

Insert hyperlink In Powerpoint

STUDENT NAME: ELVIRA DE PAULA ALFREDO

STUDENT ID: 2441352

LECTURE'S NAME: DR.KAZEEM OSENI

INTRODUCTION

Power point is a software developed by Microsoft. It allows users to create and display slideshows using text, images, videos, and other multimedia elements.

Step 1

Highlight the text you want to turn into a hyperlink or select the image, shape, or object you want to link

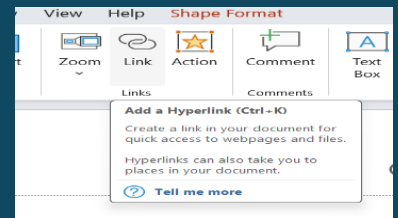
Step 2

Click on the insert tab on the Powerpoint ribbon

Step 3

Click on the link option, in the links group click on the link button

Step 4



Step 5

For a web page enter the URL in the address field, for other types of links, select the specific location within the document or choose the file you want to link to.

Step 6

Entered the necessary information click OK to create the hyperlink.

To test the hyperlink, start the slideshow and click on the linked text or object.

Conclusion

Hyperlink are typically created by selecting text or an object and using the insert tab selecting link and specifying the destination, it's create more engaging and dynamic presentation experience.

REFERENCES

<https://support.microsoft.com/en-us/office/add-a-hyperlink-to-a-slide-239c6c94-d52f-480c-99ae-8b0acf7df6d9>

<https://www.cedarville.edu/insights/computer-help/post/how-to-use-hyperlinks-and-action-buttons-in-powerpoint#:~:text=into%20your%20presentation:,.Open%20the%20PowerPoint%20presentation.,image%20with%20the%20action%20button.>