

EdD Assignment Layout

If you would like, you can add a title page before your essay begins. This should normally include your name and student code, module code and title and the assignment title.

There should be a clear line here - between the title and the text.

Student Code

Module Code

Use the 'header' function to insert your student code and the module code here.

Heading or sub-heading (if needed). This is Calibri size 14 and should be left aligned.

Fonts - you could choose Arial, Times New Roman, Calibri, Helvetica or similar.

There should be no indentation at the beginning of paragraphs.

Your essay text begins here. This is Calibri size 12. The spacing between the lines should be size 1.5 or 2. Text should always be **left** aligned.

There should be a clear line here - between the paragraphs.

A new paragraph begins here. Again, there should not be an indentation at the beginning of the first sentence.

Margins - between 2cm and 3cm all around.

Use the 'page number' function to insert the page numbers here.

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Reference Lists start on a NEW PAGE and follow the UWTSD Harvard Referencing Guide.

Appendices (if needed) follow the reference list. Each appendix must start on a NEW PAGE. Appendices must be numbered - A,B,C or 1,2,3.