



PRIFYSGOL CYMRU
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UNIVERSITY OF WALES
Trinity Saint David

Student Guide

Getting Started with Moodle VLE

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1 Introduction

This guide will support you to get started using Moodle VLE (Virtual learning Environment). It will start with a very brief overview of what Moodle is and why it can help you with your studies. It will then take you through where to find Moodle on the internet, explain how to log on and navigate around the site. But first please note where you can find help with Moodle if you need it....

If you have a problem with Moodle please contact the helpdesk at:

itservicedesk@tsd.ac.uk

2 What is Moodle

Moodle is a Virtual Learning Environment, commonly referred to as a VLE. It is a secure and controlled web space used for learning and teaching, tutors and students can use the space to hold materials, communicate and collaborate to support learning.

3 Benefits of Moodle

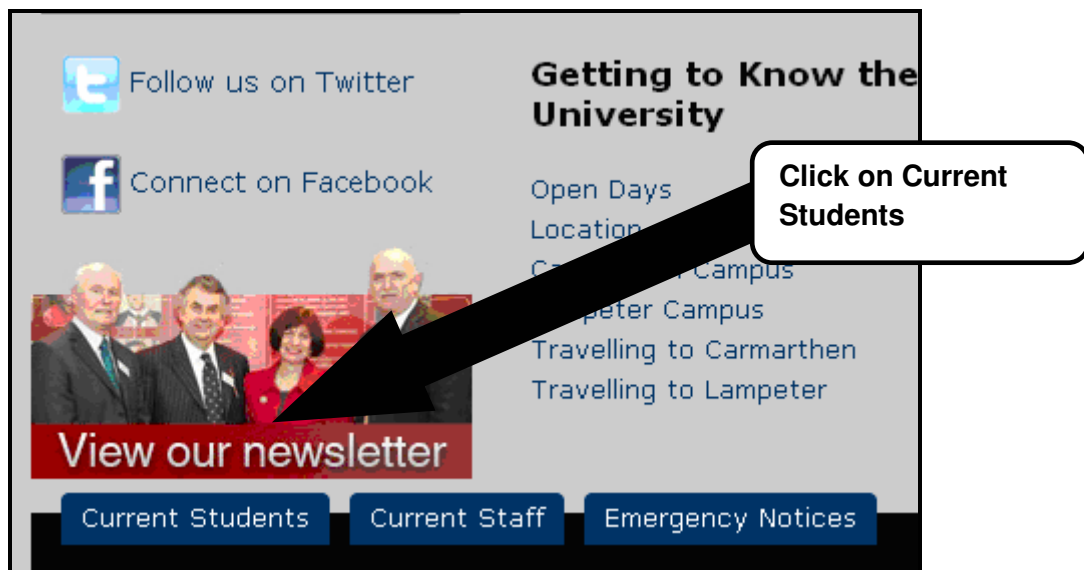
For students;

- Flexibility - a tool for studying at suitable times leading towards a better work/life/study balance
- Peer support and communication reducing isolation - this is especially valuable for distance learning students who may never meet their peers face to face
- Learning style - provides a learning tool that can accommodate many learning styles, auditory and visual with the possibilities of recording lectures,
- Learning reinforcement - students can revisit materials multiply times in the run up to exams or simply for interest and pleasure.
- Team and group work - peer collaboration on project work that can take place at a distance
- Building a community of practice - engenders a sense of identity related to the course and institution that is especially valuable for distance and research students
- Security - provides a space for students to experiment, learn and develop thinking, analysis of difficult complex concepts in a safe and secure environment
- Assessment - provides tools and a space for formative assessment through quizzes and

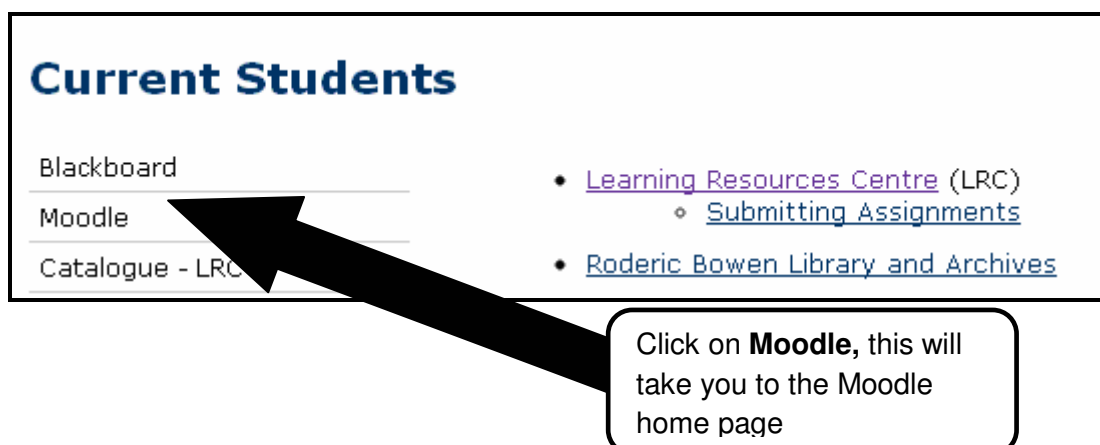
2 Where can I find Moodle

Moodle is an internet-based environment so you will need to be connected to the internet for access. The advantage of this is you can access anywhere in the world. The web address is: <http://learning.lamp.ac.uk/>

There is no need to remember the address, go to the **University internet (or intranet) web page** from here go to the link for **Current Students** (at the bottom on the left side, see below), from here you will see Moodle second from the top on the left side link list (see below):



From the **Current Students** page you will see the link to Moodle second from the top



3 What is on the Moodle Home Page?

The screenshot shows the Moodle Learning Zone home page for Trinity Saint David. The page layout includes a header with the university logo and name, a navigation menu, a main content area with a large image of the building, and a sidebar with various links and sections. Callout boxes with arrows point to specific elements:

- Information & resources**: Points to the top navigation menu.
- Enter your TSD details to log on**: Points to the login form on the right.
- Online help, FAQs & support**: Points to the Moodle Help Centre sidebar.
- Log on here also**: Points to the login form on the right.
- Information on getting started with Moodle**: Points to the 'getting started' link in the main content area.
- Discussion with other students & feedback to us on the Learning Zone**: Points to the 'The Coffee Shop - Discussion Forum' link.
- Moodle news and announcements**: Points to the 'Moodle Maintenance' announcement in the site news section.

Header: PRIFYSGOL CYMRU Y Drindod Dewi Sant UNIVERSITY OF WALES Trinity Saint David

Navigation: Home | Student Support | Student Union | Library | My Moodle | Employability

Moodle Help Centre:

- Help with Learning Zone
 - Getting Started
 - Help for Students
 - Help for Tutors
 - Student FAQ
 - Educator FAQ
 - Helpdesk
 - Accessibility Info
 - Feedback
 - Course Demo
- Site Administration
- Online Users

Main Content:

Welcome to the Learning Zone, Trinity Saint David's Moodle!

The Moodle Learning Zone is a website which provides resources and information to help you with your learning. In order to view content on Moodle you will need to **log in** using your normal username and password. You can access Moodle from any computer with Internet access, you don't have to be on campus.

For information on how to login and navigate around this website, please see **getting started**. There are also lots of other things to help you in the 'Moodle Help Centre' located in the top left of the website.

We hope you find this useful and welcome your **comments and feedback** on how to improve this new website. By using this website you are agreeing to abide by our **user policy**.

Forums:

- The Coffee Shop - Discussion Forum
- Moodle Help Forum
- The LearningZone Suggestions
- Postgraduate Discussion Forum

Site news:

Moodle Maintenance
by Admin User - Friday, 24 September 2010, 11:49 AM
Dear All

Footer: Add a new topic | Unsubscribe from this forum

4 How do I login to Moodle

On the top right side will see the **login area** - use your TSD username and password to log on

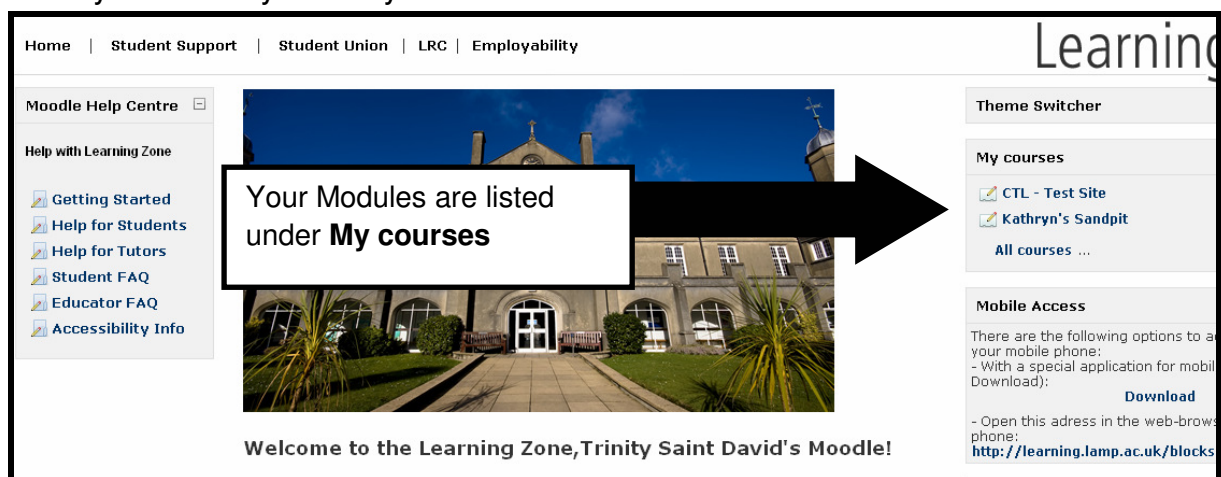


Activity

Now have a go at logging into Moodle, **you need your University username and password to do this**. If you don't have these then please contact the itservicedesk@tsd.ac.uk who will help you.

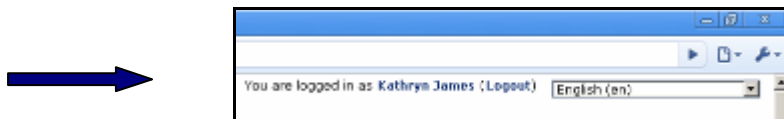
Moodle news and announcements

You will notice the front page does not change that much, the options are now more directly related to you and your needs.



5 Adding your profile to Moodle

Log on to Moodle, look at the top right side of your screen and your name appears. **Click on your name** you will come to your profile



Click on the **Edit profile** button and a new window will appear

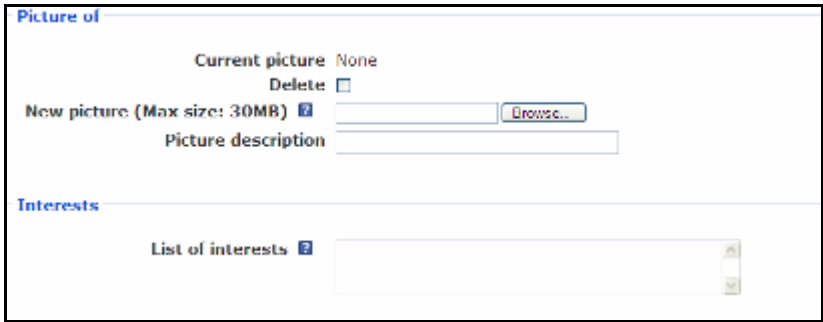


Edit or adding to your profile

- A new window will appear as below
- Complete as many or as few as you wish details as you wish

Remember this is a chance to get to know people within the community and it is nice to know a little more than only your work role, so do add your picture and interests.

Adding a picture & Interests

A screenshot of the Moodle 'Edit profile' form. It has a title 'Picture of' followed by a text input field. Below this, it says 'Current picture: None' and 'Delete' with a checkbox. Then, 'New picture: (Max size: 30MB)' with a text input field and a 'Browse...' button. Below that is 'Picture description' with a text input field. A section separator 'Interests' follows, and then 'List of interests' with a text input field and a small icon.

Upload an image in the same way as you would any document to an email:

1. Browse > Search and find on your computer > Open >
2. Add a description
3. Completed your interests and other information (perhaps where you live)
4. Scroll down and save, click on **Update Profile**