

# Basic Digital Safety

- ✓ Shopping online from secure stores
- ✓ Using a password manager
- ✓ Not oversharing
- ✓ Avoiding public Wi-Fi
- ✓ Closing unused accounts
- ✓ Recognizing phishing attempts



## Keep your personal information and professional information limited

Keep in mind that when applying for a job, it is not proper to disclose your home address or personal relationship status. Employers only require your contact information, skills, and professional background. Your personal information should only be shared with websites and individuals whom you trust. (Road, 2024)



## Practice safe browsing

You wouldn't go to a place you believed to be unsafe, so why would you go online if it doesn't appear right? Information that interests you is used as bait by online hackers. They are aware that consumers are occasionally lured by questionable content and could become careless when looking for it. There are many hidden dangers on the Internet where a single, thoughtless click could compromise your device or reveal private information. (Road, 2024)

### Digital safety References

**Road, C., 2024. Ten tips for staying safe on the internet. [Online]**

**Available at:**  
**<https://digitalinclusion.salford.gov.uk/resources-learning-jobs/top-tips/ten-tips-for-staying-safe-on-the-internet/>**



## Keep your privacy always settings on

Ensure to consistently verify your privacy settings. You can safeguard your online privacy by adjusting settings on your web browser and mobile operating system. Social networking platforms offer settings that enhance privacy, however, it can be challenging to locate them due to the requirement of providing personal information. Ensure that you have activated these privacy measures and maintain them active. (Road, 2024)