

DANIEL OLAH

BUSINESS STUDENT

CONTACT

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EDUCATION

University of Wales Trinity Saint David

2022 - Ongoing

BA Developing Leadership and
Management

2021-2022

Certificate of Higher Education Skills for
the Workplace

Chartered Institute of Personnel and Development

2021-2022

Level 3 Foundation in People Practice

People Plus

2020-2021

NVQ Level 2 & Certificate Level 2
Business Improvement Techniques

Balassi Institution Budapest

2014-2015

Foundation year for higher education in
Biology and Chemistry

Dr Ruzica Ripp Vocational College of Medicine Sombor:

2010-2014

Certified Pharmaceutical Technician

OTHER

Black belt proficiency in Karate

Multilingual:

Fluent in Serbian, Croatian and Hungarian
Basic level in Spanish

PROFILE

Highly ambitious business management student, with 4 years of experience working at Amazon, with an interest in leadership and management roles. A proven record of spearheading numerous successful projects within the company.

KEY SKILLS AND ACHIEVEMENTS

Business Improvement

- In depth understanding of the company's policies, with a focus on Health & Safety.
- Taken part in 5 major projects with the aim of reducing waste and increasing quality and/or productivity. Took lead on three of the projects.
- Spearheaded the development of an 'Inbound work' tracing tool that helps identify underperforming stages within the process of receiving work. This has decreased the time lost in transit by 24% which as a result has improved the productivity of the affected departments with an average of 17%.
- Undertaken a dozen smaller projects across Stow, Pick, Receive and VNA departments, with a main focus on improving the Health & Safety of the areas.

Instructing Skills

- Extensive knowledge in Stow, Receive, Pick, Pack and VNA processes, including the relevant support roles.
- Successfully trained 97 new associates, who all have gained the required tools and skills in order to achieve their quality and productivity targets.
- Delivered hundreds of coaching sessions to employees who had quality or productivity issues and helped them resolve them.
- Giving feedback.
- Writing observations and witness testimonies on employees' performance and behaviour.

Workforce Management

- Supervision of the workflow across departments.
- Assignment of workers to work areas based on the department's workload.
- Prioritising work to be undertaken based on its importance.

Leadership and Problem- Solving Skills

- Team leader Proxy.
- HR Associate Proxy.
- Experience dealing with HR and Operation related enquiries and day-to-day duties.
- Creating 'Problem Tickets' and knowing the correct process in solving them.

WORK HISTORY

Amazon CWL1 Fulfilment Centre

Business Improvement Apprentice	04.2020- 06.2021
Team Lead Proxy	03.2020- Present
HR Proxy	05.2019- Present
Instructor	09.2018- Present
Agency Worker	03.2018- 09.2018

Prudential Reading

Customer Service Administrator	12.2017- 03.2018
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Huntswood

Administrator and Case Handler	06.2017- 12.2017
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OVB Hungary

Financial Advisor and Salesman	06.2016- 06.2017
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REFERENCES AVAILABLE ON REQUEST

Reference

Laura Sullivan (2017) *How to create a stand-out CV for your first job in HR*. Available at: <https://pmjobs.cipd.co.uk/article/how-to-create-a-stand-out-cv-for-your-first-job-in-hr?filter=4&filteredBy=term> (Accessed: 22.02.2023).