



LEARNING IN THE DIGITAL ERA

Assessment 1



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Group 3

Lecturer: Suneth Fernando

MARCH 23, 2026

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E-Portfolio

Click [here](#) to view my e-portfolio online

<https://busayoalo85.wixsite.com/e-portfolio>

[Home](#) [IEE Referencing](#) [Collaborative Teamwork](#) [Automatic Referencing tool](#) [E-Portfolio](#)

E-Portfolio Adekunbi Alo /Creator



Course Title: Learning in the Digital

Assessment 1

Welcome to my e-portfolio. This website presents my completed tasks for Learning in the Digital Era. Each section contains my responses, research, and supporting evidence.

Please use the navigation menu above to access each task



Task 1-Written Summary

Academic Skills

Academic skills can be defined as a way of learning independently, it is built around the notion that learning is not just memorising what is provided by the lecturers or what is in the textbooks. It means creating your own learning and building knowledge not just by understanding lectures or textbooks but also looking for other information and putting it together to show understanding of what is been taught [1].

Employability Skills

These are basic skills needed for securing, keeping and thriving in a job, these are the skills and attitudes that helps employees to get along with their colleagues at work which will enable such employee to make great and critical decisions. Unlike Occupational and technical skills, employability skills are general rather than job specific and it cut across all organisation types.

Employability skills are coachable skills and may be taught in both school and employment settings, is divided into three skill sets (1) basic academic skills. (2) higher-order thinking skills also known as cognitive processing and (3) personal qualities [2].

Academic Skills Required for Higher Education

To succeed in higher education, one need to develop some academic skills such as,

- Academic writing- Ability to write professionally and stick to academic rules.
- Critical thinking- Ability to think logically without being told everything directly
- Time management- Ability to manage different projects or tasks to ensure they are all completed withing the timeframe.
- Reading-Using reading as an effective tool and being able to select the right things to read.
- Communication- It is important to be able to communicate with classmates and lecturers both verbally and in writing [3].

Employability Skills Required for Cybersecurity

Working as s cybersecurity analyst requires some workplace skills which are important to thrive in the role

- Communication-both written and verbal
- Risk management-ability to think what could go wrong
- Collaboration-collaborating with stakeholders and your team members
- Adaptability-technology advance daily and learning everyday can help you keep up with these changes
- Critical thinking-asking the right questions and making crucial decisions about your organisation [4].

Task 1			
ORIGINALITY REPORT			
31%	16%	0%	29%
SIMILARITY INDEX	INTERNET SOURCES	PUBLICATIONS	STUDENT PAPERS
PRIMARY SOURCES			
1	Submitted to University of Wales, Lampeter Student Paper	15%	
2	zifcare.com Internet Source	5%	
3	Submitted to University of South Africa Student Paper	4%	
4	Submitted to American Public University System Student Paper	2%	
5	www.antiessays.com Internet Source	2%	
6	ijsrcseit.com Internet Source	2%	
Exclude quotes Off Exclude bibliography Off Exclude matches Off			

Self-Evaluation

1. What went well:

- I made attempt to research my topic using different online sources
- I can see that some similarities may be from mostly used academic terms and references
- I was able to do the citation and referencing myself using the example given by my lecturer

2. What Went Wrong:

- The 30% similarity score is too high compared to the required 20% or below
- A large percentage of 15% matches another student work, which is a concern
- I did not use enough scholarly publications or journal articles
- Some part of my work may not have been properly paraphrased or referenced.

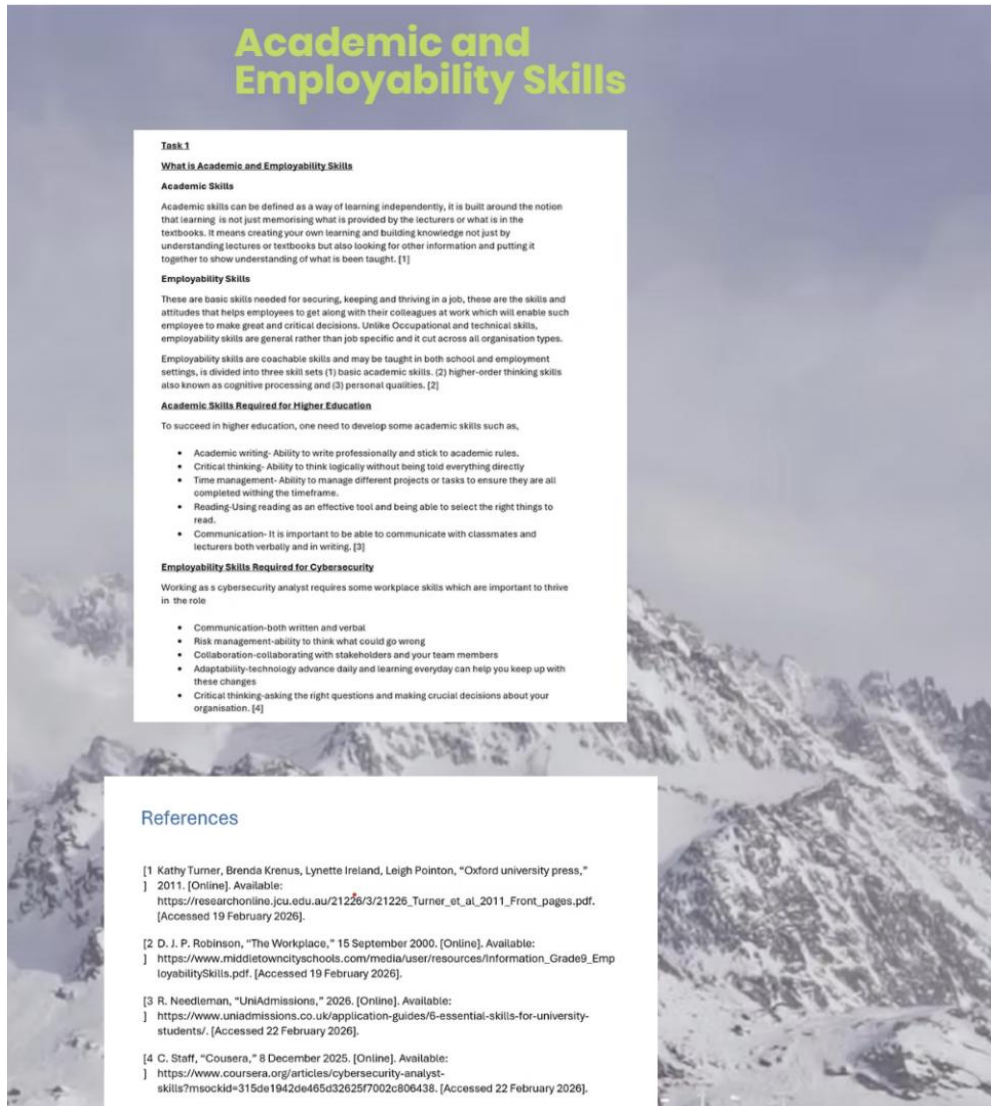
3. What I Can Do Better:

- Reduce similarity by paraphrasing more in my own words
- Use more of academic journal articles, books, and credible internet sources
- I should Paraphrase correctly and make sure every borrowed idea is properly cited
- Use plagiarism checking tools before final submission to reduce similarity score.

4. What I need To Improve On

- I need to improve my academic writing and paraphrasing skills
- Develop better research skills by focusing on scholarly publications instead of general websites
- Ensure authenticity by showing ideas based on my own understanding of the sources.

Screenshot of the task answer in the e-portfolio



The screenshot shows a digital document with a title 'Academic and Employability Skills' in large, bold, yellow-green font at the top. Below the title, the document is divided into two main sections: 'Task 1' and 'References'. The 'Task 1' section contains three sub-sections: 'What is Academic and Employability Skills', 'Academic Skills', and 'Employability Skills'. Each sub-section includes a definition and a list of skills. The 'References' section at the bottom lists four sources, each with a bracketed number and a full citation including the author, title, date, and URL. The background of the document is a light blue gradient with a faint image of a snowy mountain range.

Academic and Employability Skills

Task 1
What is Academic and Employability Skills

Academic Skills

Academic skills can be defined as a way of learning independently, it is built around the notion that learning is not just memorising what is provided by the lecturers or what is in the textbooks. It means creating your own learning and building knowledge not just by understanding lectures or textbooks but also looking for other information and putting it together to show understanding of what has been taught. [1]

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References

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[3] R. Needleman, "UniAdmissions," 2026. [Online]. Available: <https://www.uniadmissions.co.uk/application-guides/6-essential-skills-for-university-students/>. [Accessed 22 February 2026].

[4] C. Staff, "Coursera," 8 December 2025. [Online]. Available: <https://www.coursera.org/articles/cybersecurity-analyst-skills?msoclid=315de1942de465d32625f7002c806438>. [Accessed 22 February 2026].

Task 2-Mind Map & Academic poster



Click [here](#) to view the mind map online

Mind Map

COLLABORATIVE COMMUNICATION TOOLS



- Ms Teams is a real time collaboration tool
- Allows instant messaging
- Meeting Recording
- Chats and messaging
- Supports video and audio meetings
- File and screen sharing
- End-end encryption



- Zoom allows screen sharing
- Users can record meetings
- Zoom has high features like meeting room, meeting locks and end-end encryption
- Zoom supports large audience engagement



- Reliable video conferencing
- Webex meeting has interactive features like Q&A features, and interactive polling
- Webex assistant



- Live captions useful for seeing and hearing- useful for people with hearing impairments
- Google Meet has the ability to record sessions
- Has Whiteboards for visual communication
- Enables screen sharing for real time instruction

Click [here](#) to view the A3 poster

Task 3-Automatic Referencing tool

Home

IEE Referencing

Collaborative Teamwork

Automatic Referencing tool

E-Portfolio



Virtual Collaboration

Storming

The storming stage is when dispute start to show and the team members need to work on what is causing the disagreement among them. people may have different views or ideas, which can cause arguments or conflict.

In this phase, it is necessary to think about how everyone is willing to pull through difficulties and how the personality of the team leader is able to handle the situation. At this stage people are also still working out if they find tasks easy or difficult, and this can affect how they respond to conflict and setting objectives.

The storming stage is tough because of the presence of conflicts and different opinions. If not looked into properly, these situations may slow down team bonding and limit development .

During storming stage , team members may experience lot of stress and uncertainty as they understand their roles, the storming period is very challenging however, it presents opportunity for growth and unity among team members as they gain skills in dealing with conflicts gaining trust, and showing respect. recognising that disagreement is part of this stage, team leader can efficiently support team members difficulties by encouraging open discussion.

Team leaders can use conflict management techniques and promote ways to solve problem, team leaders can help to reduce the negative impact of conflicts and look for ways to support the team where shared goals can be achieved.

If conflicts happened during the storming stage and not resolved, this might result in ongoing problems which is not good for the development of the team members. The team leader at this stage should identify what the problem is and look to resolve it immediately [1]

References

[1] Wan Syariza Wan Yadrin1, Nur Haziq Fikri Ahmad, Nur Syafiqah Abdul Kadar, Nur Kairanbayeva, "The Influence of Conflict in Group Work According to Tuckman's Model," *ESTEEM Journal of Social Sciences and Humanities*, vol. 8, 2024.



Home

IEE Referencing

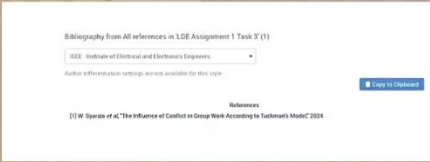
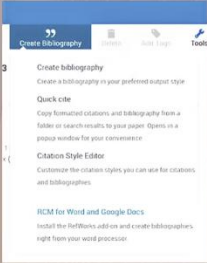
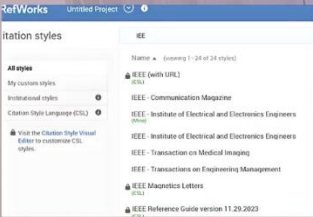
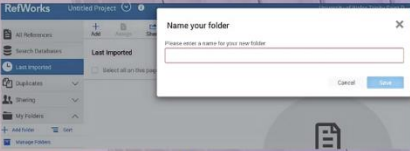
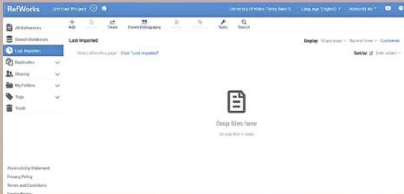
Collaborative Teamwork

Automatic Referencing tool

E-Portfolio

Virtual Collaboration

Rework screenshot



Task 4 – E-Portfolio creation and review

[Home](#) [IEE Referencing](#) [Collaborative Teamwork](#) [Automatic Referencing tool](#) [E-Portfolio](#)

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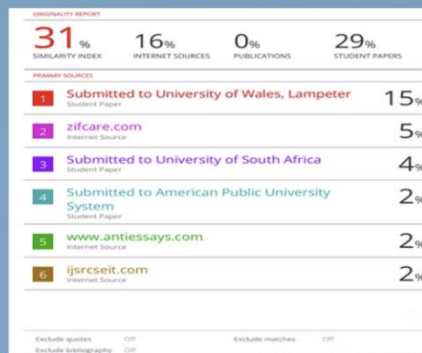
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Mind Map

This task discusses how effective teamwork can be achieved in different environments such as workplaces, Schools, and family life. As this was a team project, we agreed to use MindMeister to plan and organise ideas collaboratively. This task aims to demonstrate how teamwork can be improved through communication and organisation.

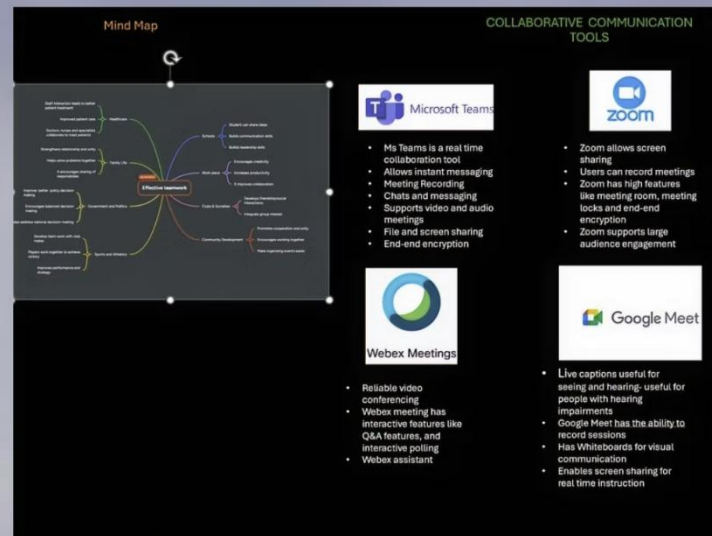
Click [here](#) to access the link to the mind map.



A3 Poster

A screenshot of the mind map. And a link to view the Mind-map online.

Click [here](#) to access the link to the A3 poster



Home

IEE Referencing

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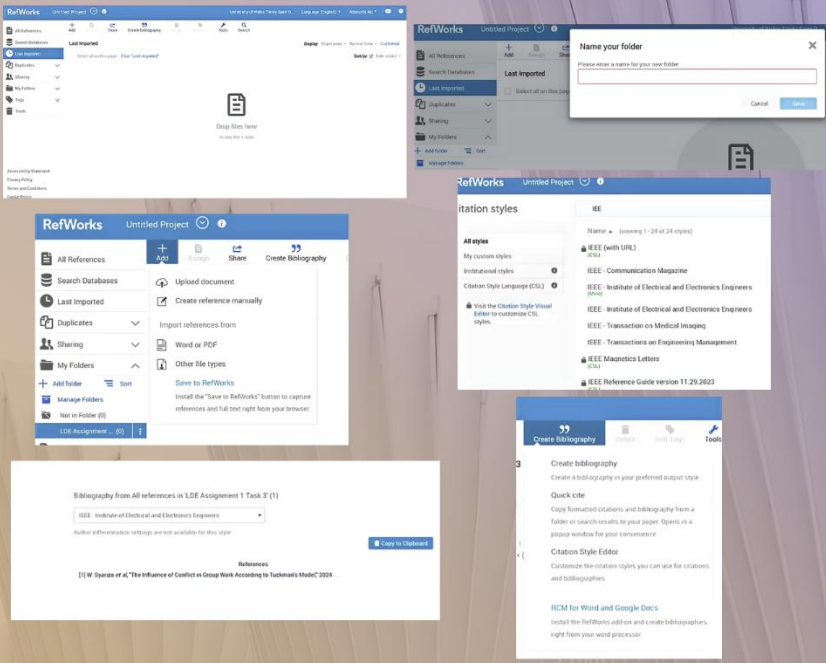
Collaborative Teamwork

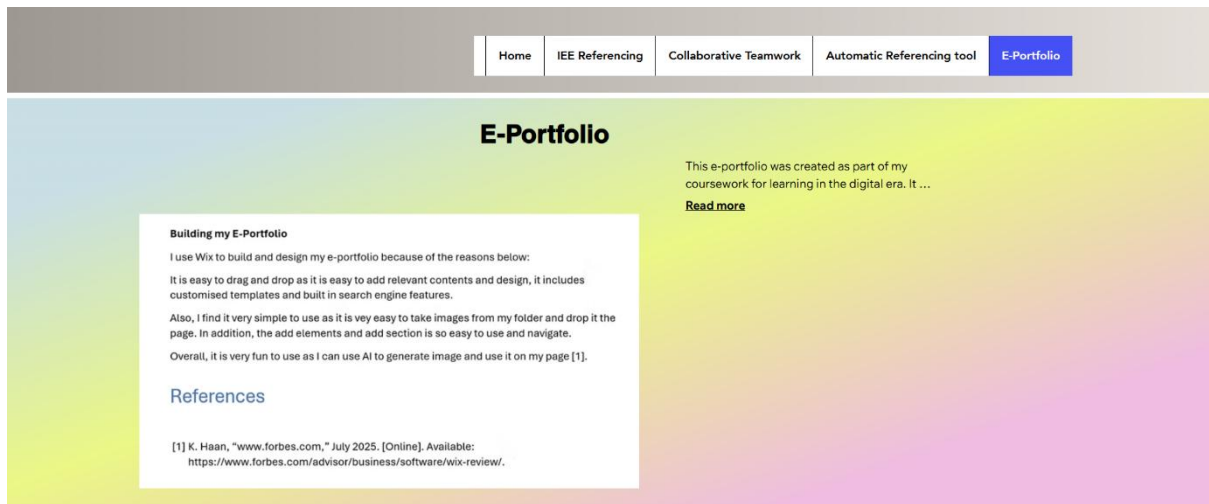
Automatic Referencing tool

E-Portfolio

Virtual Collaboration

Rework screenshot





References

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