HOW TO CREATE CHART IN WORD NAURIS SKELE

WORD HAVE TAMPLATES ANSWER IS YES

On the word is many variety of templates them come up in results you can change text.colors,media and many more thats helps to you chose and create chart which is better and suitable for you

HOW MAKE TABLE CHART IN WORD ITS EASY FOLLOW STEPS

You have tools on top simply click on table in tool bar and select yours toolbar which is suitable for youthen You can put how many information you need to create nice table for yours needs

ADDING YOURS CHART DOCUMENT IN WORD

1select in tools insert chart
2select chart type and you will be need to double click for that chart which you will be want.3 on the spreadssheet which will appears you must default data replace with yours information 4. if you finish needs close the spreadssheet

HOW CREAT A COLUMN CHART

1.You will need enter data in spread sheet
2.Then You need select data.3 tools you must insert tabs and select.On bar chart or column you need to choose column chart option you must be sure when to select chart first and then applaying before formating

HOW YOU WILL EDIT CHART IN WORD

the style and details you can easy customize in office there is many options which one you want you can add and format amounts even adding in pounds You must click wright then click the chart which you need select then edit data willcome up

LINE CHART IN WORD

1You must have data which you need to insert
2you needs chose yors data then select that data which you need insert2 Then go to insert tab there must click word ribbon then chose the chart then you must choose line from available chart.Then chose line chart from the options