

CRAAP TEST PRACTICE

1. Read the practice article carefully.
2. Highlight or underline anything that makes the source seem trustworthy or untrustworthy.
3. Complete the CRAAP Test answer sheet.
4. Give each section a score from 1 (weak) to 5 (strong).
5. Add the five scores together and make a final judgement: Would you use this source in an academic assignment?

Quick CRAAP Test Guide

Area	Questions to ask	What to look for
Currency	When was it published or updated? Is that recent enough?	Publication date; updated information; working links.
Relevance	Does it answer your question? Is it at the right academic level?	Clear connection to the topic and assignment.
Authority	Who is the author? What are their qualifications? Who publishes it?	Named author; expertise; reputable organisation.
Accuracy	Is evidence provided? Can claims be checked elsewhere?	References; data; reliable supporting sources; careful writing.
Purpose	Is it informing, persuading, entertaining or selling? Is there bias?	Balanced language; transparency; adverts or commercial interests.

Tip: A source does not need to be perfect in every category. Your final decision should depend on the purpose of your assignment and how you plan to use the source.

2. Practice Article

Four-Day Working Week: The Simple Answer to Happier and More Productive Employees?

By Jamie Roberts | WorkSmart Today | Published 12 March 2021

Businesses are always looking for ways to improve productivity and keep employees happy. One idea that has become increasingly popular is the four-day working week. Supporters argue that employees can complete the same amount of work in fewer days while enjoying a better work-life balance.

A recent online survey of 120 workers carried out by WorkSmart Today found that 88% of respondents said they would feel more motivated if their employer introduced a four-day week. The survey was shared through our social media pages, and anyone over the age of 18 could take part. Most respondents worked in office-based roles.

The results suggest that a shorter working week could solve many workplace problems. Employees who have more free time are likely to be less stressed, take fewer sick days and produce better-quality work. In our view, businesses that continue to use a traditional five-day week risk being left behind.

Other organisations have also reported positive experiences with shorter working weeks. However, not every business operates in the same way. Customer-facing organisations, hospitality businesses and smaller employers may find it more difficult to reduce working days while maintaining service levels.

Some managers also worry about increased pressure during the four working days. If employees are expected to complete five days of work in less time, the change could create longer working days or greater stress. This means that businesses should consider their staffing, customers and workload before making a decision.

At WorkSmart Today, we believe the four-day week is the future of work. Our new ProductivityPlus consultancy package helps businesses redesign staff schedules and introduce flexible working. Organisations interested in changing to a four-day week can contact our team for a free initial consultation.

Sources mentioned by the article

- WorkSmart Today online reader survey (2021). No full dataset or methodology report is provided.
- General reference to experiences reported by other organisations. No named studies or references are provided.

3. CRAAP Test – Student Answer Sheet

Article: Four-Day Working Week: The Simple Answer to Happier and More Productive Employees?

CURRENCY

When was the article published?

Is the information recent enough for a topic about modern working practices? Explain.

Score (1–5): _____

RELEVANCE

What topic or assignment question could this article help with?

Is the information detailed and academic enough for university work? Explain.

Score (1–5): _____

AUTHORITY

Who wrote the article and who published it?

What evidence is given that the author is an expert on this topic?

Does the publisher have any interest in persuading the reader?

Score (1–5): _____

ACCURACY

What evidence or data does the article use?

Identify at least two weaknesses in the evidence.

Could the main claims be checked using other sources? What would you look for?

Score (1–5): _____

PURPOSE

What is the main purpose of the article: inform, persuade, entertain, sell, or a mixture?

Give one example of language or content that shows possible bias.

Does the article have a commercial purpose? Explain.

Score (1–5): _____

Final Judgement

Total score: _____ / 25

Would you use this article in an academic assignment? YES / NO / ONLY WITH CAUTION

Explain your decision in 2–3 sentences:
