



Mihaela Fodor

Senior Financial Analyst

CONTACT ME

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EDUCATION

Bachelor Degree of Finance
Academy of Economic Studies
2006-2009

Bachelor Degree of Business
University of Wales
2020-present

Course in Intermediate General English
Coleg Gwent
2019-2020

EXPERTISE

ERP System: Navision, SAP,
SAGA, SunSystem

WORK EXPERIENCE

Freelancer Accountant 2018-present

United Kingdom

Responsibilities

- Self-assessment tax - filled and sent to HMRC for self employees;
- Clients account reconciliation;
- Managing bill payments;
- Advising on business grow;
- Day-to-day assistance posting transaction;
- Manage the clients data-base to attract new clients and retain existing clients;

Senior Financial Accountant 2014-2018

ING BANK N.V. AMSTERDAM - Bucharest Branch

Responsibilities

- VAT journals: prepare sales and purchase VAT monthly reports;; prepare sales and purchase VAT monthly reports;
- Prepare financial statements;
- Review all sales invoices to Romanian customers according to VAT sales journal;
- Perform complex balance sheet reconciliations, prepare and enter correcting entries accounts revaluation, statutory-foreign suppliers, foreign bank accounts;
- Perform complex balance sheet reconciliations, prepare and enter correcting entries
- Accruals review, preparation and booking;
- Prepared monthly analysis of GL and balance sheet accounts;
- Reconciliation of accounts for statutory closing;
- Reconciliation of accounts for Q corporate closing;

Senior Accountant

JOHNSON&JOHNSON ROMANIA SRL

2007-2014

Responsibilities:

- VAT journals: prepare sales and purchase VAT monthly reports;
- Prepare financial statements;
- Review all sales invoices to Romanian customers according to VAT sales journal;
- Perform corporate accounts revaluation, statutory - foreign suppliers, foreign bank accounts;
- Balance sheet reconciliation;
- Preparation and analysis, financial statements on a monthly basis and report on variances and cash management issues, drawing alternative courses of action from those conclusions;
- Person in charge with balance sheet analysis and variance analysis.

Accountant

SC MAGLIFICIO PRIMAVERA TRADE SRL

2000-2007

Responsibilities:

- Payroll - calculation and booking
- Preparing the general ledger, accounts payable,
- Cash management and financial statements preparation
- Reconcile property bank accounts
- Monthly journal entries and accruals
- Prepare and analyse property level balance sheet, income statement and cash flow statements

REFERENCES

Cezar Rodriguez

Johnson&Johnson /CEO

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Alina Dimitrescu

ING Bank/ CEO

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