
BMPF7013f

Assessment Component No. 1 (Portfolio) Independent Study –

Element 2 – Supervision Diary

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Date	What was discussed	Actions to take
14 January	Introductory exchange: • Supervisor shared preferences of timing and format of engagement namely. • Agreed given timezone differences, timeline to submission and diary commitments engagement would be via email with feedback provided in documents. • Agreed approximate timing for sharing drafts and feedback	• Decide on a topic and reflection model to use. • Develop content outline and share for review.
26 January outline sent 31 January feedback received	Assignment outline review: • Reviewed draft outline. • Supervisor highlighted importance of including analytical application of theories in addition to describing and discussing them.	• Building on feedback and discussion, develop first draft of assignment for review. • Record coaching session and transcribe.
10 February first draft sent 14 February feedback received	First draft review: • Feedback included expanding on some of the terminology used and increasing connection between some theories and practical application, debulking of references, being careful of using footnotes, check some of the referencing.	• Action feedback from first draft review. • Complete remaining sections. • Complete matrix and Supervision diary.

18 February – second draft sent 19 February – feedback received	Second draft review: • Feedback on new sections included tightening connection to theories and ensuring that all new content is referenced correctly.	• Further refinement and tightening of content.
19 February – third draft sent 21 February – feedback received.	Third draft review: • Feedback on whole document following further refinement. Feedback included highlighting errors where references had been debulked and used individually but was now causing some confusion in flow of text.	• Correction of referencing and further honing of flow to finalise for submission.