



**GRADUATE CERTIFICATE in Consolidation
of Social Work Practice
LEVEL 6 - 60 Credits
BMPF6044**

**LEARNER PORTFOLIO
(PORTH AGORED and UNIVERSITY OF WALES
TRINITY SAINT DAVID)**

Learner's name: Lauren Goffin

Email address: lauren.g1996@hotmail.co.uk

Learner's University Registration Number:
2520750

Cohort: 21 onwards

Reference List

Information about referencing in written assignments and how to avoid plagiarism can be found on Moodle. It is important that you are aware of the importance of ensuring that the work submitted is your original work.

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Social Care Wales (2017) *Code of Professional Practice for Social Care*. Available at: <https://socialcare.wales/cms-assets/documents/Code-of-Professional-Practice-for-Social-Care.pdf> (Accessed: 6 June 2026).

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Social Services and Well-being (Wales) Act 2014. Available at: <https://www.legislation.gov.uk/anaw/2014/4/contents> (Accessed: 27 May 2026).

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Working Together to Safeguard People (2022) *Code of safeguarding practice*. Available at: <https://www.gov.wales/working-together-safeguard-people-code-safeguarding-practice> (Accessed: 19 September 2026).

Detail of Workshops Attended

Please record in the table below the dates of each consolidation programme workshop you attended.

Consolidation workshop	08/10/2025
1	24/11/2025
2	28/01/2026
3	19/03/2026
4	04/06/2026

Notes

Mentor's report

With reference to the 3 learning outcomes please comment fully on the learner's development over the duration of the whole programme. Reflect on information provided by the learner at the outset of the programme in Task 1 (Part a) and the later perspective given in Task 1 (Part b). Where you have seen or discussed feedback from individuals in need of care and support and/or their carers with whom the learner has worked, you are encouraged to comment on this with regard to the learner's development and their future development.

I have observed significant development in Laurens knowledge, skills, confidence, and professional practice. Reflecting on the information provided in Task 1 (Part A), Lauren has identified areas for development that included strengthening their knowledge base, increasing confidence in applying legislation and policy to practice, and further developing their ability to reflect critically on their work. In Task 1 (Part B), the learner demonstrated a clear awareness of the progress they have made and provided thoughtful reflection on how their learning has positively influenced their practice. This is a limited word count and limits the learners opportunity to elaborate of her skills and knowledge. However it is clear that Lauren has demonstrated in her learning outcomes, her observation and her reflective case study that she is proactive in her learning style and professional practice.

Learning Outcome 1 -Applying Analysis in Assessment to inform interventions

Lauren has shown a strong commitment to expanding her knowledge and understanding throughout the past 9mths in her new role as an Adult social worker in the Adult Community Team. Lauren has been in the Team following a transition from children's services. Lauren has engaged with learning opportunities working in both the hospital setting and in the community. Throughout supervision and during discussions, Lauren has demonstrated the ability to strengthen her critical thinking when applying theory, legislation and best practice principles in her assessments and panel applications. Over time, I have observed increased confidence when reflecting on complex practice issues and a greater ability to justify decisions using evidence-based reasoning. Lauren has developed a broader understanding of person-centred approaches and has shown an increased awareness of how their actions

can positively influence outcomes for individuals requiring care and support. During this time Lauren has also had the opportunity to shadow other professionals when completing Mental capacity Assessments. Lauren has had the opportunity to have reflective discussions with other colleagues within the wider MDT and during reflection in supervision Lauren has grown in confidence and is now completing Mental capacity assessments independently.

Learning Outcome 2 - Working Collaboratively with people in need of care and support, their carers and other professionals.

Lauren has demonstrated continuous growth in their practical skills and professional competence. Throughout the 9 months in the Adult community team, Lauren has shown a willingness to reflect on experiences to improve her practice. Lauren has had the opportunity to complete a series of duty days within the Team , supporting the duty rota. This has supported Lauren to gain knowledge and experience in working collaboratively with multi agencies and confidence in professional judgement. She has developed stronger communication skills with individuals, families and carers, and professional colleagues, enabling them to build positive working relationships and support collaborative approaches to care and support planning. Lauren has also demonstrated increased confidence when managing challenging situations and has shown the ability to remain focused on the individual , professional, reflective, and focused to achieve positive outcomes. This is evident in the analysis and assessment, case work management between Health and social services and discussed in her reflective discussions. An example of this is an individual case that Lauren has been supporting. (as discussed in her reflection).This case work has involved working collaboratively to support an individual with mental health issues in the safeguarding arena.

Learning Outcome 3- Intervention and application of professional judgement in increasingly complex situations.

Lauren has developed her confidence over the past 9 months within Adult services and demonstrated her ability to apply professional judgment during her reflective practice and in supervision. She has demonstrated her understanding of professional responsibilities, boundaries and managing expectations. Lauren has demonstrated an ability to reflect and evaluate her own ability and identify strengths and areas for development. Lauren is always committed to experience new skills and knowledge and will take appropriate action to improve her practice. She has shown commitment to maintaining professional standards and has displayed a clear understanding of the importance of safeguarding, equality, diversity, inclusion, and the rights of individuals receiving support. Lauren has had the opportunity to gain experience in completing Mental capacity assessments and best interest decision meetings. She has had the opportunity to attend training in the areas of Mental capacity and opportunity to shadow other colleagues. Her increased self-awareness and confidence suggest she has the ability to continue developing as a skilled and reflective practitioner.

Feedback from Individuals Receiving Care and Support and/or Carers

Feedback discussed during supervision and reflective conversations and discussions with other colleagues indicate that Lauren has built positive and respectful relationships with individuals. One individual stated Lauren “always explained everything well and he felt respected”. During an observation it was clear that Lauren has explored all options to enhance sensitive discussion with another individual with the use of communication tools.

It is evident during supervision, observations that Lauren demonstrates empathy dignity and respect when supporting individuals and alongside colleagues. This feedback reflects Laurens growth and development in

confidence and commitment to person-centred practice which highlights the positive impact they have on those they support.

Future Development

Lauren has made good progress, and her continued professional development will further strengthen their practice working in health and social services. Lauren will benefit from exploring working with all disciplines and supporting continuing health care cases. Future development opportunities could include managing complex cases, continuing to develop advanced reflective practice skills, shadowing colleagues and enhancing knowledge in specialist areas, researching case law and evidence-based practice. When considering Theory Lauren would benefit from demonstrating the use of Theory in her critical analysis and reflective discussions. Another area of growth would be to attend more training in her communication style and developing her professional curiosity. Lauren has established a good foundation in the past 9 months for ongoing professional growth, she is motivated and has the capability to continue improving her practice. She is a valued member of the team.

Note for Mentor – Please ensure that you provide a signature of verification of this report in the section titled 'Signatures and Line Manager Verification'

Learner Details

Learner details, Signatures and Line manager verification.

It is the learner's responsibility to ensure that their university learner number is correctly inserted wherever requested within the portfolio.

Learner Details

(NB it is essential that you inform your Workforce Development/Training Unit and the University of Wales Trinity Saint David if your name or your address for correspondence changes).

1. Name of Learner: Lauren Goffin

2. Learner's University Number: 2520750

Address for Correspondence:

24 Brookfield Close,
Keeston,

Haverfordwest,
Pembrokeshire,
SA61 1TP

Telephone Number: 07760423021

E-mail address: lauren.g1996@hotmail.co.uk

Date of Professional Qualification: 31/10/2024

Date of registration with Social Care Wales: 10/12/2024

3. Name of Learner's Agency

Agency Contact details: Pembrokeshire County Council

Name: Annie Easton

Address: Pembrokeshire County Council
Freemans Way
Haverfordwest
Pembrokeshire
SA61 1TP

Telephone Number: 01437 764551

E-Mail address: Anne-Louise.Easton@pembrokeshire.gov.uk

4. The evidence I have provided within this portfolio is in:

Welsh only ☐

Welsh and English ☐

English only ☒

Mentor's details

5. Mentor's details

Name: Rachael Morgan

Address: Pembrokeshire County Council
County Hall

Freemans Way
Haverfordwest
Pembrokeshire
SA61 1TP

Telephone Number: 01437 764551

E-Mail address: Rachael.Morgan@pembrokeshire.gov.uk

6. Observer details

Name: Rachael Morgan

Work Address: Pembrokeshire County Council
County Hall
Freemans Way
Haverfordwest
Pembrokeshire
SA61 1TP

Professional Qualification and date of qualification: BSC Social Work – June 2010

Telephone number: 01437 764551

Email address: Rachael.Morgan@pembrokeshire.gov.uk

Signatures and Line Manager Verification

CONFIDENTIALITY and PLAGIARISM – to be completed by the learner.

All information provided in this portfolio complies with guidance on confidentiality. I confirm that all work apart from comments by others (e.g. mentor, individuals in need of care and support and/or their carers) is all my original work and has not been copied. I understand that plagiarism is taken very seriously by the University and the programme.

Signed: UMSaffin (Learner)

Date: 29/09/26

Feedback and comments from an individual using services, their family and/or carers (Task 2) - to be completed by the Observer.

I confirm that I am a registered social worker with knowledge of the learner's area of practice and that the observation summary and the comments above from the individual in need of care and support and/or their carers are about the same piece of practice that I observed on the date given.

Signed: [Signature] (Observer)

Date: 30/09/26

Mentors Report (to be completed by the mentor)

I can confirm that I am a registered social worker and that in my role as mentor I have provided a written report of the learner's progress over the duration of the programme.

Signed [Signature] (Mentor)

Date 30/09/26

Line manager verification.

Guidance: This section must be completed and signed by the learner's line manager and/or senior practitioner. Where the line manager is not a registered social worker, verification must also be provided by a social work practitioner in a senior position (this could be the mentor) who is familiar with the learner's work and can verify that the learner has been involved with the safeguarding case evidenced in Task 3 of the portfolio and that the learner has met all the required criteria listed below.

In this section, please confirm that you have seen sufficient evidence of the learner's work during the period they have been undertaking the Consolidation programme. If necessary, please consult with other managers who the learner has worked with. In signing this section, you are confirming that you are content with the:

- level of supervision and mentoring support received by the learner;
- learning and development undertaken;
- reading and personal research undertaken;
- level of knowledge and skills demonstrated;
- understanding shown of the Code of Professional Practice and National Occupational Standards;
- core values of the learner;
- work and commentary referred to within the portfolio, that it is the learner's own work and based on current practice;
- completion of accurate, cogent, coherent and analytical recording skills;
- Line manager to verify the learner has been involved with safeguarding.
- Mentor's report, and that it provides evidence of observations of Professional Practice that has been undertaken over the duration of the Graduate Certificate in the Consolidation of Social Work practice pathway (work-based practice which is equivalent to 7,000 words).

I confirm that this learner has achieved an appropriate level of professional practice.

LINE MANAGER VERIFICATION:

NAME OF LINE MANAGER:

MICHAELA JENKINS

SIGNATURE OF LINE MANAGER:

M Jenkins

DATE:

29/9/26

REGISTERED SOCIAL WORKER'S VERIFICATION (WHERE THE LINE MANAGER IS NOT A REGISTERED SOCIAL WORKER, THIS CAN BE THE MENTOR).

NAME OF SOCIAL WORKER: _____

SIGNATURE OF SOCIAL WORKER: _____

POSITION: _____

DATE: _____

Learning Agreement

PORTH AGORED AND UNIVERSITY OF WALES TRINITY SAINT DAVID
GRADUATE CERTIFICATE IN CONSOLIDATION OF SOCIAL WORK PRACTICE
LEARNER AND EMPLOYER'S LEARNING AGREEMENT

Name of Learner	Lauren Goffin
Name of Team/Agency	Adult Community Team – Pembrokeshire County Council
Name of Mentor	Rachael Morgan
Name of Line Manager	Michaela Jenkins

Study Duty

The learner will undertake all elements of the Graduate Certificate programme diligently, including mandatory attendance at induction, four Consolidation Workshops, and participation in an evaluation survey or focus group on completion of the programme.

The learner's full and effective participation on the Graduate Certificate is mandatory given that Social Care Wales has made completion of the programme a requirement within the first (three-year) period of registration as a Social Worker. This applies to social workers who qualified after April 2016.

Study Leave

The employer undertakes to support the learner by providing time within their normal contract of employment to attend all agreed mandatory elements of the programme which include; induction day and four Consolidation Workshops. Additional time may be provided for programme evaluation meetings and any training agreed as a requirement of the programme.

Three further study days will be provided by the employer as a contribution towards the time involved in personal research and developing the portfolio for submission. The study days can be taken on any week-day (or combination of days) as long this is (i) appropriate to the stage of portfolio preparation at the time, and (ii) agreed with the Team Manager who will take into account team and service needs. Where the learner works less than 37 hours a week, mandatory days and study leave will be approved in accordance with the employer's local policies.

Resources

Learners are able to access learning and library materials from their employer's existing resources or as described in the Programme Handbook, from the University. The employer understands that the Graduate Certificate is to be completed by newly qualified Social Workers in their first period of registration and will support this timescale. There is also an expectation that as it is a professional development programme, learners will take responsibility for their own learning and will also use their own time for personal study and portfolio preparation.

The employer's training department agrees to:

- Collect, process, store, analyse or disclose personal data in accordance with it's obligations under the UK GDPR and Data Protection Act 2018.
- arrange for eligible staff to join the programme;
- pay course fees directly to the University;
- pay Porth Agored partnership fees for each learner;
- provide additional guidance and support by:
 - a) facilitating access to existing learning materials or library resources;
 - b) providing appropriate training opportunities from existing internal training programmes as agreed with the learner and mentor;
 - c) providing programme induction and Consolidation Workshops;
 - d) providing learners with guidance and support about programme requirements and portfolio completion;
 - e) helping to resolve any programme difficulties encountered by the learner, mentor or service managers.

The learner agrees to:

- work actively towards completing the qualification within the agreed timescale of 12 months from the date of registration on the programme;
- identify with manager/mentor appropriate internal training and arrange to attend these courses;
- seek support from UWTSD Student Services when appropriate in relation to matters of learning support.
- attend induction and four Consolidation Workshops. These are mandatory components of the programme;
- produce work and evidence appropriate to the portfolio and learning outcomes within agreed timescales;
- make and keep agreed appointments with mentor/line manager;
- ensure they are prepared adequately and obtain all necessary consent for observed practice;
- inform mentor/line manager and training department immediately of any problems or changes in circumstances while undertaking the programme, especially where this may

affect completion of the programme by the agreed deadline or ability to attend a mandatory workshop;

- liaise with their line manager/mentor to confirm study days and use their own time in addition for self-directed study, research and portfolio preparation;
- take personal responsibility for preparing and completing all work necessary to submit their portfolio;
- act at all times in accordance with the Code of Professional Practice and the employer's and University's policies, procedures and processes;
- ensure that they understand the need to complete the programme within the first (three year) period of registration with Social Care Wales. (Qualifying after April 2016).
- allow their employer and Porth Agored (or any of their commissioned providers), the University of Wales, Trinity St David and Social Care Wales (or any of their commissioned providers) to share with each other, any and all information that comprises the application form or any other data provided as and when appropriate, including, but not limited to, information about progress on the programme, results or comments about the portfolio. Such data may be processed, stored, shared, analysed and reported for administration, monitoring, review and quality assurance of the Graduate Certificate programme or ongoing professional registration purposes.

NB. Data Protection: We need to process your personal data because gaining this qualification is a mandatory part of maintaining your registration with Social Care Wales. Employers have linked this to your contract of employment. Using and sharing your data between your employer, Porth Agored and the University of Wales Trinity Saint David is therefore necessary for performance of the contract between you and your employer. We will not disclose your data to any other organisation other than those mentioned above without your permission, unless we are required by law, or Social Care Wales regulations to do so. We will tell you if this happens, unless we are legally prevented from doing so. We will ensure that our collection, processing and storage of data is as transparent as possible and in accordance with Data Protection principles. We produce a comprehensive Privacy Statement which will be made available to all learners on Moodle.

Line Manager/Mentor agrees to:

Line-manager/mentor can be one in the same person or the role can be undertaken by two separate people. The mentor must be a registered SW with a minimum of 3 years post qualifying experience.

- attend an induction meeting to become familiar with the requirements of the programme;
- provide or arrange to provide sufficient assessment opportunities in order for the learner to evidence competency and undertake required observations. Where opportunities may not be immediately available within the team arrange to provide these elsewhere within the Service;

- guide and support the learner for the duration of the programme;
- release the learner for the programme induction and the four Consolidation Workshops, and any internal training courses agreed as being appropriate to meet agreed learning needs;
- agree with the learner, use of up to 3 additional study days over the whole duration of the programme, as an employer contribution towards time needed for personal study, research or portfolio development;
- ensure that regular formal supervision is provided to the learner by their line manager in line with organisational policy (line-manager);
- ensure that mentoring sessions are provided in line with Social Care Wales First 3 Three Years in Practice guidelines. Mentoring sessions, where possible, should be arranged as a separate event from supervision. A full record of when mentoring sessions are undertaken must be kept.

Completion and submission of portfolio

Learners are expected to complete the Graduate Certificate and will normally submit their portfolio within 12 months of attending induction to the programme. Any learner anticipating any difficulty in meeting this requirement should immediately discuss the matter with their Training Manager/Co-ordinator. It is the learner's responsibility to inform the university if they are not going to meet the submission deadlines.

The portfolio submission process and dates for each programme cohort will be published on Moodle. Once registered on a programme, **learners CANNOT change the due submission date without gaining agreement from the employer and University.**

Pressure of work is not regarded as a reason for non-attendance at any Consolidation Workshop.

I understand and accept the terms and conditions of this learning agreement as stated above.

Signed:  Print Name: LAUREN GOFFIN Date: 29/09/26.
(Learner)

Signed:  Print Name: MICHAELA JENKINS Date: 29/9/26
(Line Manager/Mentor)

Signed:  Print Name: RACHAEL MORGAN Date: 30/9/26.
(Mentor, if different to above)

PLEASE FORWARD A SIGNED COPY OF THIS LEARNING AGREEMENT TO YOUR TRAINING COORDINATOR WITHIN ONE MONTH OF YOUR INDUCTION.