
Psychology and Counselling

Academic Support Tutor

Academic Year Tutor



Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David

Seicoleg a Cwnsela
Psychology and Counselling

Academic **Support** Tutors (ASTs)



What are Academic Support Tutors (AST's)?

- A named academic staff member who will be your point of contact
 - Role of AST is to work **with** you to support your professional and overall academic development
 - You can expect confidentiality and respect from your AST
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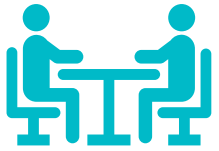
Academic **Support** Tutors (ASTs)



Academic Support Tutors are not...

- Responsible for checking your academic work
 - Able to give feedback for all assessments
 - Always going to be able to deal directly and immediately with queries or concerns you have
-

Meeting your **AST**



You will meet (formally and individually) with your AST twice over the year; once in semester 1 and once in semester 2

This is the minimum – you can also request to arrange a meeting with your AST at other mutually convenient times throughout the year



During meetings, your AST will complete a record of meeting log, noting what was discussed, which will focus on your achievements, interests, concerns and to respond to any questions you may have



The main focus will be on your academic progress and development, and your future directions

Academic Year Tutor (AYT)

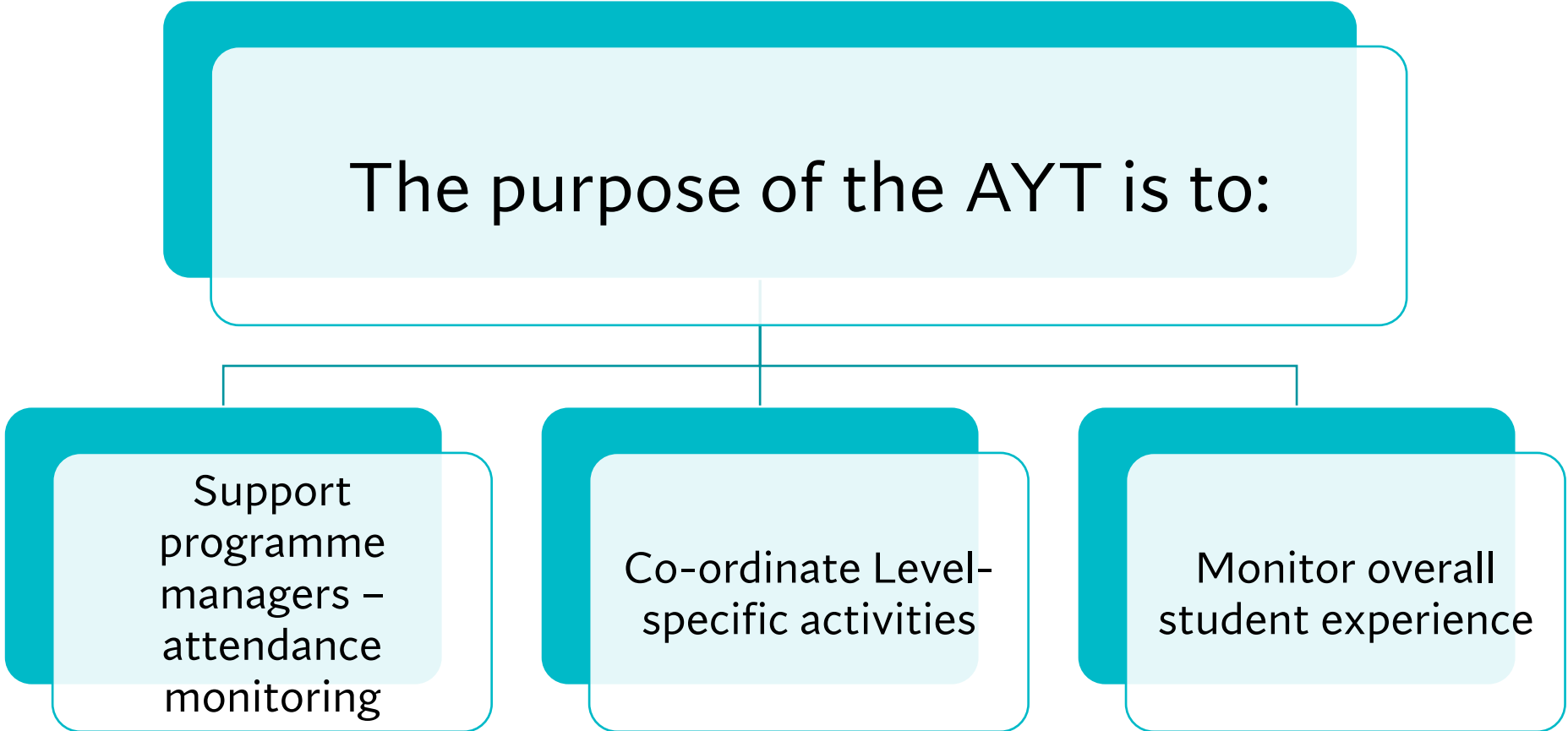
In addition to your AST, you have a named Academic Year Tutor (AYT)

- Level Four: Dr Judith Marshall
 - Semester One:
 - Wednesdays 1-3pm - IQ 2nd floor commons area
 - Semester Two:
 - Wednesdays 1-3pm - IQ 2nd floor commons area



Academic Year Tutor (AYT)

The purpose of the AYT is to:



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graph TD; A[Academic Year Tutor (AYT)] --> B[The purpose of the AYT is to:]; B --> C[Support programme managers – attendance monitoring]; B --> D[Co-ordinate Level-specific activities]; B --> E[Monitor overall student experience];
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Support
programme
managers –
attendance
monitoring

Co-ordinate Level-
specific activities

Monitor overall
student experience

Meeting your Academic **Year** Tutor

The purpose of these will be two-fold:



Your year tutor may arrange group meetings with you during the academic year

Today = one meeting



1. You all receive the same information at the same time



2. Create a community feeling amongst you and encourage skills development as you progress throughout your degree

Meeting your Academic **Year** Tutor

- Level Four – Information on Programme Moodle Pages
 - Second-floor common learning area of the IQ building
 - Individual or groups
 - Face-to-face or on Teams (if required)

Please email in advance if you cannot attend on campus.

Who do I contact?



Contact your Academic **Support** Tutor:

- To discuss individual concerns or queries
- To talk about your own progress or achievement
- To ask for individual guidance

Contact your Academic **Year** Tutor:

- If you have more general queries related to your course
 - If you feel something is impacting the student experience of your level of study
-

Things to remember:

Contact with academic staff

1

Your **student email** account (1234567@student.uwtsd.ac.uk) will be your main form of communication with us

- Important information sent from Moodle will only go here
- Contact from you will **only be accepted** from this address

2

University Policy: emails will be responded to within **48 working hours** (across **working** days)

3

Email etiquette
Must be appropriate, professional, and polite

Things to remember: Social media



Psychology and
Counselling UWTSD



@UWTSDPsych



@Psych_UWTSD

We encourage the use of social media

- Study groups, friendships, following updates from the discipline, etc.

HOWEVER - Use these sites wisely!

- Remember that these are PUBLIC domains
 - Remain professional, appropriate, and polite!
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Today's session

To meet you all and to start to develop your professional relationships with the academic staff in the discipline of Psychology and Counselling

To assess your expectations of university

To reinforce UWTSD expectations of students

To help you set, and understand, your own personal learning objectives

Aims:

Personal learning objectives

A personal learning objective is a goal you set for yourself relating to specific skills and knowledge you want to acquire.

Things to think about...

- How are you feeling today at the start of your course?
 - Why are you here?
 - What is new to you?
 - What do you think your lecturers are going to expect of you?
 - What do you think you will be good at?
 - What do you think you will need support with on the course?
-

Any
questions?

