



UNIVERSITY OF WALES
Trinity Saint David
LONDON

Year	Module Code	Module name	Weightage
	LCLM4001 (Resit & Rework)	Academic Skills (100% Weighting)	20%
	LCLM4002 (Resit & Rework)	Digital Skills and Research Methods (100% Weighting)	30%
	LCLM4003 (Resit & Rework)	Effective Team Working and Communication (100% Weighting)	Task 1 -40%
	LCLM4004 (Resit & Rework)	Problem Solving and Decision Making (100% Weighting)	50%
	LCLM4005 (Resit & Rework)	Employability and Career Developme	50%

LCLM4006 (Resit & Rework)	Enterprise and Entrepreneurship	50%
---------------------------	---------------------------------	-----

Submission Type = Moodle:

Students need

Due date is Al

IMPORTANT NOTES:

(**) Students will be informed of time and venue of presentation/submission date for the unless agreed otherwise by the lecturer. Provisional feedback and results will be made Final feedback and results will be released to all students on the same day through Moodle. This will normally be the Friday before the new term commences, hence final feedback

Assessment Schedule : June 2024 Term
Course: Certificate In Business Skills For The Workplace
LEVEL 4 - ALL Resit/Rework

Assessment 1

Due	Submission	Weightage	Due
Task 1 In-Class Quiz Thursday 29th August 2024 10:00-11:00 Will need to attend campus for this task	In Class	30%	Task 2 - In-Class Exercise Thursday 29th August 2023 11:00-12:00 Will need to attend campus for this task
Task 1 In-Class Skills Quiz Friday 30th August 2024 10:00 - 11:00 Will need to attend campus for this task	In Class	30%	Task 2 Informative Poster Thursday 29th August 2024
Task 1 In-Class Quiz Monday 26th August 2024 10:00-11:00 Will need to attend campus for this task	IN CLASS	Task 2-60%	Task 2: In-class Case study analysis Monday 26th August 2024 11:00-12:00 Will need to attend campus for this task
Individual Presentation Friday 30th August 2024 11:00 - 12:00	During class time, with PPT slides submitted one working day before the date of the presentation	50%	Individual report Saturday 31st August 2024
Role Play : Job Interview Monday 2nd September 2024	In Class with submission of paperwork one working day before the date of the role play	50%	Reflective Essay Monday 2nd September 2024

Individual Written Business Plan Sunday 1st September 2024	Moodle 50%	Individual Presentation/pitch to lecturer Monday 2nd September 2024
---	-------------------	---

and to upload their soft copy to Moodle;

WAYS at 14:00 of the given date.

for individual/group work. Presentations are normally held in Week 10

and available to students within 20 working days of the submission deadline.

to be made available following the announcement of the Examining Boards decision.

for the Feb2024 submissions will be released on Friday 7th June 2024

	Assessment 2		
Submission	Weightage	Due	Submission
In Class	50%	Task 3- Report Saturday 31st August 2024	Moodle
Moodle	40%	Task 3- Report Monday 2nd Septembasr 2024	Moodle
IN CLASS	50%	Group Presentation Friday 28th August 2024 Will need to attend campus for this task	In class with PPT slides submitted one working day before the date of the presentation
Moodle			
Moodle			

In Class, with
PPT slides
submission one
working day
before the date
of the
presentation



