

Academic and Employability Skills
Oral presentation
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Lecturer
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My plan for the future is to
became a HR manager

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“IT’S ALL ABOUT WHAT CAN WE DO FOR PEOPLE AND THE CULTURE OF AN ORGANISATION”

Lisa Jammer, a Southern New Hampshire University (SNHU) business programs adjunct and HR director in Texas

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HR or Human Resource takes an important role in the business and help to maintain the strength and engagement of workplace. Additionally, HR department is a connection between employees and management team.

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(Gagnon, 2022)

HR manager duties

Overseeing the selection, recruitment and induction process

Negotiating employee compensation

Planning employee benefits

Designing and implementing training session

Monitoring complains

Manage a team of human resources staff

Coaching and developing at all levels to improve individual and team performance

Designing and updating all HR documentation, policies and processes

Necessary skills

Organisations skills

Leadership skills

Written communication

Team work

Problem solving

Good morals and ethics

Discretion

Delegation skills

Honesty

Diversity

Good judgement

Constantly learning

Time management

Critical thinking

Inspire others

My SWOT analyse

Strengths

- Organisations skills
- Work experience
- Recruiting and selection skills
- Communication skills / bilingual

Weaknesses

- Delegation
- Presentations skills
- Writing skills
- Confidence to talk in bigger crowd

Opportunity

- Developing myself
- To train and develop others
- Mentor my team
- Better benefits

Threats

- Lees private time
- Competition
- Not many career opportunities

Personal plan

To become a HR Manager

To have clear vision

Complete my current University degree

Explore what additional education is needed to fulfil my plan in full

Do future research on job requirement

Continue educating my self

Explore Advisory, Conciliation and Arbitration Service (Acas) and learn law

Start with applications for job in HR sector

Be more involved in H&S

Stay positive and motivate

Always follow guidance and policies

Conclusion

As I said from the beginning human resource department is one of important part of every company, specifically HR manager, who is between company and employers. It is takes a lot of efforts to be a good HR manager so hopefully my dream job will come true!

Thank you for attention!

References

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