Beth sy'n creu cyflwyniad effeithiol

Asesiad?
Assessment?

Amcanion Dysgu
Learning objectives

- Adnabod elfennau slides effeithiol

- To recognise the components of an effective slides

Tasg 10 munud
10 minute task

Beth sy'n gwneud slides academaidd effeithiol?

What makes an effective academic slides?

Adborth a thrafodaeth
Feedback and discussion

Cynllunio

- Cyn creu eich slides mae angen i chi ystyried y materion canlynol:
- Beth yw nod eich slides?
- Beth yw eich neges allweddol?
- A oes trefn resymegol y dylid ei dilyn wrth gyflwyno eich gwybodaeth?
- Pwy yw eich cynulleidfa, beth maen nhw'n ei wybod am eich prosiect ymchwil?

Planning

- Before creating your slides you need to consider the following issues:
- What is the aim of your slides?
- What is your key message?
- Is their a logical sequence in which your information should be presented?
- Who is your audience, what do they know of your project research?

Materion Dylunio

- Cyn i chi greu eich slides, gyda'r nod pennaf o wneud eich sesiwn yn drawiadol ac yn hawdd ei darllen:
- Sut ydych chi'n mynd i strwythuro eich gwybodaeth?
- Sut ydych chi'n mynd i osod eich gwybodaeth?
- Sut y dylech chi ddefnyddio a chyfuno testun, graffeg a lliw?
- Sut y dylid strwythuro eich gwybodaeth?
- Blaenoriaethwch eich gwybodaeth. Penderfynwch pa elfen yw'r un bwysicaf

Design Issues

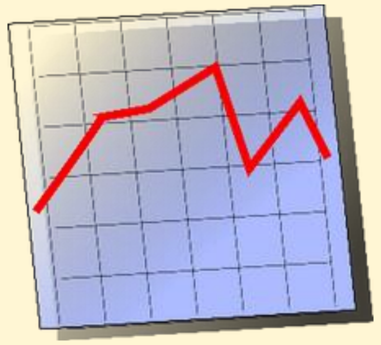
- Before you create your slides, with the overriding aim of making your slides eye-catching and easy to read
- How are you going to structure your information?
- How are you going to layout your information?
- How should you use and combine text, graphics and colour?
- How should your information be structured?
- Prioritise your information. Decide what is the most important element

Gosodiad

- Sut ydych chi'n mynd i osod drefnu eich gwybodaeth?
- Unwaith y byddwch yn glir ynglŷn â strwythur eich gwybodaeth, gallwch ddechrau meddwl am y gosodiad
- Dylai gosodiad eich sesiwn atgyfnerthu'r drefn y strwythurwyd eich gwybodaeth
- Mae pwyntiau bwled yn dderbyniol

Layout

- How are you going to layout your information?
- Once you have a good idea of the structure of your information, you can begin thinking about its layout
- The layout of your slides session should reinforce the order in which your information is structured
- Bullet points are acceptable

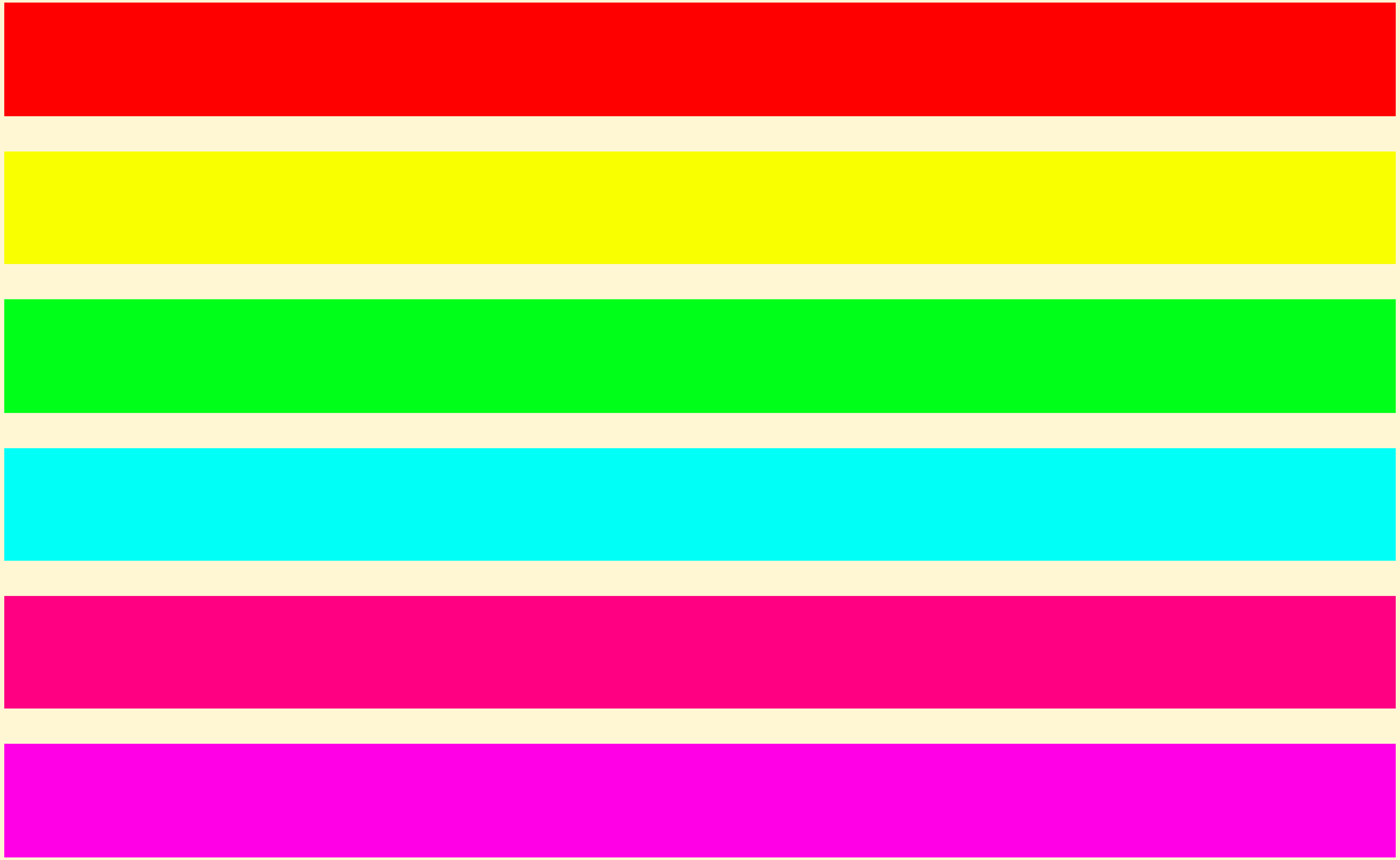


Defnydd o liw graffeg
Use of colour graphics

- Defnyddiwch liw i rannu'r wybodaeth gwneud eich cyflwyniad yn ddeiniadol.
- Dim mwy na 3-4 lliw gwahanol sy'n gweithio'n dda gyda'i gilydd
- **Defnyddio graffeg**
  - Beth ydyn ni'n ei olygu wrth graffeg? Graffiau, siartiau, lluniau a ffotograffau
  - Mae nhw'n rhannu'r testun ac yn gwneud eich cyflwyniad yn fwy deniadol i'r llygad.
  - "a picture paints a thousand words"

- Use colour to break up information and make your presentation attractive.
- Maximum of 3-4 different colours that work well together
- **Use of graphics**
  - What do we mean by graphics? Graphs, charts, pictures and photographs
  - They break up text and make your presentation more aesthetically pleasing.
  - As the phrase suggests "a picture paints a thousand words"

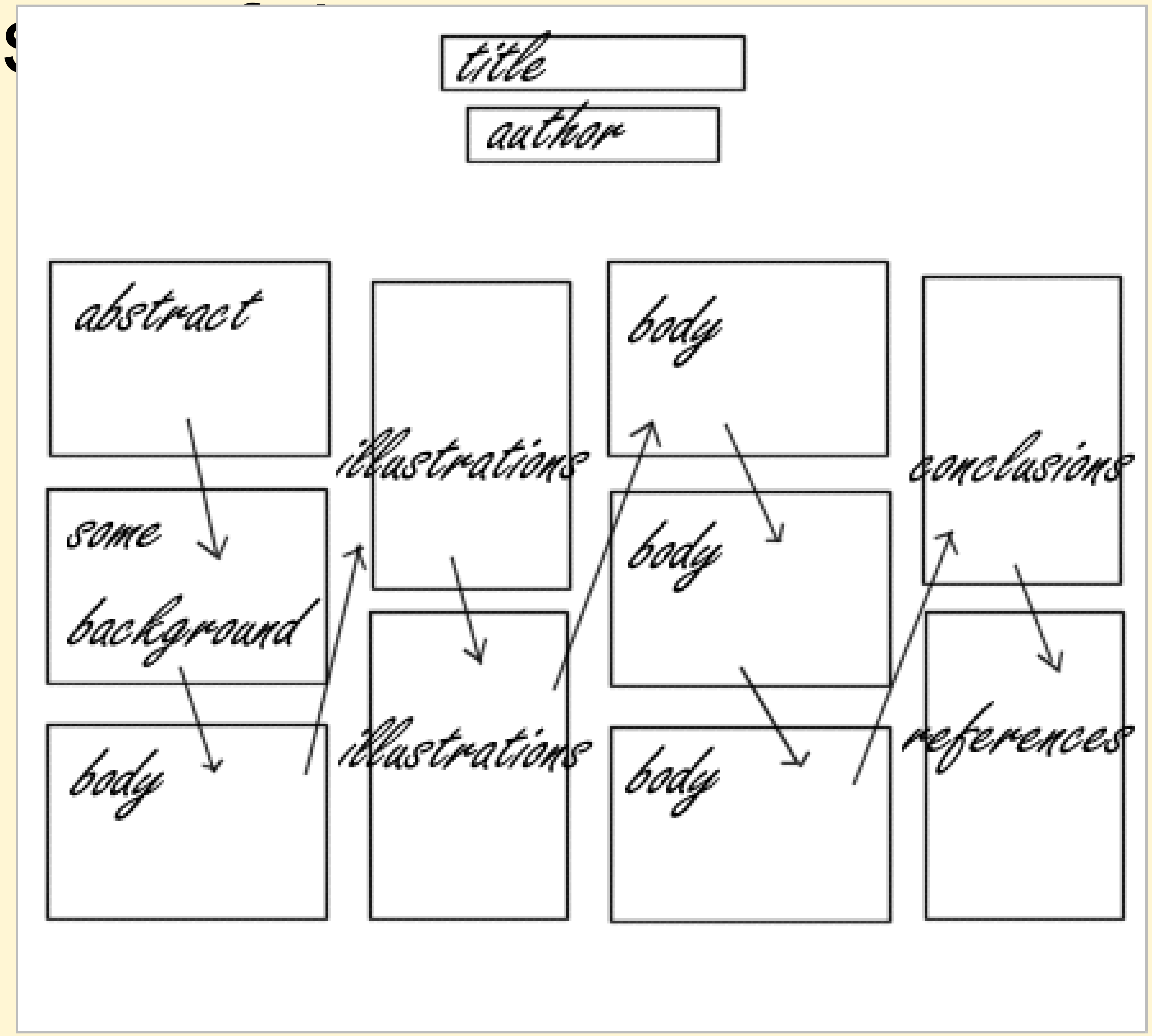
Lliwiau

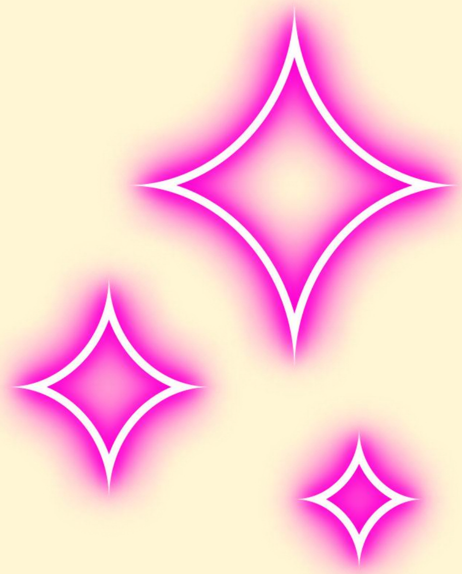
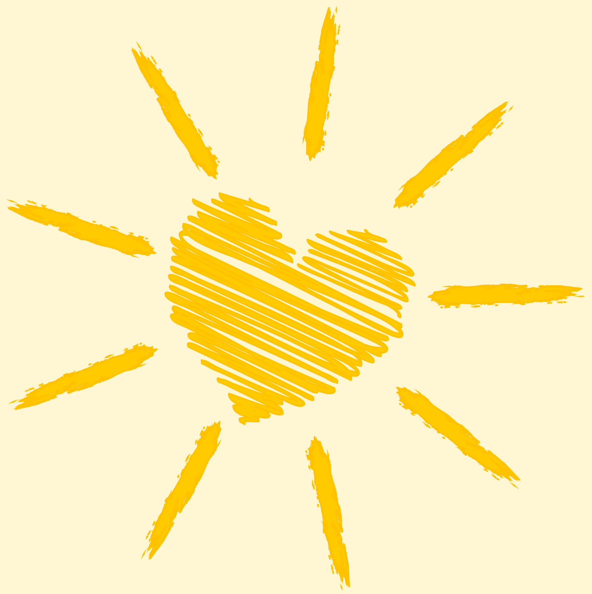


Lliwiau

Mae braslun yn ddefnyddiol...

A sketch is



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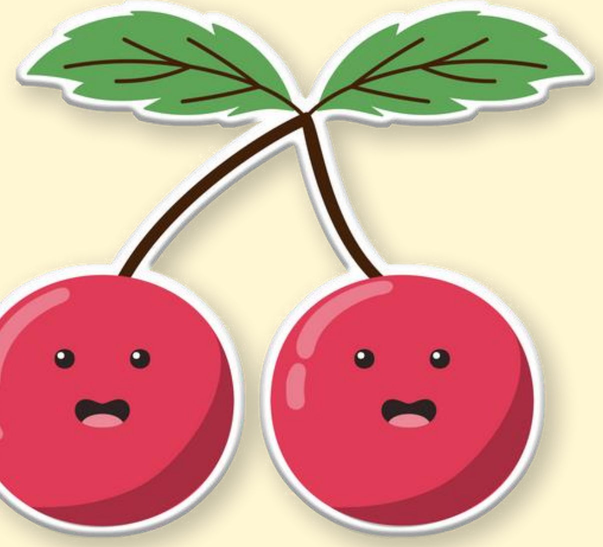
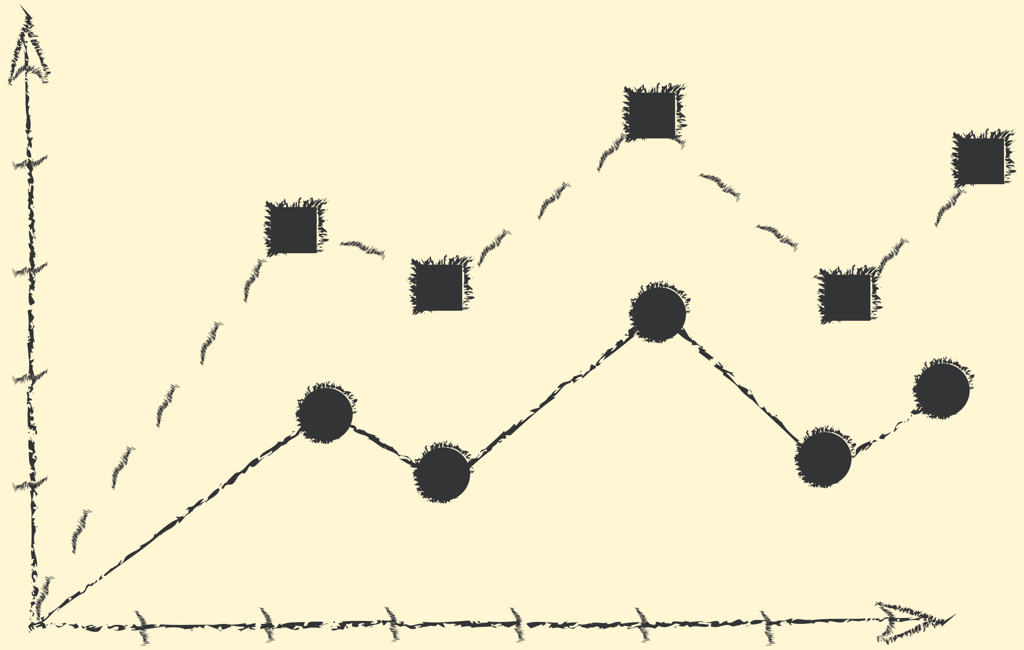
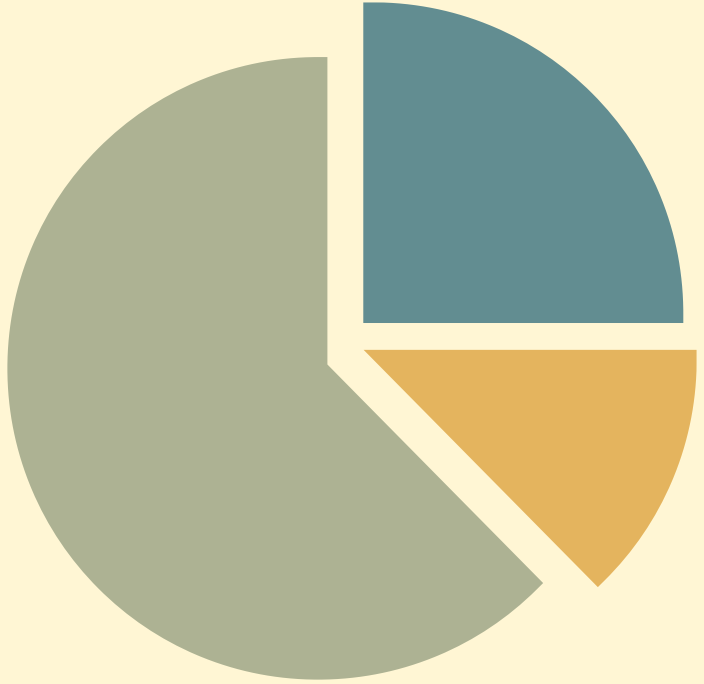
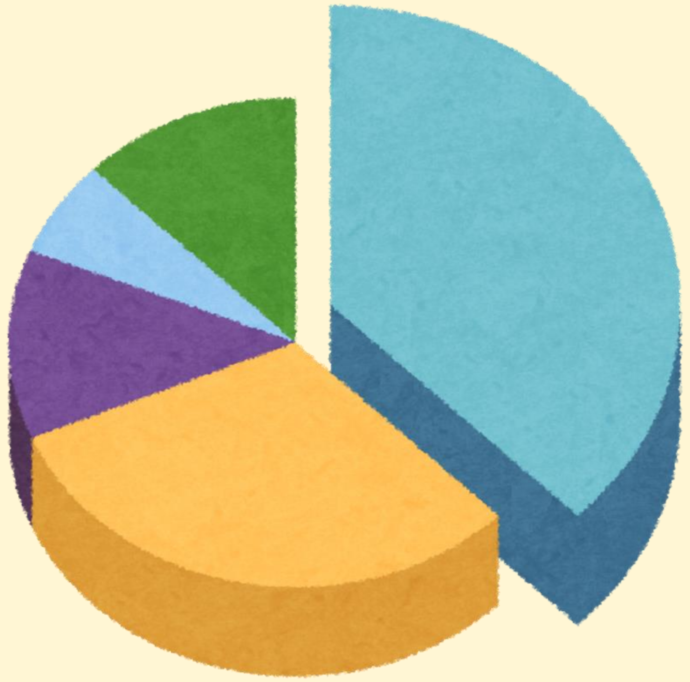
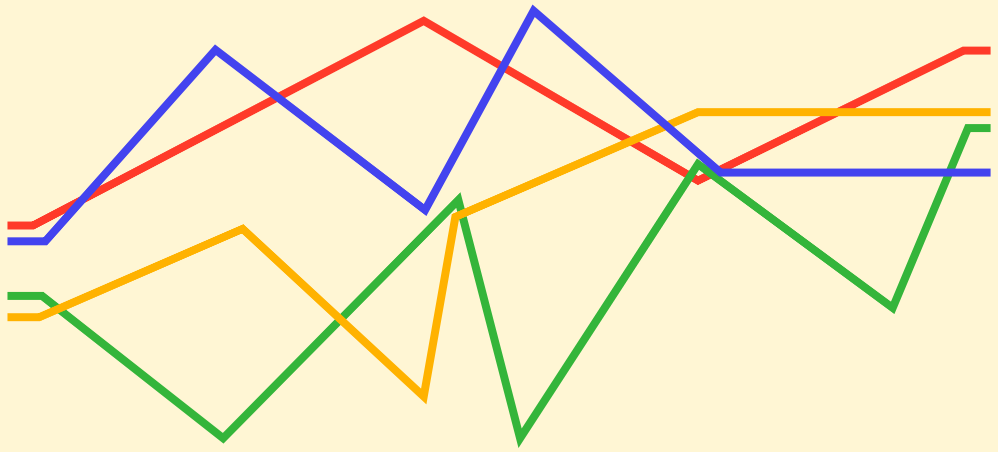
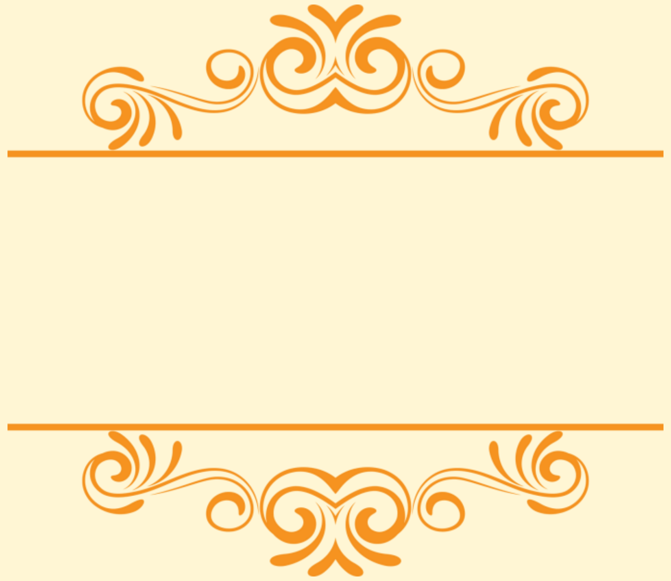
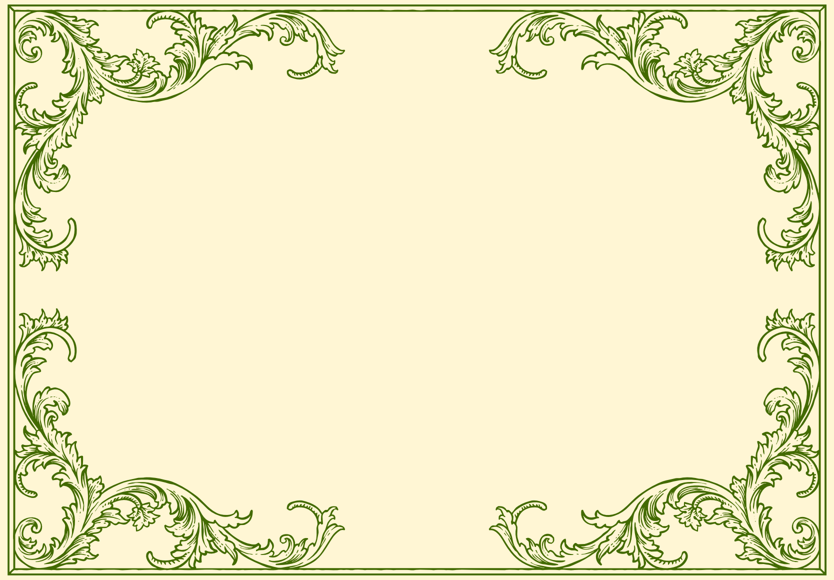
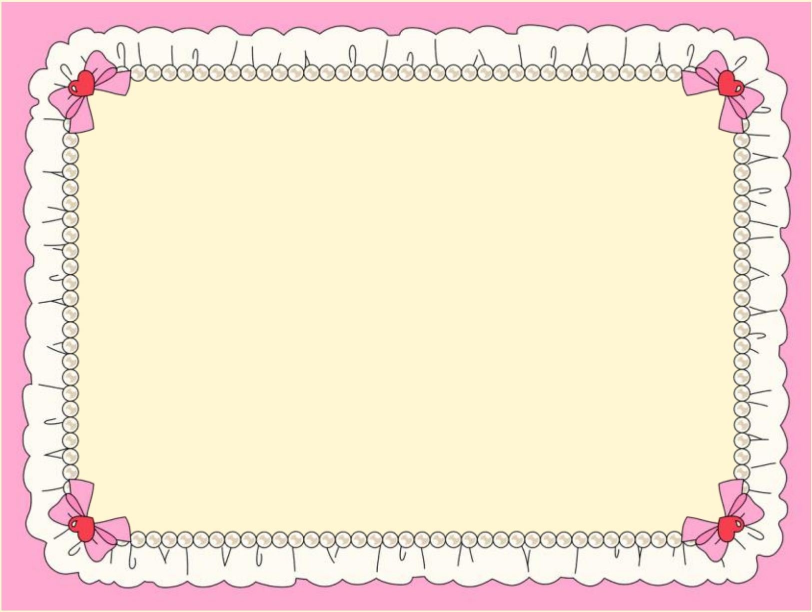
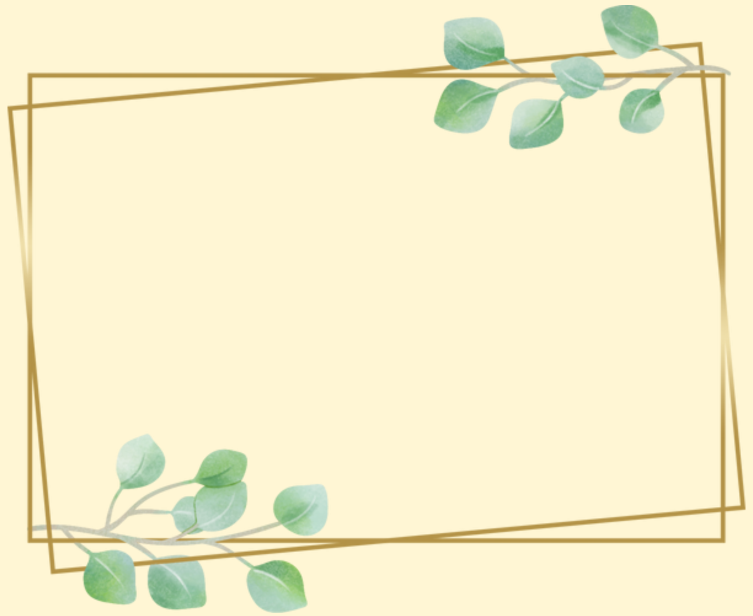






Fframau
Frames

Fframau
Frames

Defnyddio testun   Use of text

- **Rhannwch destun yn ddarnau bach** sy'n hawdd eu darllen –defnyddiwch baragraffau a rhestrau i wneud hyn

- **Dechreuwch adrannau newydd â phenawdau**, gan ddefnyddio testun mwy o faint

- **Defnyddiwch ffontiau sy'n hawdd eu darllen**. Os yn defnyddio ffontiau gwahanol, dim mwy na dau neu dri

- **Gallech ddefnyddio un ffont ar gyfer penawdau mawr, un arall ar gyfer is-benawdau ac un arall ar gyfer eich testun** – fel rydyn ni wedi'i wneud ar y dudalen hon

- **Break text down into small chunks** that are easy to read - use paragraphs and lists to do this

- **Begin new sections with headers,** using larger text

- **Use fonts which are easy to read**. If you use different fonts use two or three only

- **Use one font style for major headers, another for sub-headings and another for your text** - as we have on this slide

Ymchwil Addysgol

Educational Research

& QUALITATIVE

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Enghreifftiau

- Edrychwch ar y dewis o i sleids enghreifftiol

- Pa rai sy'n dda?
- Beth sy'n eu gwneud yn effeithiol?

- A oes gennych unrhyw syniadau ychwanegol ar gyfer eich slides?

Examples

- Look at the selection of example slides

- Which are good? What makes them effective?

- Have you got any additional ideas for your slides?

Ymchwil

- Defnyddiwch lyfrau academaidd, ac erthyglau academaidd yn amlaf i gefnogi eich pwyntiau. Bydd hyn yn rhoi cefnogaeth cadarn i'ch cyflwyniad a'ch sleidiau .

Research

- Use academic books and journal articles to support your critique. The article reference list is a good starting point.

Cyflwyno

- Ar ôl gorffen eich sleidiau , mae angen i chi benderfynu sut yr ydych yn mynd i'w gyflwyno
- Gwnewch yn siŵr eich bod yn:
- Amrywio eich goslef a'ch mynegiant
- Deall yr hyn rydych chi'n ei gyflwyno ac ymarfer unrhyw eiriau hir lletchwith
- Ymarfer fel eich bod yn teimlo'n hyderus wrth gyflwyno
- Sicrhau bod eich cyflwyniad yn para tua 15 munud (+ -10%)

Presenting

- Once your slides are ready, you need to decide how you are going to present
- Ensure that you:
- Vary your tone and expression
- Understand what you are delivering and practise any longer awkward words
- Rehearse so you feel confident in your delivery
- Ensure that your presentation is around 15 minutes (+ -10%)

Enghreifftiau Examples

PROS AND CONS

QUALITATIVE DATA

PROS

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REPORT

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PREPARED BY :

OLIVIA WILSON

Price List

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Within these pages you will find all you need to know about working with us! If you have any questions at all, please don't hesitate to get in contact.

Catch you soon!

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Tro Chi!

Your

Turn!