



Prifysgol Cymru
Y Drindod Dewi Sant
University of Wales
Trinity Saint David

CertHE in Business Skills

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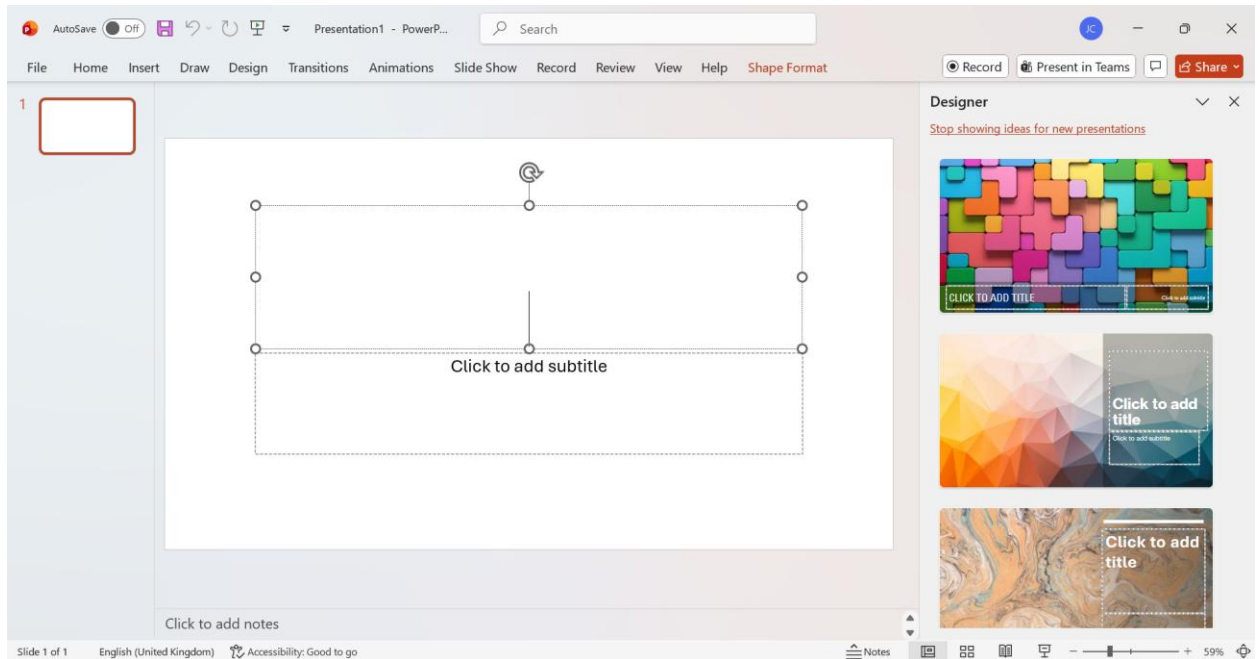
Course Name: Digital Skills LCLM4002

Lecturer Name: Nishi Ramsurrun

Session: October 2025 Term

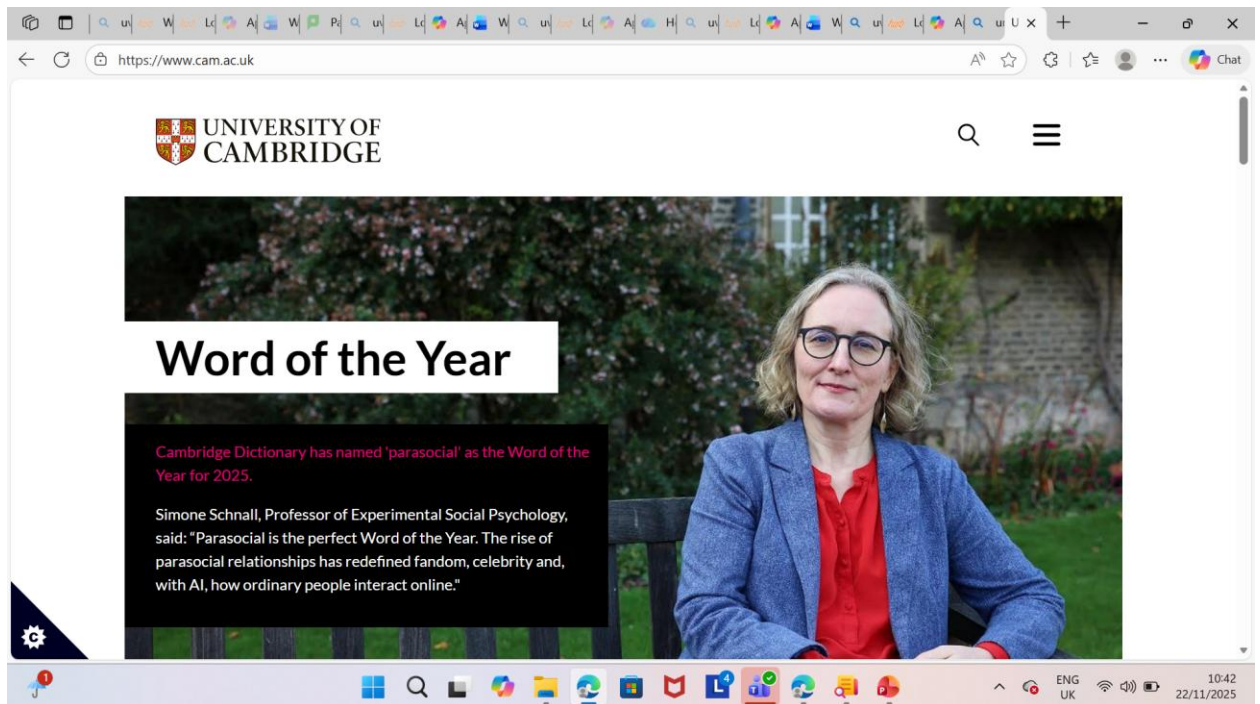
How to insert hyperlink in a **POWERPOINT**

➤ *Go to PowerPoint presentation*

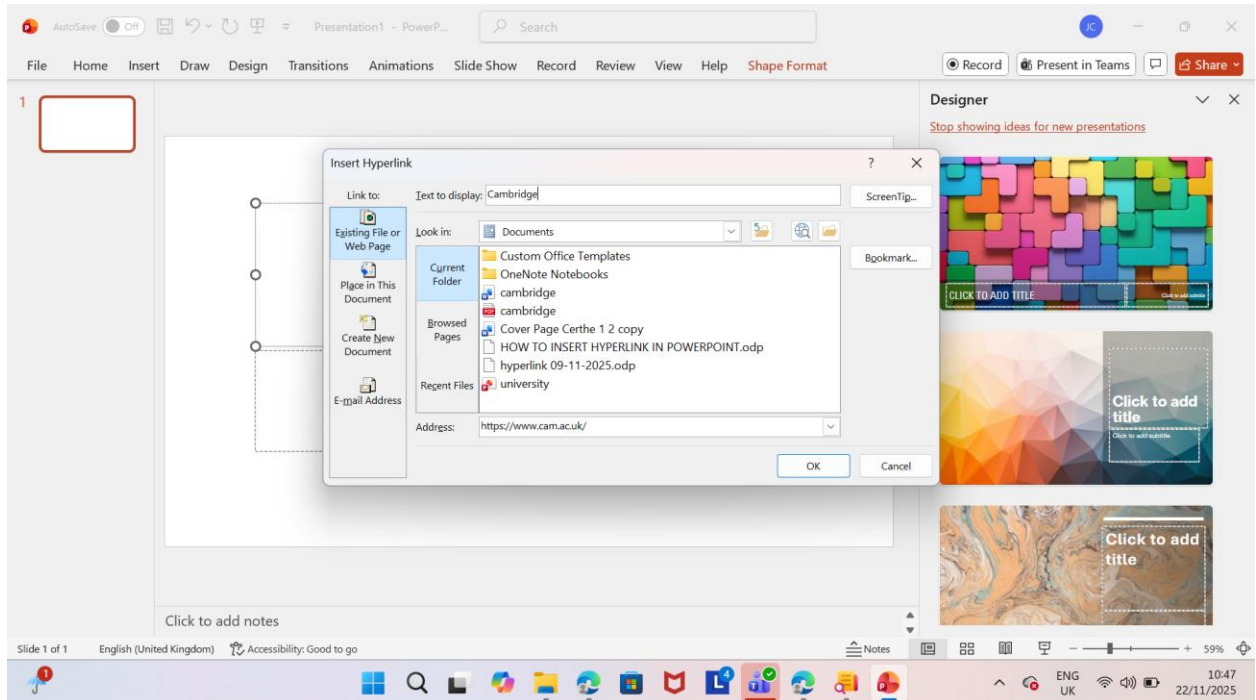


➤ *Choose slide from drop down menu*

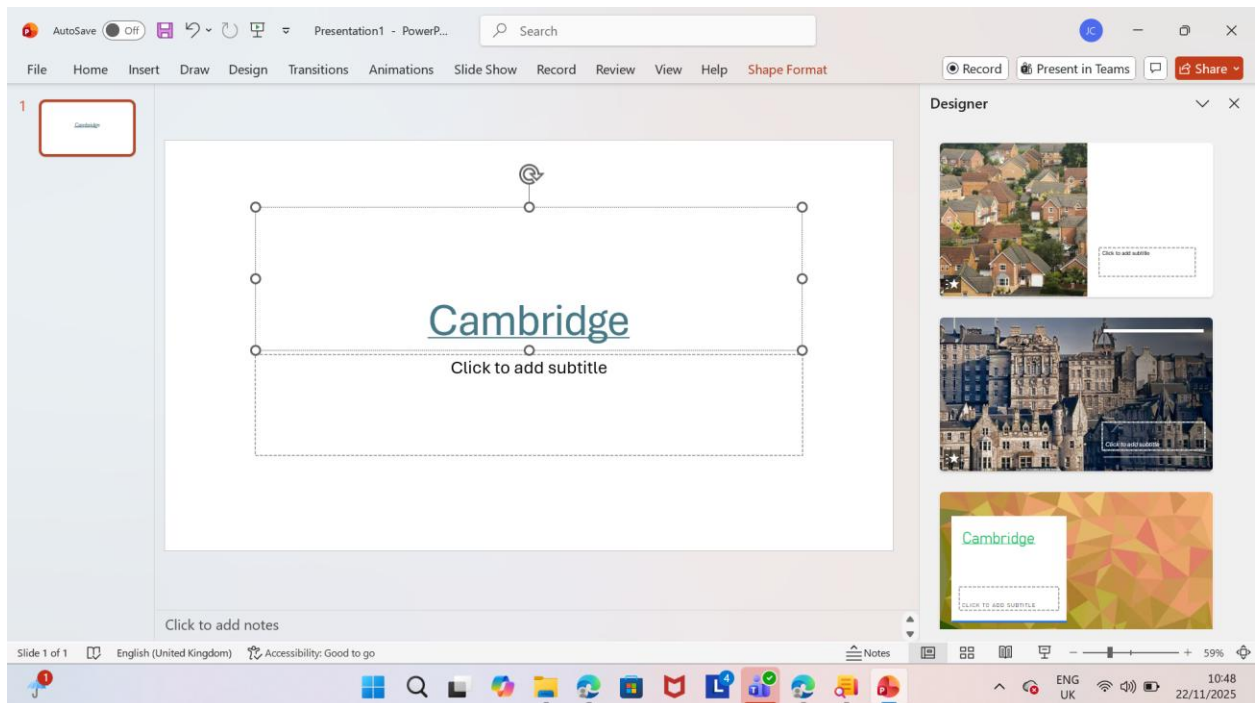
➤ *Open the desire website*



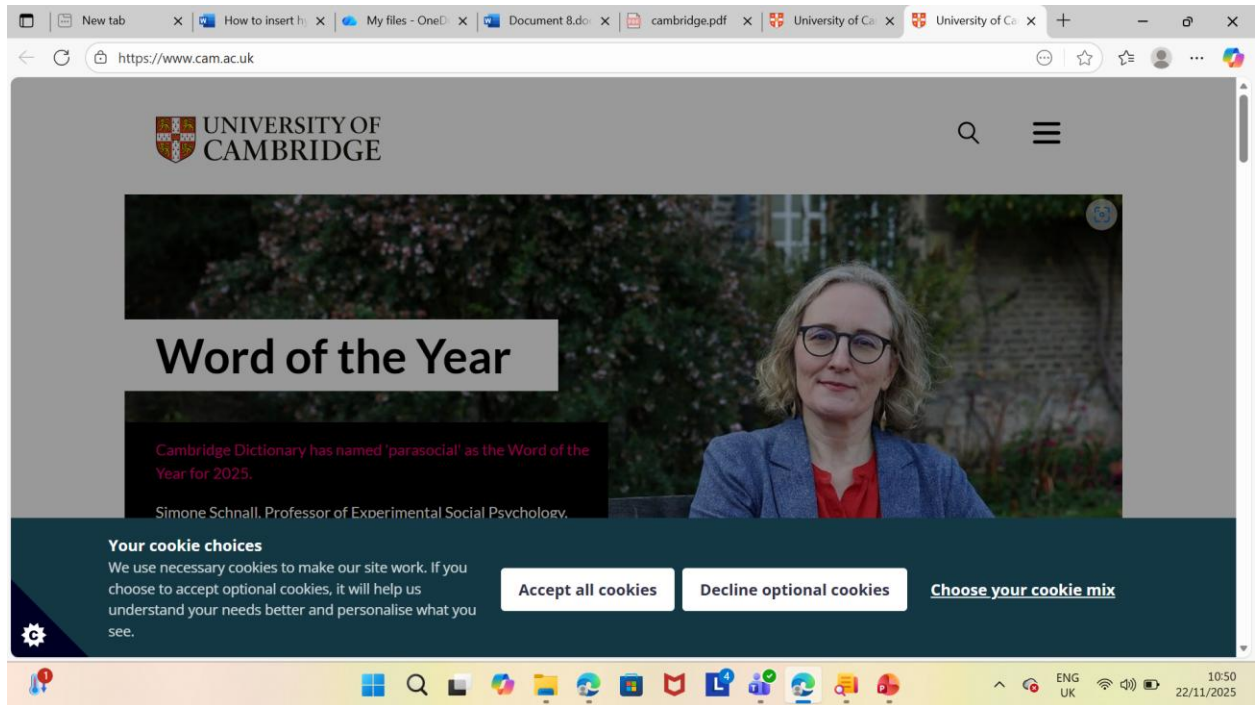
- **Copy the URL address**
- **Click on the insert tab then choose link function and paste the link to the ADDRESS line**



- **Change the display name on TEXT TO DISPLAY**
- **Then go back to POWWERPOINT PRESENTATION**



- ***And CTRL and CLICK on specific link name so that it redirect as to the website***



THANK YOU!