



CAFÈ SHOP MANAGER.

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2029752.

Café Manager Responsibilities:

- Recruiting, training, and supervising café staff.
- Ensuring that all café expenses are covered.
- Resolving customer complaints regarding food quality and customer service.



Café Manager Requirements:

- Certification in business
- knowledge of food health and safety regulations.
- Excellent organizational and time management skills.
- Effective communication skills.
- Exceptional customer service skills.



What I'm doing to reach that goal?

- I'm trying to learn as much things everyday
- I try to have more knowledge everyday searching online and observing my manager
- Making experience time by time in different coffee shops.



What academic skills I should have?

I should complete a business course, and If I want to keep staying in the same company where I'm working at the moment I should ask for promotion and do all the courses required to become a manager.



What strengths will help me in my career?

- I'm very social
- I like communicating with people
- I'm a very listener
- I'm puntual
- I'm passionate



What are my weaknesses that i have to work on?

- **Self criticism**
- **Lack of organisation skills**
- **Insecure**
- **Leaving projects unfinished**
- **Attempting to please everyone**



References

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