

No AI was used in my section of this assignment.

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My Script:

Hello everyone, thank you for attending today's meeting in relation to completing our annual Self-Assessment of Service Statement registration (hereafter SASS) and in time with our upcoming inspection by the Child and Social Services Inspectorate Wales (hereafter CSSIW). Today's main agenda will cover staff qualifications requirements, our support networks and parental involvement, alongside curriculum development and policies.

I am Kelly and I am the manager and registered person of our Flying start setting. As the registered person, it is my responsibility to ensure the setting complies with the National Minimum Standards for Regulated Childcare for children (hereafter NMSRCC) regulations, whilst also exceeding these expectations to enhance the quality of our childcare further (Welsh Government, 2023, p5, A). Additionally, I also have the legal responsibility to complete the SASS online registration form through the Care Inspectorate Wales (hereafter CIW) platform for the CIW to arrange inspections and provide us with support in the future (Care Inspectorate Wales, 2026).

Today I will be discussing the current staff qualifications, alongside demonstrating how we measure and make possible improvements in the future. This is a requirement within the SASS registration form and one of key areas the CIW will inspect under the leadership and management section (CSSIW, no-date, p17). The setting currently has two managers, one with a level 5 and the other a level 4, both in preparing for leadership and management qualification, alongside obtaining a BA Early years Education and care degree with a Practitioner status. Both managers, have had prior experience of at least two years, working in a daycare with children under the age of two, which meets the requirements by the NMSRCC (Welsh Government, 2023, p49. A) and the Social Care Wales (2026) Flying start leadership requirements. Furthermore, there is also currently two members of staff which hold a level three and one member of staff with a level two, recognised Children's care, play and learning qualification, which meets the recommended staff requirements, in accordance with the Social Care Wales Qualifications framework (2025) and NMSRCC (Welsh Government, 2023, p49. A). Upon employment it is my legal duty to ensure all staff have an up-to-date valid enhanced Disclosure and Barring Service

(Hereafter DBS) (Disclosure & Barring service, no-date) and have at least one member of staff with a full Paediatric First aid certificate, while other staff can complete the Emergency Paediatric First aid training within the first three months of employment, which meets the mandatory NMSRCC basic regulations on staff training (Welsh Government, 2023, p33-44. A).

One of the three main areas of providing quality childcare is having enabling adults, who are highly qualified, affectionate, responsive and understand children's needs and development (Welsh Government, 2023, B). Currently within our setting we measure our staff qualifications through ensuring all staff employed meet the Social Care Wales qualification framework (2025/2026) minimum qualification requirements. These requirements state a Flying start practitioner should have a recognised level 2 WJEC or City and Guilds qualification in Children's care, play and learning development or hold a Degree in Early years education and practice. While Managers should hold a recognised level 4 City and Guilds Preparing for leadership and management within children's care, play and learning qualification, whilst be working towards a completion of level 5. Alternatively, a BA degree within the early years education and practise is also accepted (Social Care Wales, 2026). In accordance with the NMSRCC regulations, 60% of the staff should hold a recognised level two (Welsh Government, 2023, p49), therefore as a setting we are meeting above this recommended requirement. Coinciding with Social care Wales qualifications framework, we are also meeting the NMSRCC requirements, due to all staff currently holding an up-to-date valid enhanced DBS and employ two fully certified Paediatric First aiders, while all other staff are trained in Emergency Paediatric First aid. Furthermore, DBS's and first aid training will be revisited every three years, in accordance with the NMSRCC statutory requirements (Welsh Government, 2023, p33). Alongside these measuring tools we also use the Quality standards within the Reflective practice toolkit, which indicates we are currently meeting sections 1-3, within the leadership guild lines, through ensuring we have appropriate qualified staff (Welsh Government, 2024, p35).

However, other than mandatory qualifications and training, we do not currently implement professional development within our setting, which I feel is something we can improve on. According to the Education Endowment Foundation (2023, p6) and Early Education (2023) professional development enables staff to build and develop

knowledge and skills, which motivates and supports their well-being, while embedding new experiences which impact children's learning within settings. In agreement is Young (2025), who states professional development allows us to reflect on what works and what needs improving, whilst also developing more stimulating environments for the children within our care. Through introducing, professional development into our setting, I will be enhancing the leadership Quality standard even further through progressing to stages 3-5, of providing quality care, play and learning within the reflective practise toolkit, by providing all staff with equal opportunities, alongside developing a shared vision.

Kelly: yes, that is correct.

Kelly: This sounds like a great idea Lucy; this is something we could look into.

Kelly: Thank you all some very positive evidence of what we currently implement and some useful training opportunities we can investigate to further improve the quality of care for our children. If there are no further question, we will conclude the meeting thank you.

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