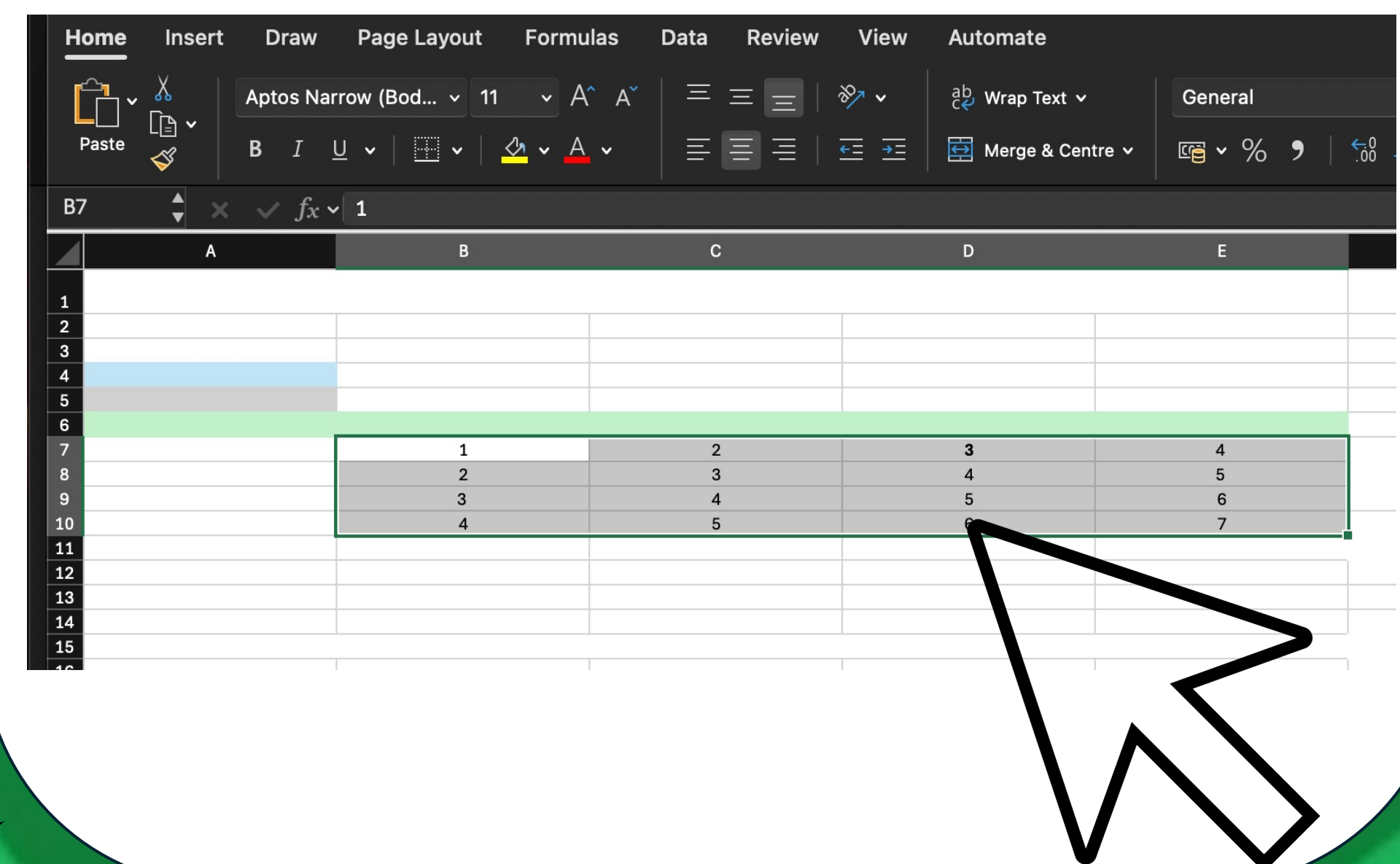
1st

Open Microsoft Excel
followed by your file with
data.



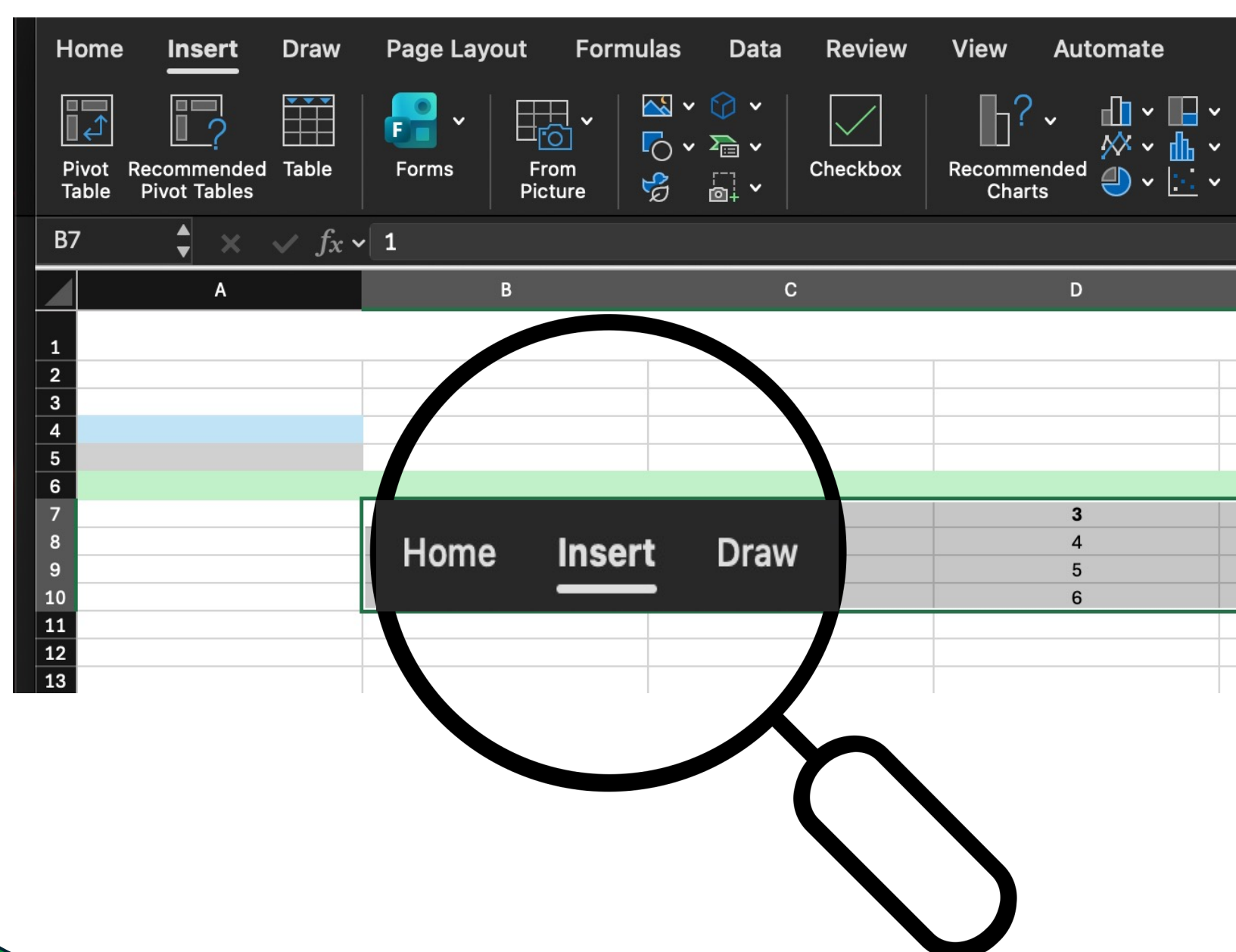
2nd

Select the range of cells to
include in the chart.



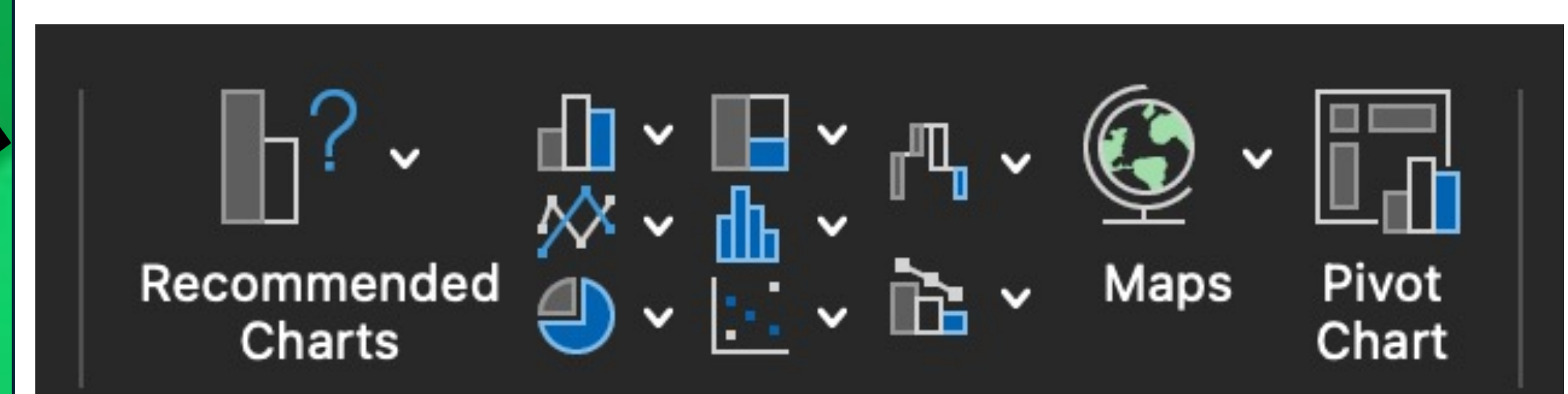
3rd

Click on 'Insert'



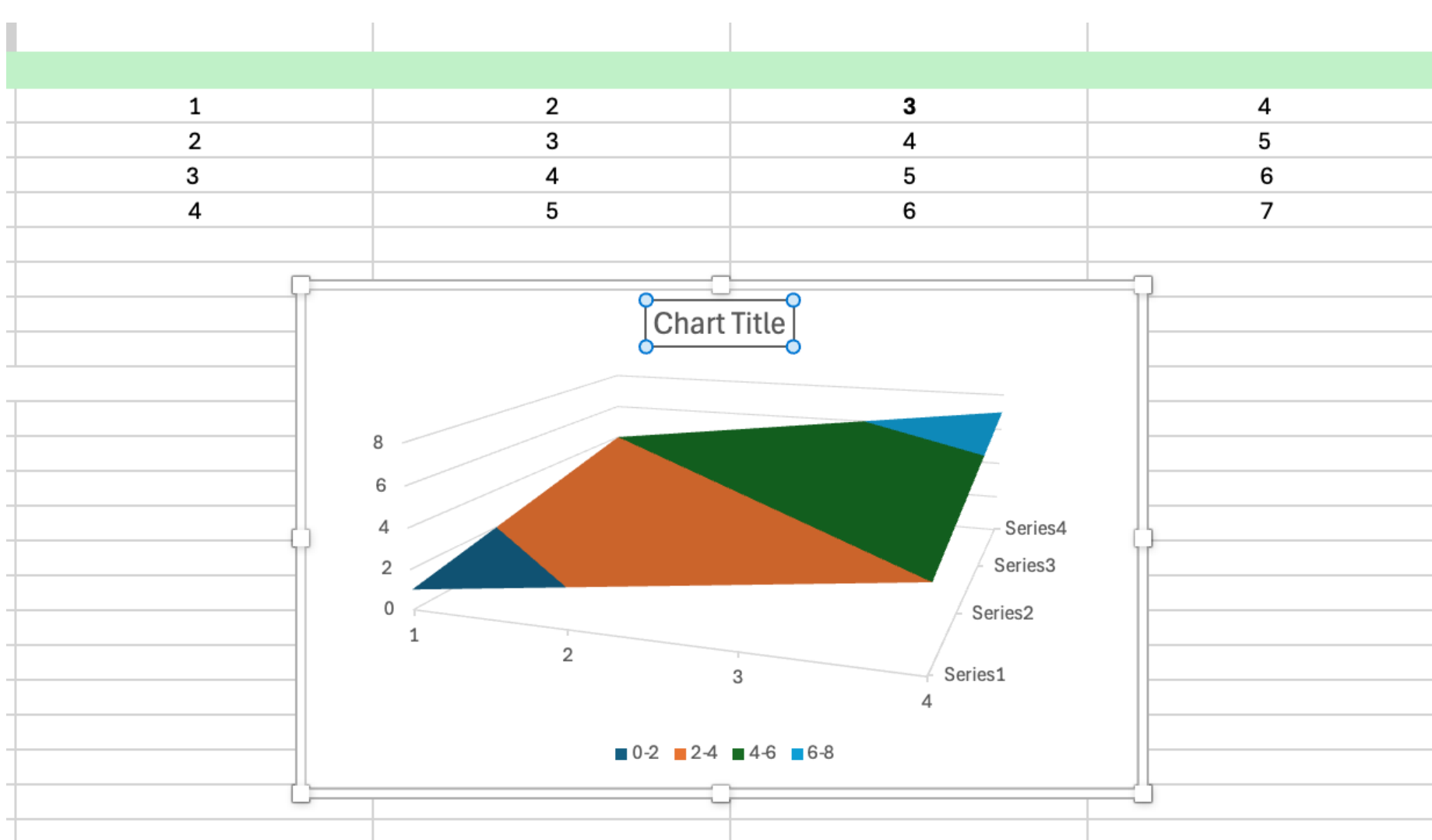
4th

Chose the type of chart
required.



5th

Name the chart.



6th

Click on 'File' and save your
work.

