

Student-Staff Committee Meeting – UWTSD LONDON

Programme: BSc (Hons) Health & Social Care

Held on: Thursday 30th November 2023 at 2pm

Chair: Dr Eleni Koutsogeorgou-Andreou (EKA)

Present: George Dunn (GD), Eliane Mukeba (EM), Leticia Viqueira (LV), Sushmita Mandal (SM), Pinar Altintas (PA), Claudia-Ancuta Dragan (CAD), Omotayo Obadina (OO), Khadija El Maski (KEM), Ivana Curcic (IC), Jason Harcourt (JH), Renning Jiang (RJ), Tasnim Akhtar (TA), Shamsul Alam (SA), Dr Ruzanna Gevorgyan (RG), Uchit Sanghavi (US)

Apologies:

Agenda Item	Main Discussion Points	Action Points	Outcomes
1. Welcome and introductions	EKA welcomed all attendees to the meeting and all attendees introduced themselves.		
2. Confirmation of minutes from previous Student-Staff Committee Meeting	EKA confirmed the minutes from the previous Student-Staff Committee meeting.		
3. Review of action points from previous Student-Staff Committee Meeting	EKA reviewed the action points raised in the previous Student-Staff Committee meetings. No additional comments.		
4. Course Representative feedback	Facilities - CAD stated that WH6 is often cold, particularly in the morning. - SA stated that WH4 is also cold and inquired the availability of spare heaters to heat the classroom. - SA explained that students are grateful for the food bank but it is often empty by the afternoon. - SA also inquired if more variety of food can be made available at the food bank to account for different cultures.		

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	- SA stated that there are no hot water facilities for students. - SA inquired about the availability of green chairs for students. - SA inquired about the availability of better quality refreshments on campus, such as coffee. Group size - SA explained that there are too many students in their group (Level 5 Term 1) and inquired if this will be split next term. - OO explained that it is often difficult to hear their lecturer due to the noise of other students. This is particularly an issue for students with learning disabilities. Academic Support - OO inquired about the availability of Academic Support Tutors.		
5. Staff response to Course Representative feedback	Group size - EKA confirmed that it has been already decided and communicated by the London Timetabling team that the current Level 5 Term 1 group will be split into two groups in Level 5 Term 2 and that the groups are expected to attend classes on Mondays and Tuesdays; however, the times of their classes will depend on the availability of lecturers and lecture halls. - EKA explained that students should be aware of the Code of Conduct and lecturers should manage behaviour and noise in class accordingly. EKA will share this issue with the other lecturer teaching this group as well. Facilities - LV explained that the green chairs are for students with disabilities and need to specially request these from the London Disability team. - LV explained that they are aware of the lack of hot water for students and are in contact with a contractor to fix this. - LV explained that the food at the food bank is donated, so they cannot choose what is provided. - LV stated that portable heaters can be requested from	Group size: - EKA will inform the other lecturer of the L5 T1 group about the noise concern that students shared. Facilities - LV will look into restocking the food bank for afternoon students. Academic Support - EKA will liaise with London Comms and London Operations to update AST information on Moodle.	- EKA contacted the lecturer about the noise concern and asked them to remind their students about the Code of Conduct. - Awaiting outcome. - London Comms has actioned this and up to date AST information is now available to view on Moodle.

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	Reception and to inform Facilities if they need to hire more large heaters. - EKA explained that the requests for better quality refreshments has previously been raised to the London Campus Move team to be considered for the move to the new campus. Academic Support - EKA provided information on the availability of Academic Support Tutors, who are available 7 days a week from 11am to 5pm, between Week 3 and Week 11. - IC inquired as to whether information about Academic Support Tutors is on the London Students' Hall page on Moodle.		
6. Key programme updates (learning & teaching matters, module feedback, annual programme review, student surveys, etc)	Module feedback EKA stated that in-class module feedback surveys will be taking place soon and encouraged students to complete this.		
7. Final questions and other business	Library and digital skills - IC provided information regarding the Library information skills on Moodle. - EKA stated that there is also a Referencing and Library Resources section added on each of the BSc (Hons) Health & Social Care modules' pages on Moodle. - IC provided information on the Digital Skills Advisor, Tarandeep Johal, who is available for digital skills support. - IC provided information on the Digital Skills Centre and the free LinkedIn courses.		

Once confirmed, please send a copy of these minutes to union@uwtsd.ac.uk so that the Students' Union can help share all the great work happening at SSCs