

MOODLE IICL BIRMINGHAM

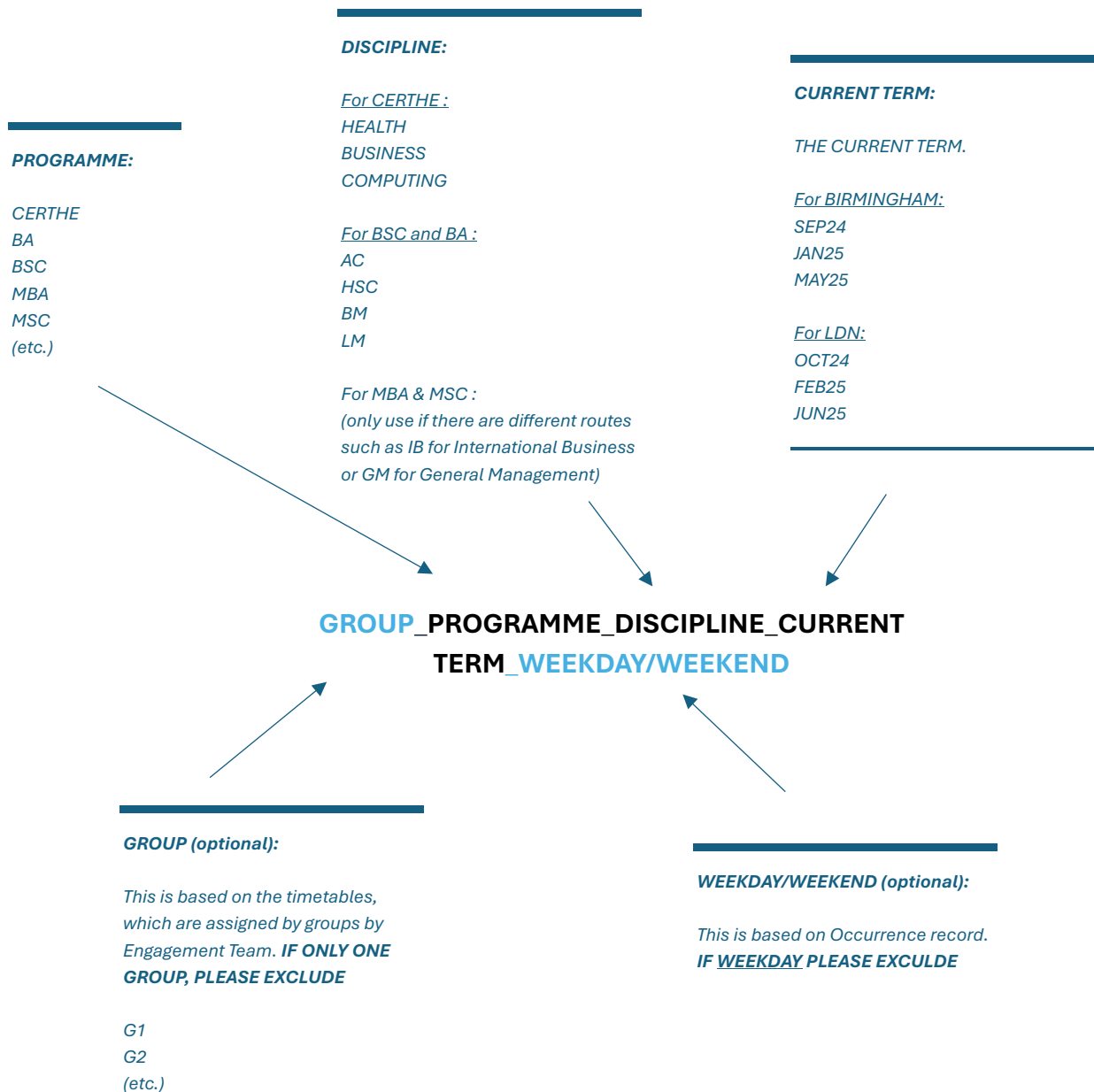
NAMING OF GROUPS AND LINKS

V12 04/09/24 (Dr Jakub Ceglarz)

This document outlines the proposed naming conventions for links and groups in Moodle. This document is prepared to support unification of practices between IICL in Birmingham and London, as well as to provide support to the central Moodle Team when supporting IICLs delivery. This is to be synchronous from September 2024 (AY 24/25)

1. NAMING OF GROUPS

CURRENT STUDENTS (This refers to the current students working on their current submissions)



EXAMPLES:

- **EXAMPLES FOR CERTIFICATES:**

(weekdays – XX occurrence)

G1_CERTHE_HEALTH_SEP24

(weekend – FX occurrence)

G2_CERTHE_COMPUTING_SEP24_WEEKEND

- **EXAMPLES FOR BA AND BSC PROGRAMMES:**

G1_BA_BM_SEP24

G1_BA_LM_SEP24_WEEKEND

G1_BSC_HSC_SEP24

G2_BSC_AC_SEP24_WEEKEND

STUDENTS ISSUED WITH RETRIVAL (Resit/Rework students)

MODULE CODE (This refers to the module code that student is due to retake):

EXAMPLE:
LCBB4012
LCHS4001
(etc.)

RETRIVAL DATE (Month and Year when student is due the retake)

For BIRMINGHAM:

DEC24
APR25
AUG25

For LONDON:

JAN25
MAY25
SEP25

MODULE CODE _ RETRIVAL DATE _ RESIT/REWORK

RESIT/REWORK

The type of retrieval that student is due (RESIT or REWORK)

EXAMPLES:

LCBB4008_ SEP25_ RESIT

BMHP5014_ APR25_ REWORK

2. NAMING OF THE SUBMISSION TILES

This section will cover the naming of the TILES as per IICL Birmingham practice.

IICL Birmingham creates a set of Tiles to enable students submissions via Moodle.

Each Module will have:

- CURRENT SUBMISSION TILE
- RESIT SUBMISSION TILE
- REWORK SUBMISSION TILE

(Please see example below)



- CURRENT SUBMISSION TILE

Submission Links – Name of the current term

SUBMISSION LINKS

(This stays the same for each submission tile)

NAME OF THE CURRENT TERM

EXAMPLE:

September 2024 Term

October 2024 term

- RESIT / REWORK SUBMISSION TILES

RESIT/REWORK Submission Links – Retrieval Date



RESIT or REWORK



RETRIVAL DATE (Month and Year when student is due the retake- **IN FULL**)

For BIRMINGHAM:

December 2024

April 2025

August 2025

For LONDON:

January 2025

May 2025

September 2025

3. NAMING OF THE SUBMISSION LINKS

3.1 – CURRENT SUBMISSION LINKS

DRAFT or FINAL

TYPE OF ASSIGNMENT:

Same wording as per Assignment Specs.

EXAMPLE:

Essay
Presentation Slides
Report
(etc.)

**DRAFT/FINAL Type of the Assignment Submission Link (MODULE CODE –
COMPONENT – CURRENT TERM)**

COMPONENT (Use only if the
assessment is split between
components – **IF ONLY ONE
COMPONENT PLEASE EXCLUDE**)

For EXAMPLE:
Component 1
Component 2

CURRENT TERM:

For BIRMINGHAM:

SEP 24
JAN 25
MAY 25

For LDN:

OCT 24
FEB 25
JUN 25

MODULE CODE (This refers to the module
code that student is due to retake):

EXAMPLE:
LCBB4012
LCHS4001
(etc.)

3.2 – RESITS/REWORKS SUBMISSION LINKS

