

PROOFREADING with AI (Updated May 2025)

For this assessment, you can use Generative AI to check your own text/creation for grammatical and syntactical mistakes, including getting suggestions to rephrase your work.

Remember always to keep a copy of your drafts, notes and other resources you used, before and after the use of AI tools. If there is suspicion of use of AI tools beyond what was specified for the particular assignment, you will be asked to provide previous drafts and notes.

What you can do: Advanced Proofreading

Please note that Basic Proofreading is an allowable use of AI for all assessments; use the Allowable Uses of AI – General Guidance for Students for specific details.

You can ask a Generative AI tool, such as ChatGPT, the Generative AI bot in Grammarly, or Microsoft Co-pilot, to check a text you have written yourself for readability, grammar and syntax, using the following prompt:

PROMPT: Please check and correct the following text for readability, grammar and syntax, giving me a list of changes made: YOUR TEXT

You will then **need to decide** whether you want to implement the changes suggested by the GAI tool.

Let's see how this works:

Example 1 (Microsoft Co-pilot)

Here is the prompt and original text:

Please check and correct the following text for readability, grammar and syntax, giving me a list of changes made: Students are expected to:

Take part in learning opportunities to support AI literacy, understanding of ethical and other considerations in relation to artificial intelligence, and the potential future developments and uses of artificial intelligence. Ensure the academic integrity of their work and the ethical and appropriate use of artificial intelligence, including that trying to claim AI-generated content as their own is considered academic misconduct.

Here is what Co-pilot answers:

Here's the corrected text:

Corrected Text:

Students are expected to:

- Take part in learning opportunities to support AI literacy, understand ethical and other considerations in relation to artificial intelligence, and recognize the potential future developments and uses of artificial intelligence.
- Ensure the academic integrity of their work and the ethical and appropriate use of artificial intelligence, including understanding that trying to claim AI-generated content as their own is considered academic misconduct.

List of Changes Made:

1. Corrected "otherconsiderations" to "other considerations."
2. Corrected "th epotneital" to "the potential."
3. Corrected "artificial" to "artificial."
4. Corrected "wokr" to "work."
5. Corrected "intelligene" to "intelligence."
6. Improved readability by breaking the text into bullet points.
7. Simplified the phrase "understanding of ethical and other considerations" to "understand ethical and other considerations."

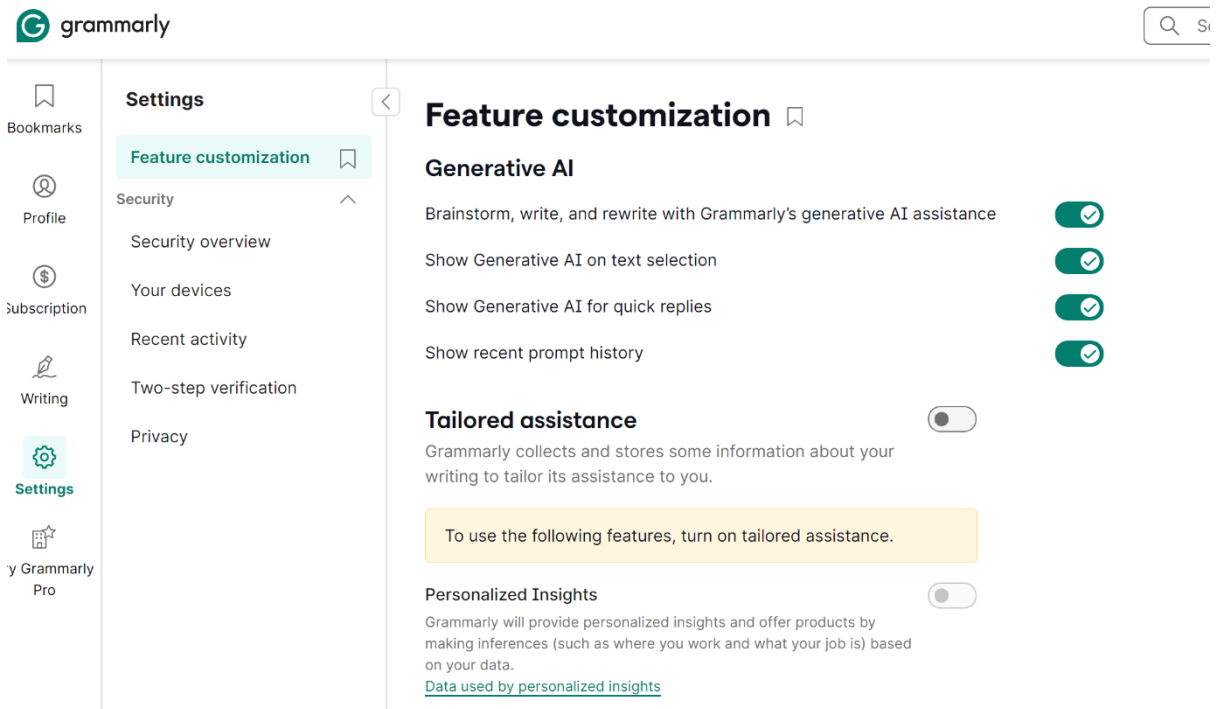
Let me know if there's anything else you need help with!

Now you can see what changes Co-pilot has made, and choose whether you wish to keep them or not.

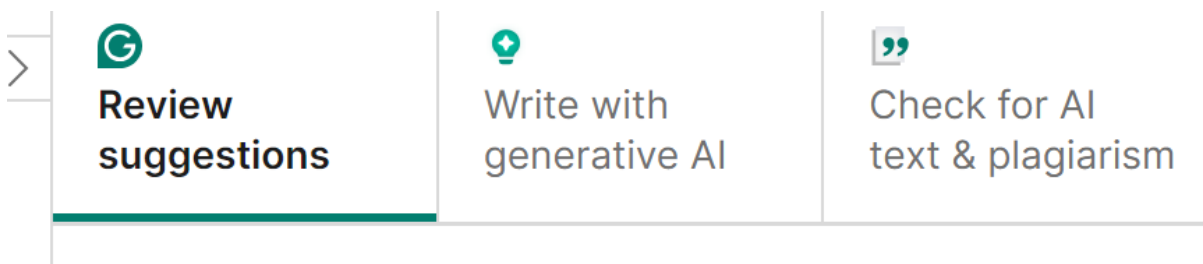
Example 2 (Grammarly Free Editor with AI Assistance)

First of all, note that this includes the use of AI assistance on Grammarly. This is different from the Basic Proofreading option allowed to all students!

You can tell whether you have opted into the AI assistance element of Grammarly by checking the Settings under Your Account:



On the main Grammarly window, you will be able to see the difference between Basic Proofreading (which is available in the Review Suggestions tab), and AI assisted improvements (which is available in the Write with Generative AI tab):



Steps to follow:

- Enter your text into the editor – you can copy paste your text from Microsoft Word.
- Choose the “Improve it” option/prompt.
 - You will now be able to see the new text in the AI Assistant window.
- Don’t accept the text immediately! Instead use this prompt: “Tell me what you did”.
- Grammarly will give you a list of all changes made.
- Now, you need to decide what you wish to keep and what not.

tell me what you did

I revised the original text for clarity and corrected spelling, grammar, and punctuation errors. Specifically, I made the following changes:

1. Changed "Take part" to "Participate" for a more formal tone.
2. Clarified the phrase "understanding of ethical and other considerations" to "understanding of ethical considerations related to artificial intelligence."
3. Fixed misspellings of "th epotneital" to "potential" and "artificial" to "artificial."
4. Improved the flow of the sentence by rephrasing certain parts and ensuring parallel structure.
5. Made minor adjustments to improve overall readability and coherence.

The goal was to present the information in a clear and formal manner while maintaining the original intent.

What you cannot do

You cannot ask a GAI tool to create text for you or allow it to completely rewrite, expand or change beyond recognition your own text.

So, you **cannot** use prompts like:

- Tell me why Athens was the most powerful polity in the classical period
- Write a paragraph on why Athens was powerful
- Continue this text.

You also **cannot** ask a GAI tool to rephrase text that you did not write yourself, such as from a book, article, internet source, or indeed AI-generated text, and then submit it as if it were your own creation.

Further, you cannot ask a GAI tool to rephrase or paraphrase text that another person has written.

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