

MANAGEMENT SAFETY REPRESENTATIVES WEEKLY REPORT					
SITE :				Date :	
Management Safety Representative :					
ITEM	IN ORDER	ATTENTION REQUIRED & COMMENTS	ITEM	IN ORDER	ATTENTION REQUIRED & COMMENTS
1. Accesses Ladders Stairs			11. Offices/ Canteen		
2. Scaffolding			12. Toilets/Drinking Room		
3. Excavations/ Earthworks			13. Site Tidiness		
4. Lifting Appliances			14. Material Handling/ Storage		
5. Plant/ Machinery			15. Compounds		
6. Portable Tools			16. Fuel Storage		
7. Electrical Equipment			17. Gas Cylinders		
8. Overhead & Underground Cables			18. Protective Equipment		
9. First Aid Equipment			19. Registers		
10. Fire Precautions			20. Statutory Notices		

Additional Comments : (Continue on back of sheet if necessary)

Signature :
Management Safety
Representative

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Site Manager